

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING
JUNE 8, 2011**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in regular session at 6:00 p.m. at the district office, 100 East Sunnyoaks Avenue, Campbell, California, with the following members present: Susan Garner, Evan Low, Manny Cappello (Alternate for Chuck Page), Ken Yeager, and Diane McNutt, Chairperson. Staff present are Robert R. Reid, District Manager and Engineer; Steven R. Meyers, District Counsel; and Joanna Fuller, Secretary.

The minutes of the previous meeting are approved as presented.

Oral communications: This portion of the meeting is set aside for persons wishing to address the board on any matter not on the agenda. There is no public comment.

Written communications: No written communications have been received.

Reports: The manager submits the results of the West Valley Sanitation District Safety and Health Audit. The safety audit is performed periodically to assess the district's health and safety practices, as part of the California Sanitation Risk Management Authority (CSRMA) safety program. The safety audit includes assessment of risk control practices as well as staff attitude and management's support of the safety culture. The report is accepted.

There is no unfinished business.

Consent Calendar: The following items are submitted for action in one motion:

Approval of payment of invoices: May 12 – June 8, 2011.

Septic System Abandonment Program: Overlook Road Sewer Extension:
Authorization for chairperson to execute AGREEMENTS AND COVENANTS RUNNING WITH THE LAND with property owners listed below:

<u>APN</u>	<u>Property Owner</u>	<u>Address</u>
510-32-003	Pock	19301 Linda Vista Ave (Unincorporated)
510-34-024	Justice	19261 Linda Vista Ave (Unincorporated)

Reauthorization of the Retiree Medical Benefits Policy for 2011-2012. Maximum allowable benefit is the lowest-cost plan available to the district. The benefit is funded through the District's participation in the California Employer Retiree Benefit Trust.

WEST VALLEY SANITATION DISTRICT

OF SANTA CLARA COUNTY, CALIFORNIA

BOARD OF DIRECTORS MEETING

JUNE 8, 2011 (Continued)

Authorization for board and executive staff to attend the California Association of Sanitation Agencies Conference, August 10-13, 2011, in San Diego.

Board meeting schedule July – December 2011: This item includes cancellation of the July and August board meetings, and one meeting each month from September through December.

Capital Improvement Project Authorization Procedures: Ratification of the authority of the District Manager/Engineer to approve plans and specifications and solicit bids for budgeted capital projects, and to approve progress payments; however, any award of contract or approval of progress payments over contracted amounts must be submitted to the board for approval.

The Consent Calendar is approved unanimously.

There is no new business to come before the board.

Under Directors' Items, the board discusses options for delivery of the agenda packet electronically or by regular mail rather than hand-delivery. Staff is directed to survey the board prior to the September board meeting to determine the preferred method of agenda delivery.

There being no further items of business, the meeting is adjourned at 6:17 p.m.

DIANE MCNUTT, CHAIRPERSON

Attest:

Secretary