

**WEST VALLEY SANITATION DISTRICT  
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING  
October 11, 2017**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in regular session at 6:00 p.m. at the district office, 100 East Sunnyoaks Avenue, Campbell, California.

**Roll Call**

1. Present: Directors – Manny Cappello, Steven Leonardis, and Paul Resnikoff, Chairperson.

Absent: Directors – Rowena Turner and Ken Yeager.

Staff: Jon Newby, District Manager and Engineer; Edward H. Oyama, Director of Engineering and Operations; Douglas Dove, Bartle Wells Associates; Michael DeGroot, Bartle Wells Associates; and Leshia Luu, Secretary.

**Approval of Minutes of Previous Meeting**

2. Approve the minutes of the regular meeting of the Board of Directors of September 13, 2017.

Motion by/Second by: Leonardis/Cappello to approve the minutes of the previous meeting.  
Motion passed unanimously.

**Oral Communications**

3. None.

**Written Communications**

4. None.

**Reports**

5. San Jose/Santa Clara Regional Wastewater Facility: Minutes of the June 8, 2017 regular meeting of the Treatment Plant Advisory Committee.

Motion by/Second by: Cappello/Leonardis to accept Minutes of the June 8, 2017 regular meeting of the Treatment Plant Advisory Committee.

**Unfinished Business**

6. None

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**Public Hearings**

7. None

**Consent Calendar (Items to be taken in one motion)**

8. Approval of payment of invoices, September 14, 2017 – October 11, 2017.
9. Acceptance of sewage systems. Adopt Resolution No. 17.10.19, RESOLUTION ACCEPTING SEWERAGE SYSTEM INSTALLED BY MADISON PARK OF CAMPBELL, LLC., A CALIFORNIA LIMITED LIABILITY COMPANY AND SITUATED WITHIN THE WEST VALLEY SANITATION DISTRICT OF SANTA CLARA COUNTY, STATE OF CALIFORNIA, described as:  
Tract Number: 10296  
Location: 280 Dillon Avenue, Campbell  
Constructed by: Madison Park of Campbell, LLC., a California Limited
10. Acceptance of sewage systems. Adopt Resolution No. 17.10.20, RESOLUTION ACCEPTING SEWERAGE SYSTEM INSTALLED BY ACCESS DEVELOPMENT GROUP, INC., A CALIFORNIA CORPORATION AND SITUATED WITHIN THE WEST VALLEY SANITATION DISTRICT OF SANTA CLARA COUNTY, STATE OF CALIFORNIA described as:  
Tract Number: 10376  
Location: 180 Redding Road, Campbell  
Constructed by: Access Development Group, Inc., a California Corporation
11. Acceptance of sewage systems. Adopt Resolution NO. 17.10.21, RESOLUTION ACCEPTING SEWERAGE SYSTEM INSTALLED BY AKBAR ABDOLLAHI AND SITUATED WITHIN THE WEST VALLEY SANITATION DISTRICT OF SANTA CLARA COUNTY, STATE OF CALIFORNIA described as:  
Sewer Exentsion: 1685 Bucknall Road  
Location: 1685 Bucknall Road, Campbell  
Constructed by: Akbar Abdollahi
12. City of Campbell, Hacienda Avenue Green Street Improvement Project – Reimbursement for manhole work. Approve the reimbursement to the City of Campbell in the amount of \$74,175.00 for manhole adjustments and reconstruction performed as part of the City’s Hacienda Avenue Green Street Improvement Project.

Motion by/Second by: Cappello/Leonardis to approve Consent Calendar, items 8-12. Motion passed unanimously.

**New Business**

13. Study session on sewer service rates, District’s financing plan, miscellaneous fees, and connection and capacity fees. The District Manager reported there are five guiding principles for rate settings: 1) Establish predictable and cost based rates to the extent possible; 2) Rates that reflect a balance between debt financing versus pay-as-you-go in a manner that minimizes rate increases using short and long term debt instruments; 3) Rates meet the fair equitable

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requirements of Prop-218 in compliance with all applicable laws and regulations; 4) Rates do not differentiate costs within a customer class and are set to reflect actual cost of service; 5) The rates are set to fully fund cost related to compliance with regulatory mandates, collection and conveyance of systems and maintenance. Bartle Wells Associates has completed a preliminary study to address District's rates and fees including permits, connection and capacity, and consideration of short and long term financing needs of the District. Due to the San Jose/Santa Clara Regional Wastewater Facility (RWF) capital improvement cost of more than \$1.0 billion over the next five years, the District is faced with significant strain on its finances. Mr. Douglas Dove presented the preliminary findings on the costs faced by the District for the RWF capital improvements master plan, the impact on District's rates, financing options, capacity fee, connection fee, hillside and miscellaneous fees, and proposals on fees adjustments with phase-in option. All Board's questions and concerns were satisfied by staff and Mr. Dove, with the exception to provide an estimate of the deferred revenues by phasing in the fees over three years. Staff indicated the fees portion of the study will be brought forward in November for the Board's formal consideration and additional information will be provided.

**Closed Session**

14. None

**Directors' Items**

15. Director's reports, announcements and questions.

16. District Manager's report.

**Adjournment**

17. There being no further items of business, the meeting was adjourned at 7:02 p.m. The next Board Meeting is scheduled for November 8, 2017 at 6:00 p.m.

Signature on File

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PAUL RESNIKOFF, CHAIRPERSON

Attest:

Signature on File

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Secretary