

**WEST VALLEY SANITATION DISTRICT  
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING**

**January 8, 2014**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in regular session at 6:00 p.m. at the district office, 100 East Sunnyoaks Avenue, Campbell, California, with the following members present: Marshall Anstandig, Steven Leonardis, Evan Low, Chuck Page and Ken Yeager. Staff present are Jon Newby, District Manager and Engineer; Sarah Olinger, Deputy District Counsel; and Lesha Luu, Secretary.

Selection of Chairperson and Vice Chairperson for calendar year 2014 was discussed. Director Evan Low was unanimously approved as Chairperson and Director Steven Leonardis was unanimously approved as Vice Chairperson. Chairperson Evan Low thanked Director Ken Yeager for his outstanding leadership as Board Chair in 2013 and congratulated Director Leonardis as Vice Chairperson.

The minutes of the previous meeting are approved as presented.

Oral communications: This portion of the meeting is set aside for persons wishing to address the Board on any matter not on the agenda. There is no public comment.

Written communications: Receipt of letter from City of San Jose on Master Agreement and Capital Program for San Jose/Santa Clara Water Pollution Control Plant.

Reports: The following items are submitted for action in one motion:

San Jose/Santa Clara Water Pollution Control Plant: Minutes of the November 14, 2013 regular meeting of the Treatment Plant Advisory Committee.

Investment of District Funds: Report on Commingled Funds Invested by the County of Santa Clara for West Valley Sanitation District, as of November 30, 2013.

Consolidated Income and Expense Statement of West Valley Sanitation District for the period ended November 30, 2013.

The reports are accepted.

Unfinished business: There is no unfinished business to come before the Board.

Consent Calendar: The following items are submitted for action in one motion:

Approval of payment of invoices, December 12, 2013 – January 8, 2014.

**WEST VALLEY SANITATION DISTRICT  
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING  
January 8, 2014 (Continued)**

Accepting Sewerage System Situated within West Valley Sanitation District of Santa Clara County. Adopt RESOLUTION No. 14.01.01, RESOLUTION ACCEPTING SEWERAGE SYSTEM INSTALLED BY MERRILL GARDENS AT CAMPBELL, LLC, AND SITUATED WITHIN THE WEST VALLEY SANITATION DISTRICT OF SANTA CLARA COUNTY, STATE OF CALIFORNIA, described as: Tract: Merrill Gardens at Campbell, LLC., APN 305-31-052, APN 305-31-054 through -058, located at 2105 S. Winchester Blvd., Campbell, and constructed by: SRM Development, LLC.

University Avenue Sewer Lateral Replacement Project. (A) Adopt Resolution No. 14.01.02, RESOLUTION ACCEPTING COMPLETION OF WORK AND DIRECTING DISTRICT MANAGER AND ENGINEER TO FILE NOTICE OF COMPLETION – UNIVERSITY AVENUE SEWER LATERAL REPLACEMENT PROJECT. (B) Authorize the release of retention in the amount of \$13,181.73 sixty days after filing the Notice of Completion.

The consent calendar is approved.

New Business: There is no new business to come before the board.

Closed Session: There is no closed session to come before the Board.

Directors' Item:

Board suggested staff to verify Wi-Fi connectivity before the board meeting.

A question came up from the Board regarding the travel policy. Staff provided clarification and addressed the Board's question.

District Manager's report:

Manager reported that the District has tentatively set January 30<sup>th</sup> at 7:30 a.m. for the bi-annual recognition breakfast. Staff appreciates the Board's support for the incentive program. Board members are invited to the event.

There being no further items of business, the meeting is adjourned at 6:12 p.m.

Signature on File

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EVAN LOW, CHAIRPERSON

Attest:

Signature on File

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Secretary