

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING
December 8, 2021**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in regular session at 5:00 p.m. Pursuant to the provisions of California Governor's Executive Orders No. N-25-20 and N-29-20, which suspend portions of the Brown Act, this meeting will be conducted by teleconference only. No physical location will be available for this meeting. Members of the public may participate in this meeting on Zoom at <https://zoom.us/j/97539642687> or by calling in at 1-669-900-6833 and entering Meeting ID 97539642687# when prompted. This meeting agenda is available online at <http://www.westvalleysan.org/>

Roll Call

1. Present: Directors – Paul Resnikoff, Maria Ristow, Mike Wasserman, Yan Zhao, and Rowena Turner, Chairperson.

Staff: Jon Newby, District Manager and Engineer; Edward H. Oyama, Director of Engineering and Operations; Laura McKinney, District Counsel; and Lesha Luu, Secretary.

Oral Communications

2. None.

Written Communications

3. None.

Public Hearings

4. None.

Unfinished Business

5. None

Consent Calendar (Items to be taken in one motion)

6. Previous meeting minutes. Approve the minutes for the Regular Board of Directors Meeting on November 10, 2021.
7. Treatment Plant Advisory Committee meeting minutes. Accept the minutes for the Regular Meetings of the Treatment Plant Advisory Committee of the San Jose/Santa Clara Regional Wastewater Facility on September 9, 2021 and October 14, 2021.

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8. Investment Reports. Approve the reports on commingled funds invested by the County of Santa Clara for West Valley Sanitation District, as of September 30, 2021 and October 31, 2021; and report from County Controller as of September 30, 2021.
9. Consolidated Income and Expense Statements. Approve the Consolidated Income and Expense Statements for the period ended September 30, 2021 and October 31, 2021.
10. Payment of invoices. Approve the payment of invoices for November 11, 2021 to December 8, 2021.
11. Reauthorize virtual meeting. Adopt Resolution No. 21.12.20, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WEST VALLEY SANITATION DISTRICT REAUTHORIZING TELECONFERENCE MEETINGS PURSUANT TO ASSEMBLY BILL 361 EFFECTIVE DECEMBER 15, 2021 THROUGH JANUARY 13, 2022.
12. Acceptance of Sewerage System – 258 Union Avenue, Los Gatos. Adopt Resolution No. 21.12.21, RESOLUTION ACCEPTING SEWERAGE SYSTEM INSTALLED BY CASHMERE BOUQUET 1031, LLC., AND SITUATED WITHIN THE WEST VALLEY SANITATION DISTRICT OF SANTA CLARA COUNTY, STATE OF CALIFORNIA, described as:

APN: 527-44-012 and 527-44-013
Location: 258 Union Avenue, Los Gatos (Tract 10514)
Constructed by: Cashmere Bouquet 1030, LLC.

Motion by/Second by: Wasserman/Resnikoff to approve the Consent Calendar Items 6 to 12.
Motion passed by the following vote:

AYES: Resnikoff, Ristow, Turner, Wasserman, Zhao
NOES: None
ABSENT: None

New Business

13. Annual report of West Valley Sanitation District for Fiscal Year 2020-2021. Accept the Annual Report and the Memorandum on Internal Control and Required Communications of West Valley Sanitation District for Fiscal Year 2020-2021. The District Manager reported that staff is submitting the Fiscal Year 2020-2021 Annual Report including the District's audited financial statements, report from the independent auditor, as well as summary of the District's activities during the year. The District received an unqualified opinion with no reportable findings or material weaknesses. Mr. Sheldon Chavan from Chavan & Associates is present to address the Board and answer any questions the Board may have. There were no questions from the Board. The Secretary thanked the Auditor and the Senior Accountant for their efforts in completing the Annual Report. Director Wasserman commended the District Manager and staff for the great works on receiving an unqualified report year after year.

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Motion by/Second by: Wasserman/Zhao to accept the Annual Report and the Memorandum of Internal Control and Required Communications for Fiscal Year 2020-2021. Motion passed by the following vote:

AYES: Resnikoff, Ristow, Turner, Wasserman, Zhao
NOES: None
ABSENT: None

Directors' Items

- 14. There were no Director's reports, announcements, and questions.
- 15. The District Manager wishes everyone Happy Holidays.

Adjournment

- 16. There being no further items of business, the meeting was adjourned at 5:03 p.m. The next Board Meeting is scheduled for January 12, 2022, at 5:00 p.m.

Signature on File

ROWENA TURNER, CHAIRPERSON

Attest:

Signature on File

Secretary