

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING
January 9, 2019**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in regular session at 5:00 p.m. at the district office, 100 East Sunnyoaks Avenue, Campbell, California.

Roll Call

1. Present: Directors – Manny Cappello, Steve Leonardis, Paul Resnikoff, and Rowena Turner.

Absent: Director – Mike Wasserman.

Staff: Jon Newby, District Manager and Engineer; Edward H. Oyama, Director of Engineering and Operations; John Bakker, District Counsel; and Lesha Luu, Secretary.

2. Selection of Chairperson and Vice Chairperson for calendar year 2019.

Motion by/Second by: Resnikoff/Leonardis to approve the nomination of Director Cappello as Chairperson and Leonardis/Turner to approve the nomination of Director Resnikoff as Vice-Chairperson. Motions passed unanimously.

Approval of Minutes of Previous Meeting

3. Approve the minutes of the regular meeting of the Board of Directors of December 12, 2018.

Motion by/Second by: Leonardis/Resnikoff to approve the minutes of the previous meeting. Motion passed unanimously.

Oral Communications

4. None.

Written Communications

5. None.

Reports (Items to be taken in one motion)

6. Investment of District funds: Report on commingled funds invested by the County of Santa Clara for West Valley Sanitation District, as of November 30, 2018.

7. Consolidated Income and Expense Statement of West Valley Sanitation District for the period ended November 30, 2018.

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Motion by/Second by: Leonardis/Resnikoff to accept the Reports Items 6 and 7. Motion passed unanimously.

Unfinished Business

8. None.

Public Hearings

9. None.

Consent Calendar (Items to be taken in one motion)

10. Approval of payment of invoices, December 13, 2018 – January 9, 2019.

11. Create Fleet Mechanic classification. Authorize the District Manager and Engineer to A. Create a new Fleet Mechanic classification and position description in accordance with Merit System Rules, Article 2, Classification; and eliminate the existing Maintenance Lead Worker with Storm Drain Maintenance Specialty classification. B. Modify the Fiscal Year 2018-2019 budget to reflect the addition of the Fleet Mechanic position and deletion of the Maintenance Lead Worker with Storm Drain Maintenance Specialty position, with salary reduced accordingly.

12. Brown and Caldwell Task Order 19-01 (Trunk Sewer Condition Assessment Project (Phase 5)). Authorize the District Manager and Engineer to issue Task Order 19-01 to Brown and Caldwell for a not-to-exceed amount of \$153,471 for the Trunk Sewer Assessment Project (Phase 5).

13. Brown and Caldwell Task Order 19-02 (Quito Basin 3 and 4 Sanitary Sewer Rehabilitation Project). Authorize the District Manager and Engineer to issue Task Order 19-02 to Brown and Caldwell for a not-to-exceed amount of \$91,642 for the Quito Basin 3 and 4 Sanitary Sewer Rehabilitation Project.

Motion by/Second by: Resnikoff/Leonardis to approve the Consent Calendar Items 10 to 13. Motion passed unanimously.

New Business

14. Election of representatives for advisory committee and board. The Board of Director: A. Appoint Treatment Plant Advisory Committee (TPAC) member and one alternate for representing the District at the Committee. B. Appoint Sewer Advisory Board member and one alternate for representing the District at the Board.

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Motion by/Second by: Resnikoff/Leonardis to approve the nomination of Director Leonardis as the primary member and Director Turner as alternate member on the Treatment Plant Advisory Committee. Motions passed unanimously.

Motion by/Second by: Leonardis/Resnikoff to approve the nomination of Director Cappello as primary member and Director Turner as alternate member on the Sewer Advisory Committee. Motions passed unanimously.

Directors' Items

15. There were no Directors' reports, announcements, and questions.
16. District Manager's report. The Board elected to change the February 13, 2019 meeting time to 5:00 p.m. Permanent change of meeting time requires adoption of new Ordinance. Staff will bring forward this change and other Ordinance changes in March meeting. Motion by/Second by: Leonardis/Resnikoff to begin the February 13, 2019 Board Meeting at 5:00 p.m. rather than 6:00 p.m. Motion passed unanimously.

Adjournment

17. There being no further items of business, the meeting was adjourned at 5:09 p.m. The next Board Meeting is scheduled for February 13, 2019, at 5:00 p.m.

Signature on File

E. MANNY CAPPELLO, CHAIRPERSON

Attest:

Signature on File

Secretary