

CHAPTER 2. BOARD OF DIRECTORS

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2.010 Selection of Chairman and Vice-chairperson. The Board shall, at the first regular meeting of each calendar year, select one of its members as chairperson and another as vice-chairperson to serve for the calendar year. The chairperson and vice-chairperson serve at the pleasure of the Board. The vice-chairperson will serve as chairperson in the absence of the chairperson. It is intended that all members of the board will rotate as chairperson and vice-chairperson.

(Adopted by Ord. 46, July 23, 1975; Amended by Ord. 130, October 27, 1999)

2.020 Appointment of Committees. When the Board considers it necessary for the efficient operation of the district, it may approve the creation of a committee for the purpose of reviewing, investigating and recommending with reference to a particular matter. The Board shall appoint the members of the committee.

(Adopted by Ord. 46, July 23, 1975)

2.030 Compensation of Board Members. The compensation of Board Members shall be \$150 for each meeting attended as a Board Member either at any regular, special or committee meeting of the Board or at the request of the Board. Board Members shall be compensated for no more than one meeting per day. Compensation shall not exceed six meetings on separate days in any calendar month. Each Board Member shall be entitled to receive reimbursement of expenses incurred incident to the attendance of any such meeting.

Source: Sections 4733 and 4734, Health and Safety Code.

(Adopted by Ord. 46, July 23, 1975; Amended by Ord. 49, February 10, 1976; Amended by Ord. 83, April 13, 1983; Amended by Ord. 97, January 28, 1987; Amended by Ord. 131, November 8, 2000; Amended by Ord. 142, January 26, 2011)

2.040 Time and Place of Regular Meetings. The regular meetings of the Board shall be held on the second Wednesday and fourth Wednesday of each calendar month at 6:00 p.m., at the office of the district, 100 East Sunnyoaks Avenue, Campbell, California, or at such other day, time or place as may be, from time to time, designated by the Board.

Source: Section 54954, Government Code.

(Adopted by Ord. 46, July 23, 1975; Amended by Ord. 47, October 9, 1975; Amended by Ord. 59, June 8, 1977)

2.050 Holidays. If the day fixed for a regular meeting of the board falls on a holiday, the meeting shall be held on the next business day at the same hour specified for the regular meeting.

Source: Section 54954, Government Code.

(Adopted by Ord. 46, July 23, 1975)

2.060 Adjournment of Meetings. The board may adjourn any regular, adjourned regular, special or adjourned special meeting, subject to the following conditions:

- (a) Adjournment by board. The board may adjourn a regular, adjourned regular, special or adjourned special meeting to a time and place specified in the order of adjournment. Less than a quorum may so adjourn from time to time.
- (b) Adjournment by Secretary. If all members are absent from any regular or adjourned regular meeting the secretary of the board may declare the meeting adjourned to a stated time and place and he shall cause a written notice of the adjournment to be given in the same manner as provided in Section 54956 of the Government Code for special meetings, unless such notice is waived as provided for special meetings.
- (c) Notice of adjournment. A copy of the order or notice of adjournment shall be conspicuously posted on or near the door of the place where the regular, adjourned regular, special or adjourned special meeting was held within 24 hours after the time of adjournment.
- (d) Status of adjourned regular meeting. When a regular or adjourned regular meeting is adjourned as provided in this section, the resulting adjourned regular meeting is a regular meeting for all purposes.
- (e) Hour at which adjourned meeting is to be held. When an order of adjournment of any meeting fails to state the hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meetings.

Source: Section 54955, Government Code.

(Adopted by Ord. 46, July 23, 1975)

2.070 Special Meetings: Calling; Notice. A special meeting may be called at any time by the chairman of the board or by a majority of the board subject to the following conditions:

- (a) Notice. Written notice of a special meeting shall be delivered personally or by mail to each member of the board and to each local newspaper of general circulation, radio or televisions station requesting notice in writing.
- (b) Time of Delivery. Such notice must be delivered personally or by other means at least 24 hours before the time of such meeting as specified in the notice.
- (c) Content. The call and notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at such meetings by the Board.
- (d) Notice Dispensed. Such written notice may be dispensed with as to any member who at or prior to the time the meeting convenes files with the Secretary of the Board a written waiver of notice. Such waiver may be given by telegram. Such written notice may also be dispensed with as to any member who is actually present at the meeting at the time it convenes.
- (e) Posting. The call and notice shall be posted at least 24 hours prior to the special meeting in a location that is freely accessible to members of the public.

Source: Section 54956, Government Code.

(Adopted by Ord. 46, July 23, 1975; Amended by Ord. 130, October 27, 1999)

2.080 Closed Sessions. The Board may hold a closed session during a regular or special meeting under the authority of Division 2 Part 1 Chapter 9 of the California Government Code commencing at §54950.

(Adopted by Ord. 46, July 23, 1975; Amended by Ord. 130, October 27, 1999)

Section 2.090 Order of Business. The order of business at each regular meeting of the Board is as follows:

- ROLL CALL
- APPROVAL OF MINUTES
- ORAL COMMUNICATIONS
- WRITTEN COMMUNICATIONS
- REPORTS

UNFINISHED BUSINESS

PUBLIC HEARINGS

CONSENT CALENDAR

NEW BUSINESS

DIRECTORS' ITEMS

ADJOURNMENT

(Adopted by Ord. 46, July 23, 1975; Amended by Ord. 97, January 28, 1987; Amended by Ord. 125, February 26, 1997; Amended by Ord. 130, October 27, 1999)