

**ADOPTED BUDGET
FISCAL YEAR 2023-2024**

**WEST VALLEY SANITATION DISTRICT
SANTA CLARA COUNTY
CALIFORNIA**

SERVING RESIDENTS OF

**CITY OF CAMPBELL
TOWN OF LOS GATOS
CITY OF MONTE SERENO
CITY OF SARATOGA
UNINCORPORATED AREA OF SANTA CLARA COUNTY**

ADOPTED BUDGET
FISCAL YEAR 2023-2024

WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA
100 East Sunnyoaks Avenue
Campbell, California 95008

Submitted By

JON NEWBY
DISTRICT MANAGER AND ENGINEER

TO

BOARD OF DIRECTORS

ROWENA TURNER	COUNCIL MEMBER, CITY OF MONTE SERENO
CHUCK PAGE	COUNCIL MEMBER, CITY OF SARATOGA
DANIEL FURTADO	COUNCIL MEMBER, CITY OF CAMPBELL
ROB MOORE	COUNCIL MEMBER, TOWN OF LOS GATOS
JOE SIMITIAN	SUPERVISOR, DISTRICT FIVE SANTA CLARA COUNTY

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

ADOPTED BUDGET FOR FISCAL YEAR 2023-2024

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ESTIMATED EXPENDITURES FOR FISCAL YEAR 2022-23

AND

SUMMARY OF FISCAL YEAR 2023-24 OPERATING BUDGET

Expenditure Classification and Account Number	2022-23 EXPENDITURES		FISCAL YEAR 2023-24 ADOPTED BUDGET				
	Modified Budget	Estimated	Administration	Engineering	Sewer Operations	Sewage Disposal	Total
SALARIES AND EMPLOYEE BENEFITS							
010 Salaries	\$ 4,057,360	\$ 4,037,833	\$ 1,607,622	\$ 920,772	\$ 1,879,976	\$ -	\$ 4,408,370
020 Employee Benefits	1,903,387	1,911,709	640,201	352,229	1,055,490	-	2,047,920
Total Salaries and Employee Benefits	\$ 5,960,747	\$ 5,949,542	\$ 2,247,823	\$ 1,273,001	\$ 2,935,466	\$ -	\$ 6,456,290
MAINTENANCE AND OPERATIONS							
030 Directors' Fees	13,960	13,960	13,960	-	-	-	13,960
060 Gasoline, Oil & Fuel	150,000	120,000	-	-	110,000	-	110,000
070 Insurance	500,000	420,000	500,000	-	-	-	500,000
080 Memberships	34,450	30,631	28,100	3,500	3,000	-	34,600
090 Office Expense	30,300	28,300	22,000	3,300	5,000	-	30,300
100 Information Services	322,000	301,000	137,000	77,000	90,000	-	304,000
110 Contractual Services	393,573	393,573	350,573	18,500	27,500	-	396,573
111 Treatment Plant Operation	11,947,550	11,947,550	-	-	-	12,296,537	12,296,537
120 Professional Services	2,621,000	2,446,500	1,615,000	290,000	40,000	-	1,945,000
130 Printing & Public Notices	13,400	8,900	15,000	750	500	-	16,250
140 Rents and Leases	7,000	6,000	7,000	-	-	-	7,000
151 Repairs and Maintenance	557,800	560,300	3,500	4,800	589,500	-	597,800
170 Professional Development	91,250	82,750	24,000	30,500	58,000	-	112,500
190 Utilities	136,000	137,000	70,000	-	86,500	-	156,500
200 Miscellaneous	52,900	32,900	44,200	2,450	6,750	-	53,400
210 Revenue Bond Debt Service & COI	1,289,713	1,289,713	-	-	-	1,286,513	1,286,513
Total Maintenance and Operations	\$ 18,160,896	\$ 17,819,077	\$ 2,830,333	\$ 430,800	\$ 1,016,750	\$ 13,583,050	\$ 17,860,933

**2022-23
EXPENDITURES**

FISCAL YEAR 2023-24 ADOPTED BUDGET

Expenditure Classification and Account Number	2022-23		FISCAL YEAR 2023-24 ADOPTED BUDGET				
	Modified Budget	Estimated	Administration	Engineering	Sewer Operations	Sewage Disposal	Total
CAPITAL OUTLAY							
General Fixed Assets	\$ 833,000	\$ 860,000	\$ 15,000	\$ 15,000	\$ 785,000	\$ -	\$ 815,000
Subsurface Lines & Misc. Construction Proj.	7,400,000	6,034,499	-	5,750,000	-	-	5,750,000
Septic System Abandonment Program	810,000	50,000	-	760,000	-	-	760,000
Treatment Plant & Joint Lines	7,540,300	6,326,700	-	-	-	6,553,621	6,553,621
TOTAL CAPITAL OUTLAY	\$ 16,583,300	\$ 13,271,199	\$ 15,000	\$ 6,525,000	\$ 785,000	\$ 6,553,621	\$ 13,878,621
RESERVES							
Operating Reserve	14,554,620	14,985,937					15,353,807
Capital Reserve	9,043,000	6,944,499					7,325,000
Debt Service Reserve	1,289,713	1,289,713					1,286,513
Vehicle Replacement Reserve	877,500	877,500					878,750
UAL Pension Reserve	900,000	900,000					1,200,000
Undesignated Reserve	22,927,993	31,038,927					28,946,299
TOTAL RESERVES	\$ 49,592,826	\$ 56,036,576					\$ 54,990,369
SUMMARY							
Salaries & Employee Benefits	5,960,747	5,949,542	2,247,823	1,273,001	2,935,466	-	6,456,290
District Maintenance & Operations	4,923,633	4,581,814	2,830,333	430,800	1,016,750	-	4,277,883
Treatment Plant Operation	11,947,550	11,947,550	-	-	-	12,296,537	12,296,537
Revenue Bond Debt Service	1,289,713	1,289,713	-	-	-	1,286,513	1,286,513
Capital Outlay - General	833,000	860,000	15,000	15,000	785,000	-	815,000
Capital Outlay - Subsurface Lines	7,400,000	6,034,499	-	5,750,000	-	-	5,750,000
Capital Outlay - SSAP	810,000	50,000	-	760,000	-	-	760,000
Capital Outlay - Plant	7,540,300	6,326,700	-	-	-	6,553,621	6,553,621
TOTAL EXPENDITURES	\$ 40,704,943	\$ 37,039,818	\$ 5,093,156	\$ 8,228,801	\$ 4,737,216	\$ 20,136,671	\$ 38,195,844
TOTAL EXPENDITURES AND RESERVES	\$ 90,297,769	\$ 93,076,394					\$ 93,186,213

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DETAIL OF SALARIES AND EMPLOYEE BENEFITS, FISCAL YEAR 2023-2024 OPERATING BUDGET

POSITION TITLES	Administration & Info. Svc.	Engineering	Operations
District Manager and Engineer	0.35	0.30	0.35
Director of Admin./Information Services	1.00		
Senior Accountant	1.00		
Accountant I/II	1.00		
Senior Account Clerk	1.00		
Account Clerk II	1.00		
Administrative Assistant II (Part Time)	0.50		
Construction Inspector II	1.00	1.00	
Associate Engineering Technician	1.00		
Senior Engineering Technician	1.00		
Director of Engineering/Operations		0.50	0.50
Senior Civil Engineer	1.00	1.00	
Assistant Engineer		1.00	
GIS Analyst		1.00	
Operations Supervisor			1.00
Senior Maintenance Leadworker			1.00
Fleet Mechanic II			1.00
Maintenance Leadworker			3.00
Maintenance Worker I/II (Specialized)			2.00
Maintenance Worker Trainee/I/II			4.00
TOTAL FTEs	9.85	4.80	12.85

	Administration & Info. Svc.	Engineering	Operations	Total
TOTAL SALARIES	\$ 1,607,622	\$ 920,772	\$ 1,879,976	\$ 4,408,370
EMPLOYEE BENEFITS:				
Retirement	195,824	122,713	213,090	531,627
Workers' Compensation	5,002	3,213	55,100	63,315
Employee Group Insurance	319,238	164,959	439,413	923,610
Retiree Medical	-	-	202,995	202,995
FICA Employer Tax	114,137	61,344	144,892	320,373
OPEB Funding				-
PERS Replacement Benefit	6,000	-	-	6,000
TOTAL BENEFITS	\$ 640,201	\$ 352,229	\$ 1,055,490	\$ 2,047,920
TOTAL SALARIES AND BENEFITS	\$ 2,247,823	\$ 1,273,001	\$ 2,935,466	\$ 6,456,290

**SCHEDULE OF AVAILABLE FUNDS
AND BALANCE IN OPERATING FUND JUNE 30, 2023 AND JUNE 30, 2024**

	ESTIMATED Fiscal Year 2022-23	ADOPTED BUDGET Fiscal Year 2023-24
BALANCE IN OPERATING FUND - JULY 1	\$ 53,371,055	\$ 56,036,576
FISCAL YEAR REVENUES:		
Operating Revenues:		
Sewer Service Charges		
Collected on Tax Roll	32,275,894	32,308,170
Direct Billings	1,261,557	1,262,819
At Issuance of Permits	110,000	100,000
Hillside Rate	158,804	160,600
Total Sewer Service Charges	33,806,255	33,831,589
Fees for Other Services		
Permit and Inspection Fees	203,000	200,000
Connection Fees	1,250,000	1,200,000
Treatment Plant Capacity Fees	250,000	230,000
Plan Checking Fees	300	1,000
Total Fees for Other Services	1,703,300	1,631,000
Total Operating Revenues	35,509,555	35,462,589
Non-Operating Revenues		
Interest	460,000	483,000
Interest - Hillside	15,000	15,750
Interest - 2019 Bonds	45,000	18,000
Sewer Extension & Replacement Financing - P & I	21,206	14,985
Other	2,500	3,000
Return of O&M and Capital From City of San Jose ¹	3,463,330	947,670
Reimbursement from CERBT for Retiree Medical	188,748	204,643
Total Non-Operating Revenues	4,195,784	1,687,048
TOTAL FISCAL YEAR REVENUES	39,705,339	37,149,637
TOTAL FUNDS AVAILABLE	93,076,394	93,186,213
FISCAL YEAR EXPENDITURES	37,039,818	38,195,844
CHANGE IN DUE TO/FROM OTHER FUNDS	-	-
BALANCE IN OPERATING FUND - JUNE 30	\$ 56,036,576	\$ 54,990,369

¹ Prior to fiscal year of 2017-2018, Return of O&M and Capital from the City of San Jose was credited against the fiscal year of receipt Treatment Plant expenditures.

* Account Prefix

DETAIL OF FISCAL YEAR 2023-24 OPERATING EXPENSES

Account Number	Expense Classification	45* Admin.	42* Engineering	41* Operations	43* Sewage Disposal	Total
DIRECTORS' FEES						
030-01	Board Meeting Fees	\$ 12,600	-	-	-	\$ 12,600
030-02	Miscellaneous Meetings	1,000	-	-	-	1,000
030-03	Sewer Advisory Board Fees	360	-	-	-	360
TOTAL		13,960	-	-	-	13,960
GASOLINE, OIL AND FUEL						
060-01	Vehicles and Equipment	-	-	110,000	-	110,000
TOTAL		-	-	110,000	-	110,000
INSURANCE						
070-01	General District Insurance	400,000	-	-	-	400,000
070-02	Insurance Deductible	100,000	-	-	-	100,000
TOTAL		500,000	-	-	-	500,000
MEMBERSHIPS						
080-01	American Public Works Association	2,500	-	-	-	2,500
080-04	California Association of Sanitation Agencies	15,000	-	-	-	15,000
080-05	California Water Environment Association (CWEA)	600	250	3,000	-	3,850
080-07	Santa Clara County Intergovernmental Employee Relations Service	-	-	-	-	-
080-08	SCC Spec Dist Assoc	2,000	-	-	-	2,000
080-09	American Society of Civil Engineers	-	300	-	-	300
080-11	Water Environment Federation (WEF)	-	1,500	-	-	1,500
080-12	Other	8,000	250	-	-	8,250
080-19	Water Environ. Research Federation (WERF)	-	-	-	-	-
080-20	NASSCO, NASTT, PUG Memberships	-	1,200	-	-	1,200
TOTAL		28,100	3,500	3,000	-	34,600
OFFICE EXPENSES						
090-03	Books, Manuals, Periodicals	1,500	500	700	-	2,700
090-05	Photographic Supplies	-	300	300	-	600
090-06	Postage	5,000	-	-	-	5,000
090-07	Miscellaneous Office Expense	15,000	2,500	4,000	-	21,500
090-17	County Recorder Fees	500	-	-	-	500
090-18	Engineering Field Supplies	-	-	-	-	-
TOTAL		22,000	3,300	5,000	-	30,300
INFORMATION SERVICES						
100-01	Computer Maintenance Agreements	92,000	45,000	48,000	-	185,000
100-02	Software and Training	10,000	7,000	11,000	-	28,000
100-03	Hardware Repairs & Supplies	2,000	1,000	1,000	-	4,000
100-04	Maps (County Base & Real Estate)	2,000	-	-	-	2,000
100-06	Information Technology Support	13,000	7,000	7,000	-	27,000
100-07	Email-Internet Access	9,000	5,000	5,000	-	19,000
100-08	Computer Hardware & Equipment	9,000	12,000	18,000	-	39,000
TOTAL		137,000	77,000	90,000	-	304,000

* Account Prefix

DETAIL OF FISCAL YEAR 2023-24 OPERATING EXPENSES

Account Number	Expense Classification	45* Admin.	42* Engineering	41* Operations	43* Sewage Disposal	Total
CONTRACTUAL SERVICES						
110-13	Protective Clothing	-	-	25,000	-	25,000
110-22	Drug & Alcohol Testing Program (DATCO)	-	-	1,500	-	1,500
110-24	Computer Accounting Services - B of A	26,000	-	-	-	26,000
110-35	County Collection Charges - 1% of tax roll	324,573	-	-	-	324,573
110-45	Underground Service Alert	-	18,000	-	-	18,000
110-50	Other	-	500	1,000	-	1,500
TOTAL		350,573	18,500	27,500	-	396,573
TREATMENT PLANT OPERATION						
111-01	Treatment Plant Operation	-	-	-	12,296,537	12,296,537
TOTAL		-	-	-	12,296,537	12,296,537
PROFESSIONAL SERVICES						
120-01	Accounting and Audit	20,000	-	-	-	20,000
120-02	Legal - General	1,500,000	-	-	-	1,500,000
120-05	Management/Engineering Consulting	90,000	-	-	-	90,000
120-07	Legal - Litigation	-	-	-	-	-
120-09	Misc. Civil Engineering	-	50,000	-	-	50,000
120-12	Consultant for Metering Station	-	50,000	-	-	50,000
120-18	Hydraulic Capacity Study	-	25,000	-	-	25,000
120-20	Actuarial Studies	5,000	-	-	-	5,000
120-21	Safety Management Plan	-	-	40,000	-	40,000
120-22	CIP Prioritization & Development	-	15,000	-	-	15,000
120-23	Large Sewer Inspection	-	25,000	-	-	25,000
120-24	Private Lateral Replacement Program	-	-	-	-	-
120-25	Inflow and Infiltration (I/I) Reduction Program	-	100,000	-	-	100,000
120-26	System Resiliency & Climate Change	-	25,000	-	-	25,000
TOTAL		1,615,000	290,000	40,000	-	1,945,000
PRINTING AND PUBLIC NOTICES						
130-01	Advertising/Public Notices	5,000	-	-	-	5,000
130-02	Blueprinting & Scanning	-	500	-	-	500
130-03	Printing/Public Outreach	10,000	250	500	-	10,750
TOTAL		15,000	750	500	-	16,250
RENTS AND LEASES						
140-04	Photocopy Machine	7,000	-	-	-	7,000
TOTAL		7,000	-	-	-	7,000

* Account Prefix

DETAIL OF FISCAL YEAR 2023-24 OPERATING EXPENSES

Account Number	Expense Classification	45* Admin.	42* Engineering	41* Operations	43* Sewage Disposal	Total
REPAIRS AND MAINTENANCE						
	Buildings and Grounds					
151-01	Services and Repairs	-	-	95,000	-	95,000
151-02	Supplies	-	-	15,000	-	15,000
	Vehicles and Equipment					
151-11	Vehicles	-	-	40,000	-	40,000
151-12	Mounted Equipment	-	-	30,000	-	30,000
151-13	Portable Equipment	-	-	15,000	-	15,000
151-14	Pump Station	-	-	15,000	-	15,000
151-15	CCTV	-	-	35,000	-	35,000
151-16	Rental Fees and Leases	-	-	1,500	-	1,500
151-17	Testing, Licensing and Fees	-	-	1,500	-	1,500
	Collection System					
151-21	Services and Repair	-	-	15,000	-	15,000
151-22	Construction Materials and Supplies	-	-	10,000	-	10,000
151-23	Cleaning Tools and Parts	-	-	35,000	-	35,000
151-24	Flow Monitoring and Measurement	-	-	15,000	-	15,000
151-25	Excavation & Environmental Health Permits	-	-	2,000	-	2,000
151-26	CWC Section 13260 Annual Fees (SWRCB)	-	-	22,500	-	22,500
151-27	Contract Sewer O&M	-	-	200,000	-	200,000
	Operating Supplies					
151-31	Small Shop/Field Tools	1,500	1,000	6,000	-	8,500
151-32	Shop/Field Supplies	1,000	-	4,500	-	5,500
151-33	Grease, Oil and Solvents	-	-	2,500	-	2,500
	Safety Equipment and Supplies					
151-41	Equipment	-	3,000	7,000	-	10,000
151-42	Clothing and Gear	1,000	800	7,000	-	8,800
151-43	Confined Space Services	-	-	5,000	-	5,000
	Sewer Overflow Expenses					
151-51	Cleanup and Claims	-	-	5,000	-	5,000
151-52	Water Quality Testing and Supplies	-	-	3,000	-	3,000
151-53	Lodging, Relocation and Expenses	-	-	2,000	-	2,000
	TOTAL	3,500	4,800	589,500	-	597,800
PROFESSIONAL DEVELOPMENT						
170-01	Tuition Reimbursement	1,000	1,000	1,000	-	3,000
170-02	Water Environment Federation Conference	500	6,000	3,000	-	9,500
170-03	CASA Conference - Directors	7,500	-	-	-	7,500
170-04	CASA Conference - Attorney	-	-	-	-	-
170-05	CASA & CSRMA Conf. and Meetings - Staff	2,500	6,000	-	-	8,500
170-06	CWEA Conference - Manager	-	-	-	-	-
170-07	CWEA, Tri-State Conference - Staff	-	6,000	9,000	-	15,000
170-08	CWEA, APWA & ASCE Local Section	-	1,500	2,000	-	3,500
170-09	City Management Meetings	-	-	-	-	-
170-10	Safety Training	1,000	500	20,000	-	21,500
170-11	Special Districts Association Meetings	500	-	-	-	500
170-12	American Public Works Assoc. Conference	-	-	-	-	-
170-15	Miscellaneous Staff Training	5,000	3,000	20,000	-	28,000
170-16	NASTT, PUG Meetings/Conference	-	2,500	300	-	2,800
170-17	CALPERA & CALPERS	2,500	-	-	-	2,500
170-18	Lucity, ESRI & Tyler Conference	2,500	3,000	200	-	5,700
170-19	Professional Licenses & Certifications	1,000	1,000	2,500	-	4,500
	TOTAL	24,000	30,500	58,000	-	112,500
UTILITIES						
190-01	Electricity & Gas-Office, Shop & Pump Stn.	40,000	-	2,500	-	42,500
190-03	Radio Communications/Repairs	-	-	45,000	-	45,000
190-04	Telephone	20,000	-	-	-	20,000
190-05	Trash Disposal	-	-	4,000	-	4,000
190-06	Water: Office, Shop, and Grounds	10,000	-	-	-	10,000
190-07	Water for Sewer Cleaning	-	-	35,000	-	35,000
	TOTAL	70,000	-	86,500	-	156,500

* Account Prefix

DETAIL OF FISCAL YEAR 2023-24 OPERATING EXPENSES

Account Number	Expense Classification	45* Admin.	42* Engineering	41* Operations	43* Sewage Disposal	Total
MISCELLANEOUS						
200-01	Miscellaneous	500	500	500	-	1,500
200-02	Automobile Mileage Allowance	500	200	200	-	900
200-03	Refunds	40,000	-	-	-	40,000
200-04	Safety Awards	100	100	750	-	950
200-05	Employee Recognition	2,000	1,250	1,500	-	4,750
200-12	Physicals/Innoculations/Test HEP etc.	1,000	300	3,000	-	4,300
200-13	Overtime Meals	100	100	800	-	1,000
TOTAL		44,200	2,450	6,750	-	53,400
REVENUE BOND DEBT SERVICE						
210-02	Revenue Bond Debt Service/Water Reclam.	-	-	-	-	-
210-38	Revenue Bond Debt Service Series 2010	-	-	-	-	-
210-04	State Revolving Fund Loan	-	-	-	-	-
210-39	2019 Wastewater Tax-Exempt Revenue Bonds	-	-	-	1,286,513	1,286,513
TOTAL		-	-	-	1,286,513	1,286,513
TOTAL OPERATING EXPENSES		\$ 2,830,333	\$ 430,800	\$ 1,016,750	\$ 13,583,050	\$ 17,860,933

* Account Prefix

CAPITAL OUTLAY FISCAL YEAR 2023-24 BUDGET DETAIL

Account Number	Expense Classification	45*	42*	41*	43*	Total
		Admin.	Engineering	Operations	Sewage Disposal	
GENERAL FIXED ASSETS						
Property Improvements						
610-01	Miscellaneous Property Improvements	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000
	Subtotal Property Improvements	-	-	150,000	-	150,000
Vehicles, Other, Furniture and Equipment						
620-10	Vehicles	-	-	550,000	-	550,000
630-01	Computer Equipment	-	-	10,000	-	10,000
630-02	Furniture & Equipment - Operations	-	-	75,000	-	75,000
630-04	Furniture & Equipment - Administration	5,000	-	-	-	5,000
630-06	Furniture & Equipment - Engineering	-	15,000	-	-	15,000
650-01	Computer Software	10,000	-	-	-	10,000
	Subtotal Vehicles, Other, Furniture and Equipment	15,000	15,000	635,000	-	665,000
TOTAL GENERAL FIXED ASSETS		\$ 15,000	\$ 15,000	\$ 785,000	\$ -	\$ 815,000

CAPITAL OUTLAY FISCAL YEAR 2023-24 BUDGET DETAIL

Account Number	Expense Classification	45*	42*	41*	43*	Total
		Admin.	Engineering	Operations	Sewage Disposal	
* Account Prefix						
SUBSURFACE LINES - REHABILITATION						
710-11	Quito Basin (Wildcat Creek Area Bn 7-3 & 7-4)	-	100,000	-	-	100,000
710-16	San Tomas Expwy (Old Orchard-Campbell)	-	400,000	-	-	400,000
710-17	Winchester Blvd (Knowles to Old Orchard)	-	-	-	-	-
710-18	Harrison Avenue (R/R to Hamilton)	-	-	-	-	-
710-23	Santa Rosa Esmt Sewer Realignment Ph1	-	175,000	-	-	175,000
710-24	Santa Rosa Esmt Sewer Realignment Ph2	-	-	-	-	-
710-25	Saratoga Ave ACP	-	-	-	-	-
710-26	Vasona Park SS Rehab	-	2,175,000	-	-	2,175,000
710-27	Los Gatos Creek Park Trunk Sewer Crossing	-	75,000	-	-	75,000
Subtotal Subsurface Lines - Rehabilitation		-	2,925,000	-	-	2,925,000
MISCELLANEOUS CONSTRUCTION PROJECTS						
720-02	Sewer Contract Repairs	-	2,700,000	-	-	2,700,000
720-03	District Manhole Adjustments	-	125,000	-	-	125,000
Subtotal Miscellaneous Construction Projects		-	2,825,000	-	-	2,825,000
TOTAL - DISTRICT PROJECTS		-	5,750,000	-	-	5,750,000
TREATMENT PLANT AND SAN JOSE JOINT LINES						
730-01	WWTP Projects				5,133,621	5,133,621
730-02	Capital Replacement Fund - TP				-	-
730-04	4th Street 84" Interceptor Phase VI-A				220,000	220,000
730-10	Fourth Major Interceptor Ph VIIA				100,000	100,000
730-11	Bascom Ave Trunk Sewer Rehab (Jt Line)				-	-
730-12	Bascom Ave Trunk Sewer Rehab (Jt Line) - reimb.				-	-
730-13	Blossom Hill-Leigh				1,100,000	1,100,000
TOTAL TREATMENT PLANT AND JOINT LINES					6,553,621	6,553,621
SEPTIC SYSTEM ABANDONMENT PROGRAM						
740-01	Septic Disposal Conversion Program		10,000			10,000
740-07	Sky Oak Way SSAP Project		750,000			750,000
TOTAL SEPTIC SYSTEM ABANDONMENT PROGRAM			760,000			760,000
TOTAL CAPITAL OUTLAY		\$15,000	\$6,525,000	\$ 785,000	\$ 6,553,621	\$ 13,878,621

FISCAL YEAR 2022-2023 OPERATING SUMMARY AND PROJECTIONS THROUGH FISCAL YEAR 2027-28

OPERATING FUND APPROPRIATIONS	2022-23**	2023-24	2024-25	2025-26	2026-27	2027-28
Salaries and Benefits:						
Administration and General	\$ 2,061,349	\$ 2,247,823	\$ 2,326,497	\$ 2,407,924	\$ 2,492,201	\$ 2,579,428
Service Extension	1,166,910	1,273,001	1,317,556	1,363,670	1,411,398	1,460,797
Sewer Maintenance	2,721,283	2,935,466	3,038,207	3,144,544	3,254,603	3,368,514
Sub-Total	5,949,542	6,456,290	6,682,260	6,916,138	7,158,202	7,408,739
Maintenance and Operation:						
Administration and General	3,435,014	2,830,333	1,583,895	1,639,331	1,696,708	1,756,093
Service Extension	177,350	430,800	445,878	461,484	477,636	494,353
Sewer Maintenance	969,450	1,016,750	1,052,336	1,089,168	1,127,289	1,166,744
Sewage Disposal	11,947,550	12,296,537	12,726,916	13,508,971	14,689,338	15,203,465
Debt Service	1,289,713	1,286,513	1,288,113	1,289,413	1,290,413	1,286,113
Sub-Total	17,819,077	17,860,933	17,097,138	17,988,367	19,281,384	19,906,768
Capital Outlay:						
General Fixed Assets	860,000	815,000	272,525	280,313	671,324	356,695
Subsurface Lines	6,034,500	5,750,000	5,375,000	4,925,000	6,175,000	6,175,000
Septic System Abandonment	50,000	760,000	10,000	10,000	10,000	10,000
Treatment Plant & Joint Lines	6,326,700	6,553,621	7,414,368	4,627,880	9,323,997	15,948,949
Sub-Total	13,271,200	13,878,621	13,071,893	9,843,193	16,180,321	22,490,644
TOTAL EXPENDITURES	37,039,819	38,195,844	36,851,291	34,747,698	42,619,907	49,806,151
RESERVES						
Operating Reserve	14,985,937	15,353,807	14,994,190	15,743,395	16,766,116	17,352,929
Capital Reserve	6,944,499	7,325,000	5,657,525	5,215,313	6,856,324	6,541,695
Debt Service Reserve	1,289,713	1,286,513	1,288,113	1,289,413	1,290,413	1,286,113
Vehicle Replacement Reserve	877,500	878,750	1,105,500	1,328,750	1,243,500	1,443,250
UAL Pension Reserve	900,000	1,200,000	1,500,000	1,800,000	2,100,000	2,400,000
Undesignated Reserve	31,038,927	28,946,299	30,596,818	\$32,083,853	23,709,506	11,336,087
Sub-Total	56,036,576	54,990,369	55,142,146	57,460,724	51,965,859	40,360,074
TOTAL BUDGET	\$93,076,395	\$93,186,213	\$91,993,437	\$92,208,422	\$94,585,766	\$90,166,225
RESOURCES						
Fund Balance at July 1,	\$ 53,371,055	\$ 56,036,576	\$54,990,369	\$55,142,146	\$ 57,460,724	\$ 51,965,859
Change in Due to/From Other Funds	-	-	-	-	-	-
Service Charges*	33,806,255	33,831,589	33,831,589	33,831,589	33,831,589	34,846,537
Sewer Extension & Replacement Financing	21,206	14,985	11,091	11,091	5,385	-
Other Income	5,689,130	3,098,420	3,160,388	3,223,596	3,288,068	3,353,829
Reimbursement from CERBT for Retiree Medical	188,748	204,643	-	-	-	-
TOTAL RESOURCES	\$93,076,394	\$ 93,186,213	\$91,993,437	\$92,208,422	\$94,585,766	\$90,166,225

*Rate Increase: 6.0% 0.0% 0.0% 0.0% 0.0% 3.0%

* FY 2024 - FY 2028 Projected Rate

** FY 2022-23 Estimated

APPENDIX A

CAPITAL IMPROVEMENT PROGRAM FISCAL YEARS 2023-2028

FY 2023-2028
CAPITAL IMPROVEMENT PROGRAM

	<u>2022-23</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>2027-28</u>	<u>5-Year Total</u>
	<u>Modified Budget</u>	<u>Estimated</u>	<u>Adopted Budget</u>	<u>Forecasts</u>	<u>Forecasts</u>	<u>Forecasts</u>	<u>Forecasts</u>	<u>Forecasts</u>
CONSTRUCTION PROJECTS								
<u>1. Wastewater Treatment Plant</u>								
WWTP Projects	\$ 5,740,300	\$ 5,740,300	\$ 5,133,621	\$ 6,014,368	\$ 4,077,880	\$ 8,898,997	\$ 14,198,949	\$ 38,323,815
Equipment replacement	-	-	-	-	-	-	-	-
Subtotal WWTP Contributions:	<u>\$ 5,740,300</u>	<u>\$ 5,740,300</u>	<u>\$ 5,133,621</u>	<u>\$ 6,014,368</u>	<u>\$ 4,077,880</u>	<u>\$ 8,898,997</u>	<u>\$ 14,198,949</u>	<u>\$ 38,323,815</u>
<u>2. Joint Trunk Sewer Projects</u>								
4th Street 84" Interceptor Phase VI-A*	\$ 700,000	\$ 614,900	\$ 220,000	\$ -	\$ -	\$ -	\$ -	\$ 220,000
Westmont-Harriet Sanitary Sewer Improvement	-	(75,700)	-	-	-	-	-	-
Fourth Major Interceptor Ph VIIA	100,000	-	100,000	300,000	400,000	-	-	800,000
Bascom Ave Trunk Sewer Rehab (Jt Line)	-	-	-	-	150,000	500,000	2,000,000	2,650,000
Bascom Ave Trunk Sewer Rehab (Jt Line) - reimburse	-	-	-	-	-	(75,000)	(250,000)	(325,000)
Blossom Hill-Leigh	1,000,000	47,200	1,100,000	1,100,000	-	-	-	2,200,000
Subtotal Joint Trunk Sewer Participation:	<u>\$ 1,800,000</u>	<u>\$ 586,400</u>	<u>\$ 1,420,000</u>	<u>\$ 1,400,000</u>	<u>\$ 550,000</u>	<u>\$ 425,000</u>	<u>\$ 1,750,000</u>	<u>\$ 5,545,000</u>
Total San Jose Projects:	<u>\$ 7,540,300</u>	<u>\$ 6,326,700</u>	<u>\$ 6,553,621</u>	<u>\$ 7,414,368</u>	<u>\$ 4,627,880</u>	<u>\$ 9,323,997</u>	<u>\$ 15,948,949</u>	<u>\$ 43,868,815</u>
<u>3. District Sewer Rehabilitation Program</u>								
Quito Basin (Wildcat Creek Area Bn 7-3 & 7-4)	\$ 200,000	\$ 50,000	\$ 100,000	\$ 2,000,000	\$ 1,000,000	\$ -	\$ -	\$ 3,100,000
San Tomas (Old Orchard - Campbell)	3,040,000	3,040,000	400,000	-	-	-	-	400,000
Winchester Blvd (Knowles - Old Orchard)	10,000	9,500	-	-	-	-	-	-
Harrison Avenue (R/R to Hamilton)	-	-	-	-	-	-	125,000	125,000
Campbell Downtown Ph 1 (2nd to Winchester)	-	-	-	-	-	-	125,000	125,000
Campbell Downtown Ph 2 (1st to Harrison)	-	-	-	-	-	-	50,000	50,000
Leigh Basin 3 Area 2	-	-	-	-	-	-	50,000	50,000
Santa Rosa Esmt Sewer Realignment Ph1	50,000	10,000	175,000	300,000	750,000	750,000	-	1,975,000
Saratoga Ave ACP	-	-	-	100,000	100,000	1,000,000	1,000,000	2,200,000
Vasona Park SS Rehab	1,175,000	75,000	2,175,000	-	-	-	-	2,175,000
Quito Rd Capacity Improvement (Sobey to Rt 85)	-	-	-	-	100,000	100,000	1,500,000	1,700,000
Los Gatos Creek Park Trunk Sewer Crossing	100,000	25,000	75,000	150,000	150,000	1,500,000	500,000	2,375,000
Subtotal District Sewer Rehabilitation:	<u>\$ 4,575,000</u>	<u>\$ 3,209,500</u>	<u>\$ 2,925,000</u>	<u>\$ 2,550,000</u>	<u>\$ 2,100,000</u>	<u>\$ 3,350,000</u>	<u>\$ 3,350,000</u>	<u>\$ 14,275,000</u>
* Previously named 60" Brick Interceptor.								

FY 2023-2028
CAPITAL IMPROVEMENT PROGRAM

	<u>2022-23</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>	<u>2026-27</u>	<u>2027-28</u>	<u>5-Year Total</u>
	<u>Modified Budget</u>	<u>Estimated</u>	<u>Adopted Budget</u>	<u>Forecasts</u>	<u>Forecasts</u>	<u>Forecasts</u>	<u>Forecasts</u>	<u>Forecasts</u>
CONSTRUCTION PROJECTS								
<u>4. Septic System Abandonment Program</u>								
Septic Disposal Conversion Program	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Sky Oak Way SSAP Project	800,000	50,000	750,000	-	-	-	-	750,000
Subtotal SSAP Program:	<u>\$ 810,000</u>	<u>\$ 50,000</u>	<u>\$ 760,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 800,000</u>
<u>5. Miscellaneous Construction Projects</u>								
Sewer Contract Repairs	\$ 2,700,000	\$ 2,700,000	\$ 2,700,000	\$ 2,700,000	\$ 2,700,000	\$ 2,700,000	\$ 2,700,000	\$ 13,500,000
District Manhole Adjustments	125,000	125,000	125,000	125,000	125,000	125,000	125,000	625,000
Subtotal Miscellaneous Construction:	<u>\$ 2,825,000</u>	<u>\$ 2,825,000</u>	<u>\$ 2,825,000</u>	<u>\$ 2,825,000</u>	<u>\$ 2,825,000</u>	<u>\$ 2,825,000</u>	<u>\$ 2,825,000</u>	<u>\$ 14,125,000</u>
NON-CONSTRUCTION CAPITAL								
Vehicles, Furniture & Equipment	\$ 683,000	\$ 710,000	\$ 665,000	\$ 222,525	\$ 230,313	\$ 621,324	\$ 306,695	\$ 2,045,857
Property Improvements	150,000	150,000	150,000	50,000	50,000	50,000	50,000	350,000
Subtotal Non-Construction Capital:	<u>\$ 833,000</u>	<u>\$ 860,000</u>	<u>\$ 815,000</u>	<u>\$ 272,525</u>	<u>\$ 280,313</u>	<u>\$ 671,324</u>	<u>\$ 356,695</u>	<u>\$ 2,395,857</u>
TOTAL CAPITAL OUTLAY:	\$ 16,583,300	\$ 13,271,200	\$ 13,878,621	\$ 13,071,893	\$ 9,843,193	\$ 16,180,321	\$ 22,490,644	\$ 75,464,672

APPENDIX B

SEWER SERVICE REVENUE PROGRAM

**WEST VALLEY SANITATION DISTRICT
SANTA CLARA COUNTY, CALIFORNIA**

**ADOPTED
REVENUE PROGRAM
FOR
SEWERAGE SERVICES**

FISCAL YEAR 2023-2024

**APRIL, 2023
PREPARED BY JON NEWBY
DISTRICT MANAGER AND ENGINEER**

SEWER SERVICE REVENUE PROGRAM

Ordinance No. 149, establishing sewer service charges for fiscal years 2018-2019 through fiscal year 2022-2023, was adopted by the Board of Directors of West Valley Sanitation District on April 10, 2019, after a public hearing is held in accordance with provisions of Article XIID, Section 6 of the California Constitution, otherwise known as Proposition 218. Sewer service and use charges for residential and non-residential connections are shown on the following pages.

The sewer service and use charges pay for the operation, maintenance and improvements of the sanitary sewer system that conveys wastewater through the sewer system to the San Jose-Santa Clara Regional Wastewater Facility (Treatment Plant). The sewer service charges also support the District's share of operation and maintenance of the treatment plant and associated environmental protection programs required to meet Federal and State water quality permits for protection of the South San Francisco Bay. The sewer service charges and fees are based on financial projections and a rate analysis prepared for the District by an independent consultant, and is sufficient for cost recovery requirements.

Questions about the sewer service charge schedule may be directed to:

Jon Newby, District Manager and Engineer
West Valley Sanitation District of Santa Clara County
100 East Sunnoaks Avenue
Campbell, CA 95008
408-378-2407
jnewby@westvalleysan.org

SEWER SERVICE AND USE CHARGE

The adopted Sewer Service and Use Charge rate structure for Fiscal Year 2023-2024 charges users of sewerage service in West Valley Sanitation District on the benefit received principle, in conformance with the FINANCIAL PLAN AND REVENUE GUIDELINES FOR WASTEWATER AGENCIES adopted by the California State Water Resources Control Board. The rates were computed to recover projected costs in Fiscal Year 2023-2024 for the following:

- a. District's share of operation and maintenance of the San Jose-Santa Clara Regional Wastewater Facility;
- b. Plant improvements, equipment replacement, and modification;
- c. Maintenance and operation of District wastewater collection and conveyance system;
- d. Collection system maintenance equipment and construction;
- e. General administrative services;
- f. Extension of service of collection system; and
- g. General and unappropriated reserves.

Residential Sewer Service and Use Charge rates are based on an average wastewater discharge volume. Commercial, institutional, and grouped industry premises Sewer Service and Use Charge rates are based on classifications of wastewater strengths and charged per hundred cubic feet of potable water consumed from the previous calendar year.

The Sewer Service and Use Charges are outlined in *Schedule A* below and are collected by the Santa Clara County Department of Tax and Collections on property tax bills under the Sanitary Sewer Service section. Some properties, such as those used for government operations, are billed directly by the District.

Premises that discharge wastewater in a volume in excess of 50,000 gallons per day and/or with varying degrees of wastewater strength per day, that occurs during a three calendar month period, are billed based on the following rates.

<u>Significant Users Rate Element</u>	<u>% Increase from Previous FY</u>	<u>Annual Rate</u>
Flow (per million gallons per day)	0%	\$5,427
Biochemical Oxygen Demand (per 1,000 lbs)	0%	\$677
Suspended Solids (per 1,000 lbs)	0%	\$787
Ammonia (per 1,000 lbs)	0%	\$5,839

A Hillside Zone Additional Sewer Rate, \$8.33 a month, is charged to properties in the District's Hillside Zone. This rate recovers the additional sewer system repair and replacement costs due to failures caused by land subsidence or erosion that occurs in the hillside zone; and is collected on the hillside zone properties tax bill.

SEWER CONNECTION FEE

The purpose of the sewer connection fee, established by Ordinance No. 149, is to recover the costs associated with replacement and rehabilitation of District sanitary sewer lines. The fee is collected when a connection is made to the District's sewer system or when a significant change in use is made to an existing connection. Residential connection fees are outlined in *Schedule A* below. Non-residential premises sewer connection fees are based on standard engineering practices estimated average daily flow with the following imposed rate.

<u>Non-Residential Rate Element</u>	<u>% Increase from Previous FY</u>	<u>Rate</u>
Flow (per gallon per day)	0%	\$19.88

Examples of non-residential connection fees are outlined in *Schedule B* below.

TREATMENT PLANT CAPACITY FEE

The purpose of the treatment plant capacity fee, established by Ordinance No. 149, is to recover the costs associated with the District's purchase of wastewater treatment plant capacity in the San Jose-Santa Clara Regional Wastewater Facility. The fee collected when a connection is made to the District's wastewater collection system or when a change in use results in need for additional treatment plant capacity. Residential premises treatment plant capacity fees are outlined in *Schedule A* below. Non-residential premises treatment plant capacity fees are based on the wastewater strength and standard engineering practices estimated average daily flow with the following imposed rates.

<u>Non-Residential Element of Rate</u>	<u>% Increase from Previous FY</u>	<u>Rate</u>
Flow (per gallon per day)	0%	\$6.99
Biochemical Oxygen Demand (per pound per day)	0%	\$403.66
Suspended Solids (per pound per day)	0%	\$272.03
Ammonia (per pound per day)	0%	\$1,468.66

Examples of non-residential treatment plant capacity fees are outlined in *Schedule B* below.

SCHEDULE A

Summary of rates and fees applied to all residential and commercial/non-residential

Use Type	Sewer Service & Use Charge (Ord. Code Ch. 10.060)			Sewer System Connection Fee (Ord. Code Ch. 10.090)	Treatment Plant Capacity Fee (Ord. Code Ch. 10.120)
	% Increase from Previous FY	Monthly Rate	Annual Rate		
Single-Family Residence	0%	\$57.65	\$691.80	\$10,786	\$1,642
Townhouse/Condominium	0%	\$57.65	\$691.80	\$10,786	\$1,642
Multi-Family Premises Unit	0%	\$44.64	\$535.68	\$8,351	\$1,271
Mobile Home Park Premises	0%	\$35.76	\$429.12	\$6,727	\$1,024
Accessory Dwelling Unit*	0%	\$35.76	\$429.12	\$6,727	\$1,024
		Rate (per HCF H ₂ O used)			
Restaurant	0%	\$12.46		Based on flow characteristics See Schedule B for example fees	Based on flow and discharge characteristics See Schedule B for example fees
Hotel/Motel	0%	\$6.22			
Hospitals and Convalescent Homes	0%	\$6.00			
Schools/Churches	0%	\$6.19			
Service Station/Repair Shops	0%	\$6.20			
Domestic Laundry	0%	\$5.42			
Retail/Office/Misc.	0%	\$5.40			
Winery	0%	\$17.97			
Printing Works	0%	\$7.57			
Machinery Manufacturing	0%	\$7.99			
Electrical Equipment Manufacturer	0%	\$5.35			
Film Service	0%	\$4.61			
Plating Works	0%	\$4.43			
Industrial Laundry	0%	\$10.31			
Car Wash	0%	\$4.88			

*ADU Sewer System Connection/Treatment Plant Capacity fees per drainage fixture unit; \$567.68 & \$86.42 respectively not to exceed the amounts shown.

SCHEDULE B

Estimated sewer connection fee and treatment plant capacity fee for various types of connections

Use Type	Typical Connection Fee	Typical Treatment Plant Capacity Fee
Full Service Restaurant (2,300 sq. ft.)	\$48,000	\$28,000
Fast Food Restaurant (1,000 sq. ft.)	\$18,000	\$11,000
Coffee Shop (1,500 sq. ft.)	\$8,500	\$5,000
Donut Shop (1,500 sq. ft.)	\$12,000	\$7,500
Market – Grocery (15,000 sq. ft.)	\$57,000	\$34,000
Small Retail Store (1,300 sq. ft.)	\$2,000	\$1,000
Office - General (1,800 sq. ft.)	\$5,000	\$2,000
Medical Office – Doctors (12,500 sq. ft.)	\$62,500	\$26,000
Gas Station (4,000 sq. ft., 4 pair pumps)	\$16,000	\$7,000
Laundromat (10 machines)	\$100,000	\$39,000
Hotel/Motel with Dining (50 rooms)	\$120,000	\$47,000
Hospital (85 beds)	\$390,000	\$161,000
Convalescent Home (20 beds)	\$52,000	\$22,000