

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING
FEBRUARY 9, 2011**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in regular session at 6:00 p.m. at the district office, 100 East Sunnyoaks Avenue, Campbell, California, with the following members present: Susan Garner, Mike Kotowski (Alternate for Evan Low), Ken Yeager, and Diane McNutt, Chairperson. Director Chuck Page is absent at roll call but arrives later in the meeting. Staff present are Robert R. Reid, District Manager and Engineer; Steven R. Meyers, District Counsel; Edward H. Oyama, Director of Engineering and Operations; and Joanna Fuller, Secretary.

The minutes of the previous meeting are approved as presented, Director Kotowski abstaining, as he was not present at the meeting.

Oral communications: This portion of the meeting is set aside for persons wishing to address the board on any matter not on the agenda. There is no public comment.

Written communications: No written communications have been received.

Reports: The following reports are submitted for action in one motion:

San Jose/Santa Clara Water Pollution Control Plant: Minutes of the January 13, 2011, meeting of the Treatment Plant Advisory Committee.

Investment of District Funds: Report on Commingled Funds Invested by Santa Clara County for West Valley Sanitation District, as of December 31, 2010.

Consolidated Income and Expense Statement of West Valley Sanitation District for the period ended December 31, 2010.

The reports are accepted.

There is no unfinished business.

Consent Calendar: The following items are submitted for action in one motion:

Approval of payment of invoices, January 27 – February 9, 2011.

FY 2012 Quito Basin Project: Authorization to issue Task Order 10-04 to Brown and Caldwell in an amount not to exceed \$579,426 for design services associated with the FY2012 Quito Basin Project.

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The Consent Calendar is approved unanimously.

Under New Business, the manager submits a report on proposed Goals and Objectives for 2011 for the board's review and comment. The manager discusses the district's standing goals described in the Sewer System Management Plan, as well as specific goals for 2011. These include a succession plan for replacement of retiring management staff, including the general manager, coordination with the cities on the future of the West Valley Clean Water Program, work to ensure sustainability of the district's commercial sewer service revenue program, and analysis of long-term capital spending requirements. After discussion, the goals and objectives for 2011 are approved.

There are no Directors' reports.

There being no further items of business, the meeting is adjourned at 6:30 p.m.

DIANE MCNUTT, CHAIRPERSON

Attest:

Secretary