

Steps

1



Locate the Property Line & Sewer Lateral

Use on-site construction plans, if available, to locate the property line. Otherwise, if a field check is performed prior to the issuance of a permit, a painted line will be placed to indicate the approximate location of the property line (*per District Ordinance Code section 6.100 (C) (3) (b), property owner is responsible to determine the legal location of the property line*). You are also responsible for locating the property building sewer lateral(s).

2

Install Cleanout in Open Trench (District Standard Drawing #3 on page 2)

3



Email Photos of Permit Work for Inspection #1

Email to permits.inspection@westvalleysan.org 1) work site address; 2) overall photo; 3) photo of installed device for wastewater backflow protection, if permit required; and 4) photos of the property line cleanout work showing:

- SDR 26 is used for piping and fittings.
- Bedding material is installed up to the middle of the sewer lateral; with enough bedding material on-site next to the trench to fill to top of the bend fitting.
- Pipe plug is installed within the cleanout riser.



Email to initiate inspections

4



District Performs On-site Inspection #1

The District does not require the property owner/contractor to be present at the time of inspection #1. The point of contact will be notified of the results of the inspection.

5

Backfill and Install Surface Box (District Standard Drawing #3 on page 2)

6



Email Photos of Permit Work for Inspection #2

Email to permits.inspection@westvalleysan.org 1) work site address, 2) overall photo, and 3) photos of the property line cleanout work showing:

- Cleanout surface box is installed to grade with lid labeled "Sewer."
- 4" separation exists between top of cleanout surface box lid and top of cleanout riser plug.

7



District Performs On-Site Inspection #2

The District does not require the property owner/contractor to be present at the time of inspection #2. The point of contact will be notified of the results of the inspection.

A CCTV inspection of the property line cleanout (PLCO) will be performed at the same time; and any joint offset, separation, and/or reverse grade deemed severe in regards to maintaining the sewer lateral and preventing exfiltration/infiltration, will result in the PLCO being excavated and corrections being made.

Please note: Your local jurisdiction building/plumbing permit inspector is responsible to inspect the PLCO as well; and failure to do so may result in the PLCO being excavated and exposed for visual inspection.

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District Sends Final Notice

Once all inspections have been approved, a **WVSD Permit Finalized Notice** will be sent to the local jurisdiction stating that all District requirements have been met.

