

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING
May 14, 2014**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in regular session at 6:00 p.m. at the district office, 100 East Sunnyoaks Avenue, Campbell, California.

Roll Call

1. Present: Directors: Steven Leonardis, Chuck Page, and Walter Huff, Alternate for Marshall Anstandig. The meeting is chaired by Vice-Chairperson Steven Leonardis.

Absent: Directors Ken Yeager and Evan Low, Chairperson.

Staff: Jon Newby, District Manager and Engineer; Edward H. Oyama, Director of Engineering and Operations; Sarah Olinger, Deputy District Counsel; and Lesha Luu, Secretary.

Commendation (See Item No. 16)

Present Resolution of Commendation to Jonathan Lee for 35 years of dedicated service to the West Valley Sanitation District.

Approval of Minutes of Previous Meeting

2. Approve the minutes of the Regular Meeting of the Board of Directors of April 9, 2014.

Mover/Seconder: Huff/Page – to approve the minutes of the previous meeting. Motion passed unanimously.

Oral Communications

3. None.

Written Communications

4. None.

Reports (Items to be taken in one motion)

5. San Jose/Santa Clara Regional Wastewater Facility: Minutes of the March 13, 2014 regular meeting of the Treatment Plant Advisory Committee.

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6. Investment of District Funds: Report on Comingled Funds Invested by the County of Santa Clara for West Valley Sanitation District, as of March 31, 2014; and report from County Controller as of March 31, 2014.
7. Consolidated Income and Expense Statement of West Valley Sanitation District for the period ended March 31, 2014.

Mover/Seconder: Page/Huff – to accept the Reports, items 5-7. Motion passed unanimously. Item 8 pulled for further discussion.

Item 8 was removed from the Reports for separate vote:

8. 2014 Sewer System Management Plan Audit Report. After discussion, all questions and concerns of Board were answered by Staff.

Mover/Seconder: Page/Huff to approve the audit report. Motion passed unanimously.

Unfinished Business

9. None

Public Hearings

10. Second Public Hearing to consider the adoption of the District's Proposed Budget for Fiscal Year 2014-2015. (A) Open the hearing and receive comments on the West Valley Sanitation District Proposed Budget for Fiscal Year 2014-2015; and (B) Adopt Resolution No. 14.05.14, RESOLUTION OF THE BOARD OF DIRECTORS OF WEST VALLEY SANITATION DISTRICT OF SANTA CLARA COUNTY, CALIFORNIA, ADOPTING AN OPERATING BUDGET FOR FISCAL YEAR 2014-2015 BY RATIFYING ESTIMATES OF REVENUES TO BE RECEIVED IN SUCH FUNDS AND APPROPRIATING MONIES THEREFROM FOR SPECIFIC ACTIVITIES AND ACCOUNTS AND SETTING FORTH THE CONDITION OF ADMINISTRATING THE BUDGET. Public Hearing opened for comments from public and staff. There were no comments.

Mover/Seconder: Page/Huff to approve Proposed Budget for Fiscal Year 2014-2015 and resolution. Motion passed unanimously.

11. Public Hearing to consider the continuation of the Storm Drain Management Fee for Fiscal Year 2014-2015. (A) Open the hearing and receive comments on the Storm Drain Management Fee for Fiscal Year 2014-2015; and, (B) Adopt Resolution No. 14.05.15, RESOLUTION OF THE BOARD OF DIRECTORS OF WEST VALLEY SANITATION DISTRICT OF SANTA CLARA COUNTY, CALIFORNIA, APPROVING SERVICE CHARGES PURSUANT TO HEALTH AND SAFETY CODE SECTION 5471 ET SEQ: Resolution adopts the Storm Drain Management Program Fees for Fiscal Year 2014-2015 for the cities of Campbell, Monte Sereno, and Town

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of Los Gatos. Public Hearing opened for questions and comments from public and staff. Kelly Carroll of the West Valley Clean Water Program was in attendance. All questions and comments of Board were answered by Staff.

Mover/Second: Page/Huff to approve continuation of the Storm Drain Management Fee for Fiscal Year 2014-2015 and resolution. Motion passed unanimously.

Consent Calendar (Items to be taken in one motion)

12. Approval of payment of invoices, April 10, 2014 – May 14, 2014.

13. Finding and ratification of sewer service rate increase. Motion to make finding that the proposed Fiscal Year 2014-2015 rate increase is not in excess of the revenue needs of the West Valley Sanitation District and ratify the sewer service and use charges for Fiscal Year 2014-2015 as previously adopted and as detailed in Section 10.060 of the Ordinance Code.

Item 14 was removed from the Consent Calendar for separate vote:

14. GASB 45 – Retiree health care obligation: actuarial valuation and funding recommendations. (A) Accept the June 30, 2013, GASB 45 Actuarial Valuation prepared by Bartle Wells Associates, LLC dated April 29, 2014; and (B) Approve the Fiscal Years 2014-2015 to 2017-2018 annual required contributions to the California Employers Retirement Benefit Trust Fund as described in the report. Item pulled for further discussion. All questions and concerns of Board were satisfied by staff.

Mover/Second: Leonardis/Page to approve GASB 45 Actuarial Valuation and Fiscal Years 2014-2015 to 2017-2018 annual required contributions to CalPERS Benefit Trust Fund.

15. Blossom Hill Road Sewer Replacement Project: Award of Construction Contract. Award the construction contract to Pacific Underground Construction, Inc. in the amount of \$185,475.00 and authorize \$18,800.00 contingency allowance for unanticipated changes during the course of the project.

Mover/Second: Page/Huff to approve Consent Calendar items 12, 13, and 15. Motion passed unanimously.

New Business

16. Item moved to beginning of board meeting. Adoption of resolution recognizing the contribution of Jonathan Lee. Adopt Resolution No. 14.05.16, RESOLUTION RECOGNIZE THE CONTRIBUTIONS OF JONATHAN LEE TO THE WEST VALLEY SANITATION DISTRICT and authorize Director Steven Leonardis, Vice-Chairperson of the Board to sign the Resolution.

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Mover/Seconder: Page/Huff to adopt resolution. Motion passed unanimously.

Closed Session

17. None

Director's Items

18. Director's reports, announcements, and questions.

Recommendation made by staff to move June 11th board meeting to June 25th, 2014.

Mover/Seconder: Leonardis/Page to approve June 2014 board meeting date change.

Adjournment

There being no further items of discussion, the meeting was adjourned at 6:22 p.m.

Signature on File

EVAN LOW, CHAIRPERSON

Attest:

Signature on File

Secretary