

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING
SEPTEMBER 14, 2011**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in regular session at 6:00 p.m. at the district office, 100 East Sunnyoaks Avenue, Campbell, California, with the following members present: Susan Garner, Evan Low, Chuck Page, Ken Yeager, and Diane McNutt, Chairperson. Staff present are Robert R. Reid, District Manager and Engineer; Steven R. Meyers, District Counsel; Edward H. Oyama, Director of Engineering and Operation; Leshia Luu, Director of Administration and Information Services; and Joanna Fuller, Secretary.

The minutes of the previous meeting are approved as presented.

Special presentation: Mr. David Patzer from the California Sanitation Risk Management Authority (CSRMA) presents CSRMA's first annual Safety, Health, Environmental, Liability and Losses (SHELL) award to the district for its outstanding accomplishment in safety and risk management. The award program was developed by CSRMA to recognize member agencies for a superior level of performance in risk management and establishment of effective risk management programs. Mr. Patzer congratulates the board, and the board thanks and recognizes the manager and staff for the district's achievement.

Oral communications: This portion of the meeting is set aside for persons wishing to address the board on any matter not on the agenda. There is no public comment.

Written communications: The manager has prepared a letter to Governor Edmund G. Brown Jr. requesting a veto of SB 293. SB293 limits agency retention on public works projects to five percent. The manager advises that this provision will adversely impact public agencies, and requests approval to send the letter to the Governor on behalf of the district board. The recommendation is approved.

Reports: The following items are submitted for action in one motion:

San Jose/Santa Clara Water Pollution Control Plant: Minutes of the May 10, June 16, and August 11, 2011, meetings of the Treatment Plant Advisory Committee.

Investment of District Funds: Report on commingled funds invested by the County of Santa Clara for West Valley Sanitation District as of June 30, 2011, and the report from the County Controller as of June 30, 2011.

Consolidated Income and Expense Statement of West Valley Sanitation District for the period ended June 30, 2011.

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Annual listing of vendors paid a cumulative total of \$30,000.00 or more during fiscal year 2010-2011.

California Association of Sanitation Agencies: Report on the annual conference.

The reports are accepted.

There is no unfinished business to come before the board.

Consent Calendar: The following items are submitted for action in one motion:

Approval of payment of invoices: June 9 – September 14, 2011.

Authorization to update signature cards on file with the County of Santa Clara Controller's Office: This item adds Lesha Luu, Director of Administration and Information Services, to the list of approved signatures.

Septic System Abandonment Program: Authorization for chairperson to execute AGREEMENTS AND COVENANTS RUNNING WITH THE LAND with property owners listed below:

<u>APN</u>	<u>Property Owner</u>	<u>Address</u>
419-28-006	Ament	14870 Berry Way (Unincorporated)
510-34-011	Watts	19200 Beckwith Road (Unincorporated)
510-34-008	Wilkens/Murphy	19190 Overlook Road (Unincorporated)

Authorization for the manager to execute the First Amendment to Agreement for Construction Inspection Services with the City of Campbell to provide construction inspection services for an amount not to exceed \$50,000 per project through June 30, 2013.

The Consent Calendar is approved unanimously.

The following items have been removed from the Consent Calendar for separate discussion:

Authorization for the manager to issue a purchase order to WECO Industries for a backup mainline camera unit for \$34,444.44: In response to a question from the board, staff explains that the additional equipment is needed in order to maintain efficiency in the CCTV inspection operations.

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Ratification of emergency repair work order issued to Pacific Underground Construction, Inc., for pipe repair work at Arroyo Grande Way, Los Gatos, for a not-to-exceed cost of \$55,000: The manager reports that based on a recent trunk sewer condition assessment, staff determined that a section of the Arroyo Grande Trunk Sewer requires rehabilitation, and the project has been included in the district's current budget. Upon further inspection of the pipe, staff determined that one section of the line requires immediate repair and issued an emergency work order to Pacific Underground under the 2010 Sewer Repair contract. The larger rehabilitation project is in the design phase and is scheduled to begin in late November.

After board's questions are answered, the items are approved unanimously.

There is no new business to come before the board.

Under the Directors' Items, the manager introduced the newly hired Director of Administration and Information Services, Leshia Luu, to the board.

There being no further items of business, the meeting is adjourned at 6:32 p.m.

DIANE MCNUTT, CHAIRPERSON

Attest:

Secretary