

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING
DECEMBER 7, 2010**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in special session at 5:00 p.m. at the district office, 100 East Sunnyoaks Avenue, Campbell, California, with the following members present: Dan Furtado, Diane McNutt (via teleconference), Chuck Page, Don Perry, and Ken Yeager, Chairperson. Staff present are Robert R. Reid, District Manager and Engineer; Steven R. Meyers, District Counsel; Edward H. Oyama, Director of Engineering and Operations; and Joanna Fuller, Secretary.

The minutes of the previous meeting are approved as presented.

Oral communications: This portion of the meeting is set aside for persons wishing to address the board on any matter not on the agenda. There is no public comment.

Written communications: No written communications have been received.

Reports: The following reports are submitted for action in one motion:

San Jose/Santa Clara Water Pollution Control Plant: Minutes of the October 14, 2010, regular meeting and the November 19, 2010, special meeting of the Treatment Plant Advisory Committee. The manager reports that he will schedule a presentation on the Treatment Plant Master Plan for the January 26, 2011, board meeting.

Investment of District Funds: Report on Commingled Funds Invested by the County of Santa Clara for West Valley Sanitation District, as of October 31, 2010; and Report from County Controller as of September 30, 2010.

Consolidated Income and Expense Statement of West Valley Sanitation District for the period ended October 31, 2010.

Quito Basin Sewer Rehabilitation Project: Mitigated Negative Declaration: Postponement of Public Hearing to January 26, 2011.

The reports are accepted.

Under Unfinished Business, the board considers an amendment to the District Ordinance Code regarding a change in board member compensation for attendance at board meetings or at other meetings at the request of the board. The ordinance was prepared by the District's legal counsel in response to recommendations from the ad hoc subcommittee. The ordinance reflects a change in board member compensation to \$150 for each meeting attended and clarifies the number of compensable meetings in any

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING
DECEMBER 7, 2010 (Continued)**

calendar month. Upon motion and second, reading is waived and ORDINANCE NO. 142, AN ORDINANCE OF THE BOARD OF DIRECTORS OF WEST VALLEY SANITATION DISTRICT OF SANTA CLARA COUNTY AMENDING SECTION 2.030 OF THE DISTRICT ORDINANCE CODE REGARDING COMPENSATION OF BOARD MEMBERS is introduced by title.

Consent Calendar: The following items are submitted for action in one motion:

Approval of payment of invoices, November 11 – December 7, 2010.

Board meeting schedule – January, 2011.

Authorization for board members and executive staff to attend the California Association of Sanitation Agencies conference, January 12-14, 2011, in Palm Desert, California.

Adoption of Substance Abuse Policy Statement and associated procedures, revised as of November 18, 2010.

Quito Basin No. 7, Area 1, Sewer Rehabilitation Project: Authorization to issue Task Order No. 10-03 to Brown and Caldwell for project design assistance, in a not-to-exceed amount of \$48,450.00.

2010 Sanitary Sewer Repair Project: Approval of payment to Pacific Underground Construction, Inc., in the amount of \$31,221.35 for Work Orders No. 1 and No. 2.

Overlook Road Sewer Extension Project: Approval of Progress Payment No. 2 to D'Arcy & Harty Construction, Inc., in the amount of \$219,966.80, and ratification of Change Order No. 1 in the amount of \$62,399.00.

The Consent Calendar is approved unanimously.

There is no new business.

Closed Session: The board adjourns at 5:17 p.m. to closed session pursuant to Government Code Section 54957, public employee performance evaluation. Position: General Manager.

The board reconvenes in open session at 5:25 p.m. No actions were taken, except to report out that board members were satisfied by the General Manager's performance and complimented Mr. Reid for his management abilities. Direction was given to the

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING
DECEMBER 7, 2010 (Continued)**

ad hoc subcommittee to negotiate adjustments to the District Manager's compensation. These adjustments are: 1) a \$5,000 performance bonus to be awarded after acceptance and ratification of the manager's 2011 performance objectives, and 2) a cost-of-living increase in salary equal to that awarded district bargaining units effective the first pay period in fiscal year 2011-2012. If acceptable to the manager and committee, these compensation adjustments will be agendized for consideration and adoption at the next regular meeting.

Mr. Reid thanked the board for their dedication and work on the district's behalf during the last year. Directors McNutt, Page, and Yeager thanked outgoing Directors Furtado and Perry for their service and wished them well in their future endeavors.

There being no further items of business, the meeting is adjourned at 5:35 p.m.

KEN YEAGER, CHAIRPERSON

Attest:

Secretary