

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING
January 13, 2021**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in regular session at 5:00 p.m. Pursuant to the provisions of California Governor's Executive Orders No. N-25-20 and N-29-20, which suspend portions of the Brown Act, this meeting will be conducted by teleconference only. No physical location will be available for this meeting. Members of the public may participate in this meeting on Zoom at <https://zoom.us/j/98357920898> or by calling in at 1-669-900-6833 and entering Meeting ID 98357920898# when prompted. This meeting agenda is available online at <http://www.westvalleysan.org/>

Roll Call

1. Present: Directors – Paul Resnikoff, Maria Ristow, Rowena Turner, Mike Wasserman, and Yan Zhao.

Absent: Director – None.

Staff: Jon Newby, District Manager and Engineer; Edward H. Oyama, Director of Engineering and Operations; Laura McKinney, District Counsel; Alan Kam, Senior Engineer; and Lesha Luu, Secretary.

2. Selection of Chairperson and Vice-Chairperson to serve during calendar year 2021.

Motion by/Second by: Wasserman/Zhao to approve the nomination of Director Turner as Chairperson and Resnikoff/Wasserman to approve the nomination of Director Zhao as Vice-Chairperson. Motion passed by the following vote:

AYES: Resnikoff, Ristow, Turner, Wasserman, and Zhao.

NOES: None

ABSENT: None.

Oral Communications

3. None.

Written Communications

4. None.

Public Hearings

5. Quito Basin Q3 and Q4 Sewer Rehabilitation Project – Adoption of Mitigated Negative Declaration. Conduct a public hearing, consider all testimony received therein, and thereafter,

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adopt Resolution No. 21.01.01, WITH EXHIBIT A: INITIAL STUDY/MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM, RESOLUTION OF THE BOARD OF DIRECTORS OF WEST VALLEY SANITATION DISTRICT OF SANTA CLARA COUNTY, CALIFORNIA, ADOPTING A MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PLAN FOR THE QUITO BASIN Q3 AND Q4 SANITARY SEWER REHABILITATION PROJECT. The Public Hearing is opened. No public comment has been received. The Public Hearing is Closed.

District Manager reported that the Quito Basin Q3 and Q4 Sewer Rehabilitation Project (Project) provides approximately 11,000 feet of pipeline restoration adjacent to Sobey Creek and Vasona Creek in Saratoga. In order to maintain compliance with CEQA requirements, an environmental study was conducted to address the Project's effect upon the environment. A Draft Initial Study has been completed and determined that measures could effectively mitigate the Project's impacts. On November 6, 2020, staff published and circulated the Notice of Document Availability and Intent to Adopt a Mitigated Negative Declaration for the Project and initiated the 30-day public review and comment period. This notice also established a public hearing to receive oral comments and consideration at this meeting. All written comments from the public have been responded to and incorporated into the Mitigated Negative Declaration and mitigation measures.

Motion by/Second by: Wasserman/Resnikoff to adopt Resolution No. 21.01.01, adopting the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Plan for the Quito Basin Q3 and Q4 Sanitary Sewer Rehabilitation Project. Motion passed by the following vote:

AYES: Resnikoff, Ristow, Turner, Wasserman, and Zhao.

NOES: None

ABSENT: None.

Unfinished Business

6. None.

Consent Calendar (Items to be taken in one motion)

7. Previous meeting minutes. Approve the minutes for the Regular Board of Directors Meeting on December 9, 2020.
8. Investment Report. Approve the report on commingled funds invested by the County of Santa Clara for West Valley Sanitation District, as of November 30, 2020.
9. Consolidated Income and Expense Statement. Approve the Consolidated Income and Expense Statement for the period ended November 30, 2020.

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10. Payment of invoices. Approve the payment of invoices for December 10, 2020 to January 13, 2021.
11. California Association of Sanitation Agencies Winter Conference. Authorize directors and executive staff to attend the virtual California Association of Sanitation Agencies Winter Conference and California Sanitation Risk Management Authority training, January 27-28, 2021.
12. Acceptance of Sewerage System – Tract 10491, 50 Shelley Avenue, Campbell. Adopt Resolution No. 21.01.02, RESOLUTION ACCEPTING SEWERAGE SYSTEM INSTALLED BY ACCESS DEVELOPMENT GROUP, INC., AND SITUATED WITHIN THE WEST VALLEY SANITATION DISTRICT OF SATNA CLARA COUNTY, STATE OF CALIFORNIA, described as:

Tract: 10491
Location: 50 Shelley Avenue, Campbell
Constructed by: Access Development Group, Inc.

Motion by/Second by: Wasserman/Resnikoff to approve the Consent Calendar Items 7 to 12.
Motion passed by the following vote:

AYES: Resnikoff, Ristow, Turner, Wasserman, and Zhao.
NOES: None
ABSENT: None.

New Business

13. Election of representatives for advisory committee and board. The Board of Directors: A. Appoint Treatment Plant Advisory Committee (TPAC) member and one alternate for representing the District at the Committee. B. Appoint Sewer Advisory Board member and one alternate for representing the District at the Board. All Board's questions and concerns were satisfied by staff.

Motion by/Second by: Wasserman/Turner to approve the nomination of Director Resnikoff as the primary member and Turner/Wasserman to approve the nomination of Director Turner as the alternate member for the Treatment Plant Advisory Committee. Motion passed by the following vote:

AYES: Resnikoff, Ristow, Turner, Wasserman, and Zhao.
NOES: None
ABSENT: None.

Motion by/Second by: Turner/Wasserman to approve the nomination of Director Ristow as the primary member and Resnikoff/Turner to approve the nomination of Director Zhao as the alternate member for the Sewer Advisory Board. Motion passed by the following vote:

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AYES: Resnikoff, Ristow, Turner, Wasserman, and Zhao.

NOES: None

ABSENT: None.

Directors' Items

14. Director's reports, announcements, and questions. Director Turner complimented District staff for the job well done. Director Resnikoff thanked the staff for maintaining continuous excellent services since the beginning of the pandemic.

15. District Manager's report. The District Manager reported that the State adopted new CalOSHA Emergency Prevention Standards targeting COVID-19 effective January 1st. The District is rapidly addressing the new requirements, which in general require employers to provide a safe work environment preventing exposure to COVID-19. The District's revised pandemic plans to include the new CalOSHA requirements and procedures will be completed within the next two weeks. Thereafter, the District will implement the revised plan and provide staff training. The District also implemented an electronic alarm and distance tracking device where it tracks the proximity of each employee throughout the day. Employees are alerted when they do not meet the six-foot separation rule. The device will allow the District to perform data driven contact tracing in the event of a COVID-19 exposure. The District also enhanced its HVAC system by installing air scrubber units using ActivePure technology. The units effectively disinfect surface and reduces airborne coronavirus in the air. All Board's questions and concerns were satisfied by the District Manager.

Adjournment

16. There being no further items of business, the meeting was adjourned at 5:19 p.m. The next Board Meeting is scheduled for February 10, 2021, at 5:00 p.m.

Signature on File

ROWENA TURNER, CHAIRPERSON

Attest:

Signature on File

Secretary