

**WEST VALLEY SANITATION DISTRICT  
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING  
June 8, 2022**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in regular session at 5:00 p.m. Pursuant to the provisions of California Governor's Executive Orders No. N-25-20 and N-29-20, which suspend portions of the Brown Act, this meeting will be conducted by teleconference only. No physical location will be available for this meeting. Members of the public may participate in this meeting on Zoom at <https://zoom.us/j/97539642687> or by calling in at 1-669-900-6833 and entering Meeting ID 97539642687# when prompted. This meeting agenda is available online at <http://www.westvalleysan.org/>

**Roll Call**

1. Present: Directors – Mary Badame, Paul Resnikoff, Rowena Turner, Mike Wasserman, and Yan Zhao, Chairperson.

Staff: Jon Newby, District Manager and Engineer; Edward H. Oyama, Director of Engineering and Operations; Laura McKinney, District Counsel; and Lesha Luu, Secretary.

**Oral Communications**

2. None.

**Written Communications**

3. None.

**Public Hearings**

4. None

**Unfinished Business**

5. None.

**Consent Calendar** (Items to be taken in one motion)

6. Previous meeting minutes. Approve the minutes for the Regular Board of Directors Meeting May 11, 2022.
7. Treatment Plant Advisory Committee meeting minutes. Accept the minutes for the Regular Meeting of the Treatment Plant Advisory Committee of the San Jose/Santa Clara Regional Wastewater Facility on March 10, 2022.

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8. Investment Report. Approve the report on commingled funds invested by the County of Santa Clara for West Valley Sanitation District, as of April 30, 2022; and report from County Controller as of March 31, 2022.
9. Consolidated Income and Expense Statement. Approve the Consolidated Income and Expense Statement for the period ended April 30, 2022.
10. Payment of invoices. Approve the payment of invoices for May 12, 2022 to June 8, 2022.
11. Reauthorize virtual meeting. Adopt Resolution No. 22.06.11, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WEST VALLEY SANITATION DISTRICT REAUTHORIZING TELECONFERENCE MEETINGS PURSUANT TO ASSEMBLY BILL 361 EFFECTIVE JUNE 13 THROUGH JULY 13, 2022.
12. Status report on District goals and manager's objectives. Accept the report on the District's overall achievement of the adopted annual goals and objectives for Fiscal Year 2021-2022.
13. Reauthorization of the retiree medical benefits for Fiscal Year 2022-2023. Approve the renewal of the Post-Retirement Health Insurance Benefits Policy for Fiscal Year 2022-2023, setting the maximum monthly benefit at \$827.84, the lowest-cost plan available to the District for each eligible retiree.
14. Retiree Healthcare Obligation – Actuarial Valuation. A. Accept the June 30, 2021 Other Posted-Employee Benefits (OPEB) Actuarial Valuation report. B. Approve funding the retirement medical benefits through the California Employers Retirement Benefit Trust (CERBT) for Fiscal Years 2022-2023 and 2023-2024.
15. Fiscal Year 2022-2023 blanket purchase orders. Approve the issuance of Fiscal Year 2022-2023 Blanket Purchase Orders \$35,000 and above to the following vendors for the recommended amounts shown.

City of Campbell - \$65,000  
DKF Solutions, LLC - \$45,000  
Owen Equipment Sales - \$60,000  
Regional Government Services - \$50,000  
Town of Los Gatos - \$75,000  
WECO Industries, LLC - \$85,000

Motion by/Second by: Wasserman/Resnikoff to approve the Consent Calendar Items 6-15.  
Motion passed by the following vote:

AYES: Badame, Resnikoff, Turner, Wasserman, Zhao  
NOES: None  
ABSENT: None

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**Closed Session**

16. The Board adjourns at 5:04 p.m. to Closed Session - Public Employee Performance Evaluation. (Pursuant to Government Code § 54957(b)) Employee: District Manager and Engineer. The following directors were present: Mary Badame, Paul Resnikoff, Rowena Turner, Mike Wasserman, and Yan Zhao.

**Convene in Open Session**

17. The Board convenes in open session at 5:27 p.m. Nothing to report out.

**New Business**

18. Report of Ad Hoc Subcommittee on District Manager's performance and consideration of compensation adjustment. Consider the Ad Hoc Subcommittee's recommendation for overall performance adjustment of 12% and approve the performance increase for the District Manager and Engineer by adopting resolution No. 22.06.12, RESOLUTION OF THE BOARD OF DIRECTORS OF WEST VALLEY SANITATION DISTRICT OF SANTA CLARA COUNTY, CALIFORNIA, AMENDING THE DISTRICT MANAGER AND ENGINEER'S EMPLOYMENT AGREEMENT TO REVISE SECTION 5.1, RELATED TO SALARY, EFFECTIVE JULY 1, 2022. The amended agreement adjusts the compensation for the District Manager by 12% increase to the salary beginning the first pay period in Fiscal Year 2022-2023.
19. Amendment to compensation plan for unrepresented employees. Adopt Resolution No. 22.06.13, RESOLUTION OF THE BOARD OF DIRECTORS OF WEST VALLEY SANITATION DISTRICT OF SANTA CLARA COUNTY, CALIFORNIA, AMENDING A COMPENSATION PLAN FOR WEST VALLEY SANITATION DISTRICT MANAGEMENT (UNREPRESENTED) EMPLOYEES, EFFECTIVE JULY 1, 2022. Adjusting the compensation for the Director of Administration and Information Services and the Director of Engineering and Operations commensurate with the District Manager and Engineer's adjustment for Fiscal Year 2022-2023.

Motion by/Second by: Wasserman/Resnikoff to adopt Resolution 22.06.12, amending District Manager and Engineer's employment agreement adjusting the compensation for the District Manager and Engineer by 12% and adopt Resolution 22.06.13, amending a compensation plan for unrepresented employees commensurate with the District Manager and Engineer's adjustment for Fiscal Year 2022-2023. Motion passed by the following vote:

AYES: Badame, Resnikoff, Turner, Wasserman, Zhao  
NOES: None  
ABSENT: None

20. Strategic plan and objectives for Fiscal Year 2022-2023. Adopt the Annual Objectives and Action Items for Fiscal Year 2022-2023.

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Motion by/Second by: Wasserman/Turner to adopt the Annual Objectives and Action Items for Fiscal Year 2022-2023. Motion passed by the following vote:

AYES: Badame, Resnikoff, Turner, Wasserman, Zhao  
NOES: None  
ABSENT: None

**Directors' Items**

21. There were no Directors' reports, announcements, and questions.
22. There were no District Manager's reports.

**Adjournment**

23. There being no further items of business, the meeting was adjourned at 5:32 p.m. The next Board Meeting is scheduled for July 13, 2022, at 5:00 p.m.

Signature on File

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YAN ZHAO, CHAIRPERSON

Attest:

Signature on File

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Secretary