

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING
APRIL 8, 2009**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in regular session at 6:00 p.m. at the district office, 100 East Sunnyoaks Avenue, Campbell, California, with the following members present: Dan Furtado, Diane McNutt, and Chuck Page, Chairperson. Directors Curtis Wright and Ken Yeager are absent. Staff present are Robert R. Reid, District Manager and Engineer; Douglas Aikins, substituting for Charles T. Kilian, District Counsel; Edward H. Oyama, Director of Engineering and Operations. District Secretary Joanna Fuller is absent.

The minutes of the previous meeting are approved as presented.

Oral communications: This portion of the meeting is set aside for persons wishing to address the Board on any matter not on the agenda. There is no public comment.

Written communications: No written communications have been received.

Reports: The following reports are submitted for action in one motion:

San Jose/Santa Clara Water Pollution Control Plant: Minutes of the March 12, 2009, meeting of the Treatment Plant Advisory Committee.

Investment of District Funds: Commingled Funds Invested by the County of Santa Clara for West Valley Sanitation District as of February 28, 2009.

Consolidated Income and Expense Statement of West Valley Sanitation District for the period ended February 28, 2009.

California Sanitation Risk Management Authority (CSRMA) 2008 Annual Report.

The reports are accepted.

The following reports are submitted for separate discussion and action:

Long-Range Financial Plan Update: Doug Dove of Bartle Wells Associates, financial planning consultants, gives a presentation on the District's 2009 Long-Range Financial Plan Update. Mr. Dove reports that the District is in excellent financial condition and that reserve fund targets are currently being met. Based on the analysis and future projections, Mr. Dove recommends that the District consider implementing small annual rate increases beginning July 1, 2010, in order to continue to meet the reserve targets and to maintain adequate funding for operating and capital costs.

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Report on future potential annexations to the District: As requested by the Board, the manager has prepared a report on future annexations, concluding that these will be limited in number, with little impact on the district's ability to serve. The manager reports that future service requests will be driven primarily by failing septic systems in developed areas, and that existing zoning and open space requirements will diminish the potential for sewer extensions beyond the areas already served.

District Workforce and Succession Planning Report: As requested by the Board, the manager has prepared a report on district workforce and succession planning. The report is submitted for review and discussion.

Following discussion, the reports are accepted.

There is no unfinished business to come before the Board.

Consent Calendar: The following items are presented for action in one motion:

Approval of payment of bills and ratification of payroll summaries of March 8 and March 22, 2009.

Adoption of RESOLUTION NO. 09.04.07, RESOLUTION OF THE BOARD OF DIRECTORS OF WEST VALLEY SANITATION DISTRICT OF SANTA CLARA COUNTY SETTING A TIME AND PLACE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE DISTRICT'S PROPOSED OPERATIONS BUDGET FOR FISCAL YEAR 2009-2010. The first hearing is scheduled for May 13, 2009; second hearing and adoption are scheduled for May 27, 2009.

Adoption of RESOLUTION NO. 09.04.08, RESOLUTION OF THE BOARD OF DIRECTORS OF WEST VALLEY SANITATION DISTRICT OF SANTA CLARA COUNTY SETTING A TIME AND PLACE OF PUBLIC HEARING TO CONSIDER CONTINUATION OF THE HILLSIDE SEWER MAINTENANCE ZONE FEE FOR FISCAL YEAR 2009-2010. There is no change proposed in the hillside fee of \$50.00 per year for each connected property in the hillside zone. The hearing date is scheduled for May 13, 2009.

Adoption of RESOLUTION NO. 09.04.09, RESOLUTION OF THE BOARD OF DIRECTORS OF WEST VALLEY SANITATION DISTRICT OF SANTA CLARA COUNTY SETTING A TIME AND PLACE OF PUBLIC HEARING TO CONSIDER COLLECTION OF THE STORM DRAIN MANAGEMENT FEE FOR FISCAL YEAR 2009-2010. There is no change proposed in the storm drain program fees. The hearing date is scheduled for June 10, 2009.

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Quito Basin No. 8 Sewer Rehabilitation Project: Approval of Progress Payment No. 1 in the amount of \$103,002.30 to K. J. Woods Construction Company, Inc.

Quito Basin No. 7, Area 1 Sewer Rehabilitation Project: Authorization to issue Task Order to Cotton Shires & Associates, Inc., for geotechnical engineering services, at a not-to-exceed amount of \$33,500.00.

Authorization for the District to enter into an agreement with the City of Campbell for City staff to provide construction inspection services to the District on an as-needed basis, at a total cost not to exceed \$50,000.00 per project.

Redding Road Sewer Extension: Authorization to include in the Septic System Abandonment Program, at an estimated construction cost of \$50,000.00; and authorization for SMP Engineers to perform additional project design at a lump sum price of \$11,100.00.

Adoption of revised interest rate for long-term financing of sewer connections under the Septic System Abandonment Program (SSAP): Rate to be set each fiscal year based on the 20-Bond Index as of July 1 rounded to the nearest 0.1%.

Authorization for Boardmembers and executive staff to attend the California Association of Sanitation Agencies conference, April 29 – May 2, 2009, in Napa.

The consent calendar is approved unanimously.

New Business: The following item is introduced as the first reading of an amended ordinance: Introduction of ORDINANCE NO. 136, AN ORDINANCE OF THE BOARD OF DIRECTORS OF WEST VALLEY SANITATION DISTRICT AMENDING SECTION 9.010 AND ADDING SECTION 9.015 TO THE DISTRICT'S ORDINANCE CODE CLARIFYING THE REQUIREMENTS FOR SEWER PERMITS. The ordinance is introduced by title only; further reading is waived. The second reading and adoption is scheduled for May 13, 2009.

Under directors' items, the General Manager and Engineer discussed the recent front page article in the Los Gatos Weekly regarding the sanitary sewer overflow of March 16.

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There being no further business to come before the Board, the meeting is adjourned at 6:25 p.m.

CHUCK PAGE, CHAIRPERSON

Attest:

Secretary