

**WEST VALLEY SANITATION DISTRICT  
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING  
October 10, 2018**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in regular session at 6:00 p.m. at the district office, 100 East Sunnyoaks Avenue, Campbell, California.

**Roll Call**

1. Present: Directors – Manny Cappello, Steve Leonardis, Paul Resnikoff, Mike Wasserman, and Rowena Turner, Chairperson.

Absent: Director – None.

Staff: Jon Newby, District Manager and Engineer; Edward H. Oyama, Director of Engineering and Operations; Laura McKinney, District Counsel; and Lesha Luu, Secretary.

**Approval of Minutes of Previous Meeting**

2. Approve the minutes of the regular meeting of the Board of Directors of September 12, 2018.

Motion by/Second by: Leonardis/Resnikoff to approve the minutes of the previous meeting.  
Motion passed unanimously.

**Oral Communications**

3. None.

**Written Communications**

4. None.

**Reports**

5. San Jose/Santa Clara Regional Wastewater Facility: Minutes of the May 17, 2018 and June 4, 2018 special meetings of the Treatment Plant Advisory Committee.

Motion by/Second by: Wasserman/Leonardis to accept the minutes of special meetings of the Treatment Plant Advisory Committee.

**Unfinished Business**

6. None.

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**Public Hearings**

7. None.

**Consent Calendar** (Items to be taken in one motion)

8. Approval of payment of invoices, September 13, 2018 – October 10, 2018.
9. Conflict of Interest Code update. Adopt Resolution No. 18.10.19, RESOLUTION OF THE BOARD OF DIRECTORS OF WEST VALLEY SANITATION DISTRICT OF SANTA CLARA COUNTY, CALIFORNIA, RESCINDING RESOLUTION 14.08.20 AND READOPTING THE CONFLICT OF INTEREST CODE FOR OFFICIALS AND DESIGNATED EMPLOYEES.
10. Senior Maintenance Lead Worker Classification. Authorize the District Manager and Engineer to: A. Create a new Senior Maintenance Lead Worker classification, approve the associated position description in accordance with Merit System Rules, Article 2, Classification, and delete the existing Supervising Maintenance Lead Worker classification. B. Modify the Fiscal Year 2018-2019 budget to reflect the addition of the Senior Maintenance Lead Worker position and deletion of the Supervising Maintenance Lead Worker position, with salary remaining unchanged.

Motion by/Second by: Cappello/Resnikoff to approve Consent Calendar Items 8 to 10. Motion passed unanimously.

**New Business**

11. Debt Management Policy. Adopt the proposed Debt Management Policy.

Motion by/Second by: Cappello/Leonardis to adopt the proposed Debt Management Policy. Motion passed unanimously.

12. Budget Modification for Fiscal Year 2018-2019. Accept the amendments and approve the Modified Budget for Fiscal Year 2018-2019.

Motion by/Second by: Resnikoff/Leonardis to accept the amendments and approve the Budget Modification for FY 2018-2019. Motion passed unanimously.

**Directors' Items**

13. There were no Directors' reports, announcements, and questions.
14. District Manager's report. The District Manager reported that the District received request for District's services from property outside of District's service areas and the urban areas of the City. The District does not provide services for the property based on the policies and

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ordinances adopted by the Board. In order for the District to serve the property, the property owner will need to coordinate with their local jurisdiction and LAFCO to annex into the District's service areas. The property owner may contact the Board for resolutions. A letter was sent to the property owner in response to the request. A copy of the letter will be forwarded to the Board. All Board's questions and concerns were satisfied by staff.

**Adjournment**

15. There being no further items of business, the meeting was adjourned at 6:13 p.m. The next Board Meeting is scheduled for November 14, 2018, at 6:00 p.m.

Signature on File

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ROWENA TURNER, CHAIRPERSON

Attest:

Signature on File

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Secretary