

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

AGENDA

BOARD OF DIRECTORS MEETING

6:00 p.m., Wednesday, August 13, 2008

**District Office -- 100 East Sunnyoaks Avenue
Campbell, California
(408) 378-2407**

**Chairperson: Diane McNutt
Vice-Chairperson: Chuck Page**

- | | <u>Staff
Recommendation</u> |
|---|---------------------------------|
| 1. Roll Call. | Confirm Quorum |
| 2. Approval of minutes of previous meeting. | Action |
| <u>ORAL COMMUNICATIONS</u> | Information |
| 3. This portion of the meeting is reserved for persons wishing to address the board on any matter not on the agenda. | |
| <u>WRITTEN COMMUNICATIONS</u> | Information |
| 4. None. | |
| <u>REPORTS</u> (Items to be taken in one motion) | Information |
| 5. Investment of District Funds: Report on commingled funds invested by the County of Santa Clara for West Valley Sanitation District for the period ended June 30, 2008; and quarterly report from the County Controller for the period ended June 30, 2008. | |
| 6. Consolidated Income and Expense Statement of West Valley Sanitation District for the period ended June 30, 2008. | |
| 7. Annual listing of vendors paid a cumulative total of \$30,000.00 or more during fiscal year 2007-08. | |

All items on the agenda are subject to action or change by the Board of Directors. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary at (408) 378-2407.

UNFINISHED BUSINESS

8. None.

CONSENT CALENDAR (Items to be taken in one motion)

Action

9. Approval of payment of bills and ratification of payroll. A list of bills due for payment and payroll summaries of June 29 and July 13, 2008, are attached.
10. Authorization for salary adjustment of 3.5% for the unrepresented management employees pursuant to board policy adopted on November 12, 2003.
11. Approval of updated West Valley Sanitation District policies and procedures regarding Harassment, Discrimination and Retaliation, and Workplace Violence.

NEW BUSINESS

Action

12. Quito Basin No. 8 Sewer Rehabilitation Project:
- A. Adoption of Notice of Exemption pursuant to Section 15302(c) of the CEQA guidelines;
 - B. Adoption of RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR QUITO BASIN NO. 8 SEWER REHABILITATION PROJECT, ORDERING WORK, DETERMINING THE PREVAILING RATE OF WAGES AND BENEFITS, AND DIRECTING NOTICE TO BIDDERS.
13. Sewer System Management Plan: Adoption of Third Element Set and Final SSMP; authorization for staff to certify to the regulatory agencies that the elements have been approved by the Board; and authorization for staff to revise the elements as necessary to reflect future changes and new regulatory requirements.

DIRECTORS' ITEMS

Information

14. Directors' reports, announcements, and questions.

ADJOURNMENT

15. Adjournment. (The next meeting is scheduled for September 10, 2008.)