

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING
DECEMBER 10, 2008**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in regular session at 6:00 p.m. at the district office, 100 East Sunnyoaks Avenue, Campbell, California, with the following members present: David Baxter, Dan Furtado (Alternate for Donald R. Burr), Chuck Page, and Diane McNutt, Chairperson. Director Ken Yeager is absent. Staff present are Robert R. Reid, District Manager and Engineer; Charles T. Kilian, District Counsel; and Joanna Fuller, Secretary.

The minutes of the previous meeting are approved as presented.

Oral communications: This portion of the meeting is set aside for persons wishing to address the board on any matter not on the agenda. There is no public comment.

Written communications: No written communications have been received.

Reports: The following reports are submitted for action in one motion:

San Jose/Santa Clara Water Pollution Control Plant: Minutes of the November 13, 2008, meeting of the Treatment Plant Advisory Committee.

Investment of District Funds: Report on commingled funds invested by the County of Santa Clara for West Valley Sanitation District for the period ended October 31, 2008; and the Santa Clara County Treasury Quarterly Report as of September 30, 2008.

Consolidated Income and Expense Statement of West Valley Sanitation District for the period ended October 31, 2008.

Final Budget of West Valley Sanitation District for Fiscal Year 2008-09: The proposed budget was adopted on May 28; the final budget is submitted at this time to reflect changes that have occurred after the close of the fiscal year, and to make necessary adjustments in various budget categories. There are no significant changes in the final budget.

The reports are accepted.

There is no unfinished business.

Consent Calendar: The following items are presented for action in one motion:

**WEST VALLEY SANITATION DISTRICT
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**BOARD OF DIRECTORS MEETING
DECEMBER 10, 2008 (Continued)**

Approval of payment of bills and ratification of payroll summaries of November 2 and November 16, 2008.

Authorization for board and executive staff to attend the California Association of Sanitation Agencies conference, January 21-24, 2009, in Indian Wells, California.

Approval of Short-Term Performance Objectives for the District General Manager.

Approval of the board meeting schedule for January – June, 2009.

The consent calendar is approved unanimously.

The next item was removed from the consent calendar for separate discussion:

Staff recommends purchase of financial system software from Tyler Technologies/ Incode, at a cost of \$76,663, and requests approval of a \$15,000 contingency to be used if additional accounting modules are needed. The replacement of the District's accounting software is scheduled for this budget year; staff has reviewed proposals from several vendors and has determined that the proposal from Tyler Technologies is best suited to the District's accounting needs. Following questions and discussion, the staff recommendation is approved.

There is no new business.

Under Directors' Items, the directors comment on the news article that appeared in the West Valley community newspapers about the District's 60th anniversary. Secondly, the chair notes that the Treatment Plant Master Plan survey results have been distributed to the directors this evening. Finally, the chair asks for a round of applause for Director Dave Baxter, whose last meeting on this board is tonight. Mr. Baxter thanks the board and staff, and comments that he has enjoyed his service on the board immensely. Mr. Baxter is given a round of applause.

There being no further items of business, the meeting is adjourned at 6:07 p.m.

DIANE MCNUTT, CHAIRPERSON

Attest:

Secretary