

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING
December 12, 2018**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in regular session at 5:30 p.m. at the district office, 100 East Sunnyoaks Avenue, Campbell, California.

Roll Call

1. Present: Directors – Manny Cappello, Steve Leonardis, Paul Resnikoff, Mike Wasserman, and Rowena Turner, Chairperson.

Absent: Director – None.

Staff: Jon Newby, District Manager and Engineer; Edward H. Oyama, Director of Engineering and Operations; John Bakker, District Counsel; and Lesha Luu, Secretary.

Approval of Minutes of Previous Meeting

2. Approve the minutes of the regular meeting of the Board of Directors of November 14, 2018.

Motion by/Second by: Cappello/Wasserman to approve the minutes of the previous meeting.
Motion passed unanimously.

Oral Communications

3. Mr. Mike Blomquist, a property owner of Town of Los Gatos is looking to connect his property to the District sewer system. There have been some issues with contaminated wells in the area and he has been trying to get annexed into the District sewer service area. There are no public service easements or public sewer available. He is asking the Board's help to find a potential solution. All Board's questions and concerns were satisfied by staff. Mr. Blomquist will reach out to staff for further assistance.

Written Communications

4. None.

Reports (Items to be taken in one motion)

5. Investment of District funds: Report on commingled funds invested by the County of Santa Clara for West Valley Sanitation District, as of October 31, 2018; and report from County Controller as of September 30, 2018.

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6. Consolidated Income and Expense Statement of West Valley Sanitation District for the period ended October 31, 2018.

Motion by/Second by: Resnikoff/Cappello to accept the Reports Items 5 and 6. Motion passed unanimously.

Unfinished Business

7. None.

Public Hearings

8. None.

Consent Calendar (Items to be taken in one motion)

9. Approval of payment of invoices, November 15, 2018 – December 12, 2018.
10. California Association of Sanitation Agencies Winter Conference. Authorize directors and executive staff to attend the California Association of Sanitation Agencies Winter Conference and California Sanitation Risk Management Authority training, January 23-25, 2019, in Indian Wells.
11. January – June 2019 Board meeting schedule. Adopt the proposed Board meeting schedule for January to June 2019.
12. Modification of job classification in Permit Section. Authorize the District Manager and Engineer to delete the Information Services Coordinator classification and add a Senior Civil Engineer classification in the Permit Section of the Administration and Information Services Department.
13. V&A Task Order 18-02 (FY18-19 Flow Monitoring). Authorize the District Manager and Engineer to issue Task Order 18-02 (FY 18-19 Flow Monitoring) to V&A Consulting Engineers for a lump sum amount of \$58,250 to conduct flow monitoring and Inflow and Infiltration (I/I) analysis.
14. Brown and Caldwell Task Order 16-02 Amendment #1 (Santa Rosa Drive Area Sewer Realignment Feasibility Study). Authorize the District Manager and Engineer to issue Amendment #1 to Task Order 16-02 to Brown and Caldwell in the amount of \$11,984 for a total task order amount of \$65,168 for the Santa Rosa Drive Area Sewer Alignment Feasibility Study.

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Motion by/Second by: Leonardis/Wasserman to accept the Consent Calendar Items 9 to 14.
Motion passed unanimously.

New Business

15. None.

Directors' Items

16. There were no Directors' reports, announcements, and questions.

17. District Manager's report. The District Manager proposed whether the Board would like to conduct the monthly Board Meeting at an earlier time for the convenience of the Board Members. Subsequent to Board discussion, the Board elected to change the meeting time to 5:00 p.m. The Board's business is included in the District's Ordinance. Permanent change of meeting time requires adoption of new Ordinance. The entire Ordinance is presently under review. Staff will bring forward this change and other Ordinance changes in the near future. Meanwhile, the Board may adopt new meeting time for the next meeting. Motion by Director Wasserman and second by Director Leonardis to begin the January 9, 2019 Board Meeting at 5:00 p.m. rather than 6:00 p.m. Motion passed unanimously.

Adjournment

18. There being no further items of business, the meeting was adjourned at 6:12 p.m. The next Board Meeting is scheduled for January 9, 2019, at 5:00 p.m.

Signature on File

ROWENA TURNER, CHAIRPERSON

Attest:

Signature on File

Secretary