

**WEST VALLEY SANITATION DISTRICT
SEWER SYSTEM MANAGEMENT PLAN**

SECTION X
SSMP AUDIT

SSMP Audit

The intention of the SSMP Audit is to provide controls to ensure that all elements within the SSMP are being implemented and properly managed. The SSMP Audit is a critical process that promotes continuous improvement, ultimately resulting in the most effective and efficient SSMP possible for the District.

Assessment

The audit process is a self-assessment of the District's SSMP that will include the examination of events, experiences, and data from the time period since the last audit. The audit will highlight successes and challenges from this time period and attempt to correlate the degree to which the SSMP had influenced that outcome.

Audit Elements

A comprehensive audit should address all elements of the SSMP to properly demonstrate the degree of effectiveness being achieved. The following are some of the proposed areas to be addressed in the audit:

- a. The stated purpose or goals are valid and reflects current regulation and District Policy
- b. The executable actions reflect current processes and procedures
- c. All other information shown is correct and current
- d. The status of actions or improvements that were previously proposed in the SSMP
- e. All unplanned actions or improvements implemented
- f. Modifications made to the SSMP since the last audit
- g. The monitoring and measurements identified in Section IX
- h. Overview of the SSMP's effectiveness in achieving the stated goals
- i. Proposed changes to the SSMP
- j. Proposed improvements to the collection system, operational procedures, maintenance program, etc., for the upcoming year

Reporting

A summarized report of the SSMP Audit will be made public through the District's website (see Section XI) and will be included as part of the annual SSO report to the RWQCB as audits are performed. The annual SSO report to the RWQCB is required to be submitted by March 15 of the year following the calendar year for which the audit applies.

Stakeholders will be made aware of the SSMP Audit which allows them the ability to view and make a copy of the document via the District's website. The most recent SSMP Audit Report summary will be included in Appendix E.3.