

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING
January 10, 2018**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in regular session at 6:00 p.m. at the district office, 100 East Sunnyoaks Avenue, Campbell, California.

Roll Call

1. Present: Directors – Manny Cappello, Steve Leonardis, Paul Resnikoff, Rowena Turner, and Mike Wasserman.

Staff: Jon Newby, District Manager and Engineer; Edward H. Oyama, Director of Engineering and Operations; Laura McKinney, District Counsel; Douglas Dove, Bartle Wells Associates; Michael DeGroot, Bartle Wells Associates; Francisco Villalobos, County Board of Supervisor Policy Aide; and Leshia Luu, Secretary.

Selection of Chairperson and Vice-Chairperson for calendar year 2018

2. Selection of Chairperson and Vice-Chairperson for calendar year 2018.

Motion by/Second by: Leonardis/Wasserman to approve the nomination of Director Turner as Chairperson and Wasserman/Resnikoff to approve the nomination of Director Cappello as Vice-Chairperson. Motions passed unanimously.

Approval of Minutes of Previous Meeting

3. Approve the minutes of the regular meeting of the Board of Directors of December 13, 2017.

Motion by/Second by: Cappello/Leonardis to approve the minutes of the previous meeting. Motion passed unanimously.

Oral Communications

4. None.

Written Communications

5. None.

Reports (Items to be taken in one motion)

6. Investment of District funds: Report on commingled funds invested by the County of Santa Clara for West Valley Sanitation District as of November 30, 2017.

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7. Consolidated Income and Expense Statement of West Valley Sanitation District for the period ended November 30, 2017.

Motion by/Second by: Wasserman/Leonardis to approve Items 6-7. Motion passed unanimously.

Unfinished Business

8. None.

Public Hearings

9. None.

Consent Calendar

10. Approval of payment of invoices, December 14, 2017 – January 10, 2018.

Motion by/Second by: Resnikoff/Leonardis to approve item 10, payment of invoices. Motion passed unanimously.

New Business

11. Proposed sewer service rate increases: A. Approve Bartle Wells Associates' Report titled "Financial Plan & Rate Study", authorize sewer rate increases of 6% for each fiscal year, FY 2018/19 to FY 2022/23, based on consultant's Financial Projection and the Phased-In approach of sewer rate increases. B. Approve Notice to Property Owners of Public Hearing on Sewer Rates and Notice to Property Owners of Public Hearing on Hillside Zone Additional Sewer Rate. C. Approve April 11, 2018 and May 9, 2018 as the dates for the first and second readings of the proposed rate increase and May 9, 2018 for the public comment hearing. Mr. Douglas Dove from Bartle Wells Associates presented a summary of the financial plan, recommended the 6% phased-in sewer rate increase approach with the combination of short-term and long-term financing to meet the needs of capital improvements for the San Jose/Santa Clara Regional Wastewater Facility. All Board's questions and concerns were satisfied by staff and Mr. Dove. The Board requested staff to provide a map of the Hillside Zone.

Motion by/Second by: Leonardis/Resnikoff to approve item 11, proposed sewer service rate increases. Motion passed unanimously.

Closed Session

12. The Board adjourned at 6:28 p.m. to closed session - Conference with Legal Counsel – anticipated litigation. Initiation of litigation pursuant to Government Code § 54956.9(c) (one potential case). The following directors were present: Manny Cappello, Steven Leonardis, Paul Resnikoff, Rowena Turner, and Mike Wasserman.

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Reconvene in Open Session

13. The Board reconvened at 6:35 p.m. in open session. No reportable action taken.

Directors' Items

14. There were no Director's reports, announcements, and questions.

15. District Manager's report. The District Manager reported an update on a property located in Saratoga. In June 2016, the District discovered an illegal connection property and demanded the property owners to perform corrective actions by September 2016. No progress was made after 12 months of continuous interaction with the property owners. In November 2017, the District proceeded and completed the main extension including the sewer lateral to the property with a property clean out. The new main sewer is available for the property owners to connect their property and correct the remaining illegal conditions. On January 11, 2018, the District will send a letter of notification to the property owners to seek reimbursement of District's costs to extend the main, to inform the property owners of staff's intent to seek Board approval to place a lien on the property if payment is not made, and to notify the property owners to perform the necessary work on their property to abandon the illegal connection and connect to the new main within 90 days. In the event that the payment is not made, a hearing to consider placing a lien on the property will be scheduled at the next board meeting. All Board's questions and concerns were satisfied by staff.

Adjournment

16. There being no further items of business, the meeting was adjourned at 6:44 p.m. The next Board Meeting is scheduled for February 14, 2018, at 6:00 p.m.

Signature on File

ROWENA TURNER, CHAIRPERSON

Attest:

Signature on File

Secretary