

**WEST VALLEY SANITATION DISTRICT  
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING  
DECEMBER 12, 2007**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in regular session at 6:00 p.m. at the district office, 100 East Sunnyoaks Avenue, Campbell, California, with the following members present: Donald R. Burr, Diane McNutt, Chuck Page, Ken Yeager, and David Baxter, Chairperson. Staff present are Robert R. Reid, District Manager and Engineer; Charles T. Kilian, District Counsel; and Joanna Fuller, Secretary.

The minutes of the previous meeting are approved as presented.

Oral communications: This portion of the meeting is set aside for persons wishing to address the board on any matter not on the agenda. There is no public comment.

Written communications: No written communications have been received.

Reports: The following reports are submitted for action in one motion:

San Jose/Santa Clara Water Pollution Control Plant: Minutes of the November 8, 2007, meeting of the Treatment Plant Advisory Committee; and a notice about a public outreach meeting scheduled for December 13, 2007, regarding the treatment plant master plan.

Investment of District Funds: Report on the commingled funds invested by the County of Santa Clara for West Valley Sanitation District as of September 30, 2007; and the quarterly report from the County Controller for the period ended September 30, 2007.

Consolidated Income and Expense Statement of West Valley Sanitation District for the period ended September 30, 2007.

The reports are accepted.

There is no unfinished business to come before the board.

Consent Calendar: The following items are presented for action in one motion:

Approval of payment of bills and ratification of payroll summaries of November 4, November 18, and December 2, 2007.

Adoption of board meeting schedule for January-June 2008: Meetings are scheduled for January 23, February 13, March 12, April 9, May 14, May 28, and June 11.

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Authorization for directors and executive staff to attend the California Association of Sanitation Agencies conference in Indian Wells, California, January 9-12, 2007.

Fiscal Year 2006-07 Building Sewer Repair Project, Various Locations: Approval of additional funding in the amount of \$3,675.00; approval of final payment to contractor Fermin Sierra Construction, Inc., in the amount of \$10,150.00; and adoption of RESOLUTION NO. 07.12.30, RESOLUTION ACCEPTING WORK AND DIRECTING DISTRICT MANAGER/ENGINEER TO FILE NOTICE OF COMPLETION.

Fiscal Year 2007 Sanitary Sewer Repair Project, Various Locations: Adoption of Notice of Exemption pursuant to Section 15301 (c) of CEQA guidelines; and adoption of RESOLUTION NO. 07.12.31, RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR FISCAL YEAR 2007 SANITARY SEWER REPAIR PROJECT, VARIOUS LOCATIONS, ORDERING WORK, DETERMINING THE PREVAILING RATE OF WAGES AND BENEFITS, AND DIRECTING NOTICE TO BIDDERS.

The consent calendar is approved unanimously.

Under new business, the manager reports that long-time employee Mel Hoff is retiring this month after 26 years of service. The board commends Mr. Hoff for his long years of dedicated service, and adopts RESOLUTION 07.12.32, RESOLUTION OF APPRECIATION which will be presented to Mr. Hoff at his retirement party.

There are no directors' items.

There being no further items of business, the meeting is adjourned at 6:07 p.m.

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DAVID BAXTER, CHAIRPERSON

Attest:

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Secretary