

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

**BOARD OF DIRECTORS MEETING
JANUARY 23, 2008**

The Board of Directors of West Valley Sanitation District of Santa Clara County, California, convenes this day in regular session at 6:00 p.m. at the district office, 100 East Sunnyoaks Avenue, Campbell, California, with the following members present: David Baxter, Donald R. Burr, Diane McNutt, and Chuck Page. Director Ken Yeager is absent. Staff present are Robert R. Reid, District Manager and Engineer; Charles T. Kilian, District Counsel; and Joanna Fuller, Secretary.

The first order of business is selection of a Chairperson and Vice Chairperson for 2008, pursuant to Section 2.10 of the District's Ordinance Code. The board unanimously elects Diane McNutt as Chairperson and Chuck Page as Vice Chairperson of the Board of Directors for 2008.

The minutes of the previous meeting are approved as presented.

Oral communications: This portion of the meeting is set aside for persons wishing to address the board on any matter not on the agenda. There is no public comment.

Written communications: No written communications have been received.

Reports: The following reports are submitted for action in one motion:

San Jose/Santa Clara Water Pollution Control Plant: Staff from the City of San Jose Environmental Services Division are in attendance to give a presentation to the board on the plant master plan and to answer the board's questions.

Investment of District Funds: Commingled Funds Invested by the County of Santa Clara for West Valley Sanitation District as of December 31, 2007.

Consolidated Income and Expense Statement of West Valley Sanitation District for the period ended December 31, 2007.

California Association of Sanitation Agencies mid-year conference report: The manager gives a brief summary of the conference sessions and presentations.

Performance incentive program status report: The manager reports that the performance awards program continues to be a successful motivational tool for the employees. The manager invites boardmembers to attend the breakfast scheduled for Friday, January 25.

The reports are accepted.

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JANUARY 23, 2008 (Continued)**

There is no unfinished business to come before the board.

Consent Calendar: Approval of payment of bills and ratification of payroll summaries of December 16 and December 30, 2007. The consent calendar is approved.

Under new business, the manager reports that the district's representatives to the Treatment Plant Advisory Committee and the Sewer Advisory Board must be appointed or reappointed to serve during calendar year 2008. Currently Director McNutt represents the district on the Treatment Plant Advisory Committee, and Director Baxter on the Sewer Advisory Board. The board unanimously reappoints Directors McNutt and Baxter to the committees for the upcoming year.

The second item of new business is the development of goals and objectives for 2008. The manager has submitted a preliminary report on goals and objectives, in preparation for the planning workshop scheduled for the February 13 board meeting. After discussing the manager's summary, the board determines that a separate workshop is not necessary, and directs the manager to submit a detailed report for discussion and approval at the February 13 board meeting.

Under Directors' Items, Director Burr reports on his attendance at the California Association of Sanitation Agencies conference.

There being no further items of business to come before the board, the meeting is adjourned at 6:30 p.m.

DIANE MCNUTT, CHAIRPERSON

Attest:

Secretary