

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING
April 9, 2014**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in regular session at 6:04 p.m. at the district office, 100 East Sunnyoaks Avenue, Campbell, California.

Roll Call

1. Present: Directors: Steven Leonardis, Chuck Page, Ken Yeager, and Evan Low, Chairperson.

Absent: Director Marshall Anstandig.

Staff: Jon Newby, District Manager and Engineer; Edward H. Oyama, Director of Engineering and Operations; Sarah Olinger, Deputy District Counsel; and Lesha Luu, Secretary.

Approval of Minutes of Previous Meeting

2. Approve the minutes of the Regular Meeting of the Board of Directors of March 12, 2014.

Mover/Second: Page/Leonardis – to approve the minutes of the previous meeting. Motion passed unanimously.

Oral Communications

3. None.

Written Communications

4. None.

Reports (Items to be taken in one motion)

5. San Jose/Santa Clara Regional Wastewater Facility: Minutes of the February 13, 2014 regular meeting of the Treatment Plant Advisory Committee.
6. Investment of District Funds: Report on Comingled Funds Invested by the County of Santa Clara for West Valley Sanitation District, as of February 28, 2014.
7. Consolidated Income and Expense Statement of West Valley Sanitation District for the period ended February 28, 2014.

Mover/Second: Page/Leonardis – to accept the Reports, items 5-7. Motion passed unanimously.

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Unfinished Business

8. None.

Public Hearings

9. Public Hearing to consider the continuation of the Hillside Sewer Maintenance Zone Fee for Fiscal Year 2014-2015. Open the public hearing, receive comments, and adopt Resolution No. 14.04.12, RESOLUTION OF THE BOARD OF DIRECTORS OF WEST VALLEY SANITATION DISTRICT OF SANTA CLARA COUNTY, CALIFORNIA, APPROVING CONTINUATION OF THE HILLSIDE MAINTENANCE ZONE FEE for Fiscal Year 2014-2015. All Board's questions and concerns were answered by staff.

Mover/Seconder: Yeager/Page – to adopt resolution. Motion passed unanimously.

10. First of the two Public Hearing to consider the District's Proposed Operations Budget for Fiscal Year 2014-2015. The second hearing and adoption is scheduled for May 14, 2014. Open the hearing and receive comments on the West Valley Sanitation District Proposed Operation Budget for Fiscal Year 2014-2015. Continue the hearing to the Board Meeting of Wednesday, May 14, 2014; to allow for further comments or modifications.

Mover/Seconder: Page/Yeager – to continue hearing for the District's Proposed Operations Budget on the May 14, 2014 Board Meeting. Motion passed unanimously.

Consent Calendar (Items to be taken in one motion)

11. Approval of payment of invoices, March 13, 2014 – April 9, 2014.

12. Resolution to set time and place of public hearing to consider placing delinquent fees and charges on the Fiscal Year 2014-2015 Tax Roll. Adopt Resolution No. 14.04.13, RESOLUTION SETTING A TIME AND PLACE OF HEARING TO CONSIDER PLACING DELINQUENT FEES AND CHARGES FOR FISCAL YEAR 2013-2014 ON THE 2014-2015 TAX ROLL. The resolution sets June 11, 2014, as the date of hearing.

Mover/Seconder: Page/Leonardis to approve Consent Calendar items 11-12. Motion passed unanimously.

New Business

13. None.

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Closed Session

14. None.

Director's Items

15. Directors' reports, announcements and questions.

In regards to the TPAC agreement, Manager reported that TPAC will take forward an amendment. Manager will continue to work with counsel and staff to find common ground on areas to see if there are some minor adjustments, but in general, staff suspects it will stay substantially the same. The term of the agreement will probably be extended because it will expire before the end of the bonds. Staff will be seeking bond counsel to answer questions about the District obtaining bonds on its own which may have some advantages both financially and from the negotiation standpoint on the amendment. Staff will have further discussion with the Board in the future. Information will be discussed at the TPAC May Budget Workshop.

16. District Manager's Reports.

Manager reported that last year the Board requested the use of an ad hoc subcommittee for District Manager's performance review. Consistent with the policy adopted in January 2005, Compensation Policy for District Manager and Engineer, the policy states, "*An ad hoc subcommittee shall meet as necessary with the manager to review performance and compensation. The subcommittee will report to the Board of Directors and make recommendations in a timely manner for adjusting the manager's compensation. The subcommittee shall consist of the Board Chair and Vice-Chair or their designated alternates.*" To accommodate the schedule for adoption of the District's objectives and proposed budget, the District Manager requests the Board Chair and Vice-Chair, or designated alternates, to meet as a subcommittee with the District Manager in early May to review his performance and compensation and report to the Board of Directors with the subcommittee's recommendations in closed session, at the scheduled Board meeting on June 11th.

Mover/Seconder: Yeager/Page motion to appoint Directors Low and Leonardis as the ad hoc subcommittee for the performance evaluation of the District Manager. Motion passed unanimously.

Adjournment

17. There being no further items of business, the meeting was adjourned at 6:25 p.m.

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Signature on File

EVAN LOW, CHAIRPERSON

Attest:

Signature on File

Secretary