WEST VALLEY SANITATION DISTRICT

PRIVATE LATERAL REPLACEMENT PROGRAM (PLRP)

FLOWCHART

APPLICATION AND APPROVAL PROCESS

NOTE:

The PLRP is only available to single family residences, limited to only one lateral per property, and only one PLRP Loan per homeowner. The homeowner must complete the PLRP Application, arrange for a CCTV inspection and obtain West Valley Sanitation District (WVSD) approval prior to any construction work being performed. Homeowner is responsible for paying for all CCTV inspection and construction costs prior to the PLRP loan distribution. Refer to the PLRP informational brochure for a more detailed description of the program and answers to frequently asked questions. Call our PLRP line at (408)385-3099 if you need help understanding this material or if you have any other questions about this program.

START
Homeowner suspects problems w/ private lateral

Homeowner reviews PLRP informational brochure and application

Homeowner requests determination from WVSD whether lateral connected to sewer main in public street

Homeowner obtains and pays for inspection by authorized CCTV contractor

Homeowner submits PLRP application to WVSD. CCTV contractor submits inspection to WVSD.

WVSD reviews video and report and makes the determination if PLRP application is approved

Lateral qualifies for PLRP?

YES

Letter to homeowner approving PLRP application and preliminary allocation

WVSD inspects property & determines property line cleanout and backflow protective device requirement

Homeowner obtains contractor bids from PLRP contractors and selects contractor

Homeowner submits selected bid to WVSD (by 15 business days)

WVSD reviews bid, confirms allocation & sends letter to homeowner w/approval to proceed with work

See Construction and Loan Process Flowchart

LEGEND =

Unshaded box WVSD responsibility

Shaded box for homeowner or contractor responsibility
See Application and Approval Process Flowchart

Homeowner signs contract for work with selected PLRP construction contractor → PLRP contractor obtains required City and WVSD permits → Homeowner schedules work (work to be completed within 90 calendar days)

Work is completed and final inspections performed by the local jurisdiction and WVSD

Homeowner goes to County Assessor’s Office to get certified copy of Grant Deed

Homeowner submits PLRP contractor’s invoices and Lien Release, and Grant Deed to WVSD

WVSD calculates loan amount and repayment schedule. PLRP Loan documents ready for execution.

Homeowner signs PLRP Loan document (District Manager signs for WVSD)

Homeowner files PLRP Loan document at County Recorder’s Office for recordation **

Homeowner provides WVSD with copy of recorded PLRP Loan document **

WVSD processes and distributes PLRP loan check and enters payment schedule into Tax Information System

Homeowner pays back 5 year loan through County Tax Roll

WVSD executes a Release and Reconveyance once PLRP loan is repaid

** Homeowner may request that WVSD mail documents into the County Recorder’s Office for recordation, however, there may be a two to three week delay before receiving the recorded copy.

NOTE:
After completing the Application and Approval Process, the homeowner is responsible for selecting and contracting with the PLRP construction contractor and paying for their services prior to the loan. The person(s) required to execute the loan documents must be identical to those shown on the grant deed, or the person given Power of Attorney if a trust (documentation must be provided).

LEGEND =

Unshaded box for WVSD responsibility

Shaded box for homeowner or contractor responsibility