

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING
March 11, 2015**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in regular session at 6:00 p.m. at the district office, 100 East Sunnyoaks Avenue, Campbell, California.

Roll Call

1. Present: Directors: Marshall Anstandig, Manny Cappello, Mike Kotowski, Ken Yeager and Steven Leonardis, Chairperson.

Absent: None.

Staff: Jon Newby, District Manager and Engineer; Edward H. Oyama, Director of Engineering; Sarah Quiter, Deputy District Counsel; and Lesha Luu, Secretary.

Approval of Minutes of Previous Meeting

2. Approve the minutes of the regular meeting of the Board of Directors of February 11, 2015.

Mover/Seconder: Kotowski/Cappello to approve the minutes of the previous meeting.
Motion passed unanimously.

Oral Communications

3. None.

Written Communications

4. Receipt of letter from Special District Leadership Foundation on District Transparency Certificate of Excellence.
5. Receipt of Certificate of Recognition from Senator Jim Beall, California State Legislature, 15TH Senate District.

In reference to Report Items 4 and 5 above, Manager shared his excitement with the Board for receiving the District's Transparency Certificate of Excellence. Staff reported that at the 9/11/13 board meeting, the Board asked staff to pursue the Transparency Certificate of Excellence provided by the Special District Leadership Foundation and recognizes public agencies for their outstanding efforts to promote transparency and good governance. In order to receive the award, the District must demonstrate the completion of eight essential governance transparency requirements, including properly conducting open and public meetings, adopting the public records act request of policy and procedures, disclosing of board and employee reimbursements, and filing financial transactions and compensation

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

BOARD OF DIRECTORS MEETING

March 11, 2015

reports to the State Controller in a timely manner. In addition, the District has also fulfilled fifteen website requirements, including providing readily available information to the public, such as board agendas, past minutes, current district budget, and the most recent financial audit. Finally, the District must demonstrate an outreach to its constituents that engages the public in its governance, through community notification announcing board appointment deadlines and annual public budget hearings. The Certificate of Excellence is valid for 2 years. All questions and concerns of Board were answered by staff. The Board commended staff for their effort in obtaining the certificate.

Reports (Items to be taken in one motion)

6. San Jose/Santa Clara Regional Wastewater Facility: Minutes of the December 11, 2014 regular meeting of the Treatment Plant Advisory Committee.
7. Investment of District Funds: Report on Commingled Funds Invested by the County of Santa Clara for West Valley Sanitation District, as of January 31, 2015; and report from the County Controller as of December 31, 2014.
8. Consolidated Income and Expense Statement of West Valley Sanitation District for the period ended January 31, 2015. All Board's questions and concerns were answered by staff.

Mover/Second: Anstandig/Leonardis to approve the Reports, items 6-8. Motion passed unanimously.

Unfinished Business

9. None.

Consent Calendar (Items for be taken in one motion)

10. Approval of payment of invoices, February 12, 2015 – March 11, 2015.
11. Resolution to set a time and place of public hearing for District's Proposed Operations Budget for Fiscal Year 2015-2016. Adopt RESOLUTION No. 15.03.05, RESOLUTION OF THE BOARD OF DIRECTORS OF WEST VALLEY SANITATION DISTRICT OF SANTA CLARA COUNTY SETTING A TIME AND PLACE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE DISTRICT'S PROPOSED OPERATIONS BUDGET FOR FISCAL YEAR 2015-2016. The first hearing is scheduled for April 8, 2015; second hearing and adoption are scheduled for May 13, 2015.
12. Resolution to set a time and place of public hearing for the continuation of the Hillside Sewer Maintenance Zone Fee for Fiscal Year 2015-2016. Adopt RESOLUTION No. 15.03.06, RESOLUTION OF THE BOARD OF DIRECTORS OF WEST VALLEY SANITATION DISTRICT OF SANTA CLARA COUNTY SETTING A TIME AND PLACE OF PUBLIC HEARING TO CONSIDER THE

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

BOARD OF DIRECTORS MEETING

March 11, 2015

CONTINUATION OF THE HILLSIDE SEWER MAINTENANCE ZONE FEE FOR FISCAL YEAR 2015-2016. There is no change proposed to the hillside fee of \$50.00 per year for each connected property in the hillside zone. The hearing date is scheduled for April 8, 2015.

13. Resolution to set a time and place of public hearing for the continuation of the Storm Drain Management Program Fee for Fiscal Year 2015-2016. Adopt RESOLUTION NO. 15.03.07, RESOLUTION OF THE BOARD OF DIRECTORS OF WEST VALLEY SANITATION DISTRICT OF SANTA CLARA COUNTY SETTING A TIME AND PLACE OF PUBLIC HEARING TO CONSIDER THE CONTINUATION OF THE STORM DRAIN MANAGEMENT PROGRAM FEE FOR FISCAL YEAR 2015-2016. There is no change proposed to the fee. The hearing date is scheduled for May 13, 2015.
14. California Association of Sanitation Agencies Public Policy Forum. Authorize Board and executive staff to attend the California Association of Sanitation Agencies Public Policy Forum, April 27-28, 2015, in Sacramento, California.

Mover/Seconder: Kotowski/Cappello to approve Consent Calendar, items 10-14. Motion passed unanimously.

New Business

15. None.

Closed Session

16. None.

Director's Items

17. There are no Director's reports, announcements, or questions.
18. Manager reported on February 12, 2014, the Board approved cash funding for the current fiscal year San Jose/Santa Clara Water Pollution control Plant (WPCP) Capital Improvement Program (CIP) in lieu of financing to allow additional time for the City of San Jose (City) to complete further details on its financing plan. The Board directed staff to consider additional financing options for meeting the District's needs and to bring the options back at a later date for Boards' consideration. In late February 2015, the City provided the District with updated funding requirements and proposed financing plans for the CIP. On March 25, 2015, the District has scheduled a board meeting to review the City's financing plan and present financing options to meet the District's ten-year funding requirements.

The Manager reported that on March 2nd, he met with Mayor Sam Liccardo at the Santa Clara County Special District's Association meeting. He shared with Mayor Liccardo two items importance to the District and WPCP: (1) The importance of the State Revolving Fund

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING
March 11, 2015**

Loan Program in financing the CIP and the need for affordability; (2) The concern of using sewer funds for expanding water recycling in an effort to meet the county's water supply needs given the constraints of Proposition 218 on the use of funds. The City is encouraged to work with Santa Clara Valley Water District to develop a funding strategy for recycled water.

The Manager also reported that he met with Mr. Jim Ellis of Ellis Partners on February 27, 2015, to discuss the current outstanding fees assessed on the Campbell Pruneyard Shopping Center. The Manager explained to Mr. Ellis the reasons for the fees, methodology for determining the fees, and the basis for applying the fees. Mr. Ellis indicated he would respond on how Ellis Partners will proceed with the issue. As of now, the District has not received a reply and the fees are 60 days delinquent.

Adjournment

19. There being no further items of business, the meeting was adjourned at 6:15 p.m. The next board meeting is scheduled for March 25, 2015.

Signature on File

STEVEN LEONARDIS, CHAIRPERSON

Attest:

Signature on File

Secretary