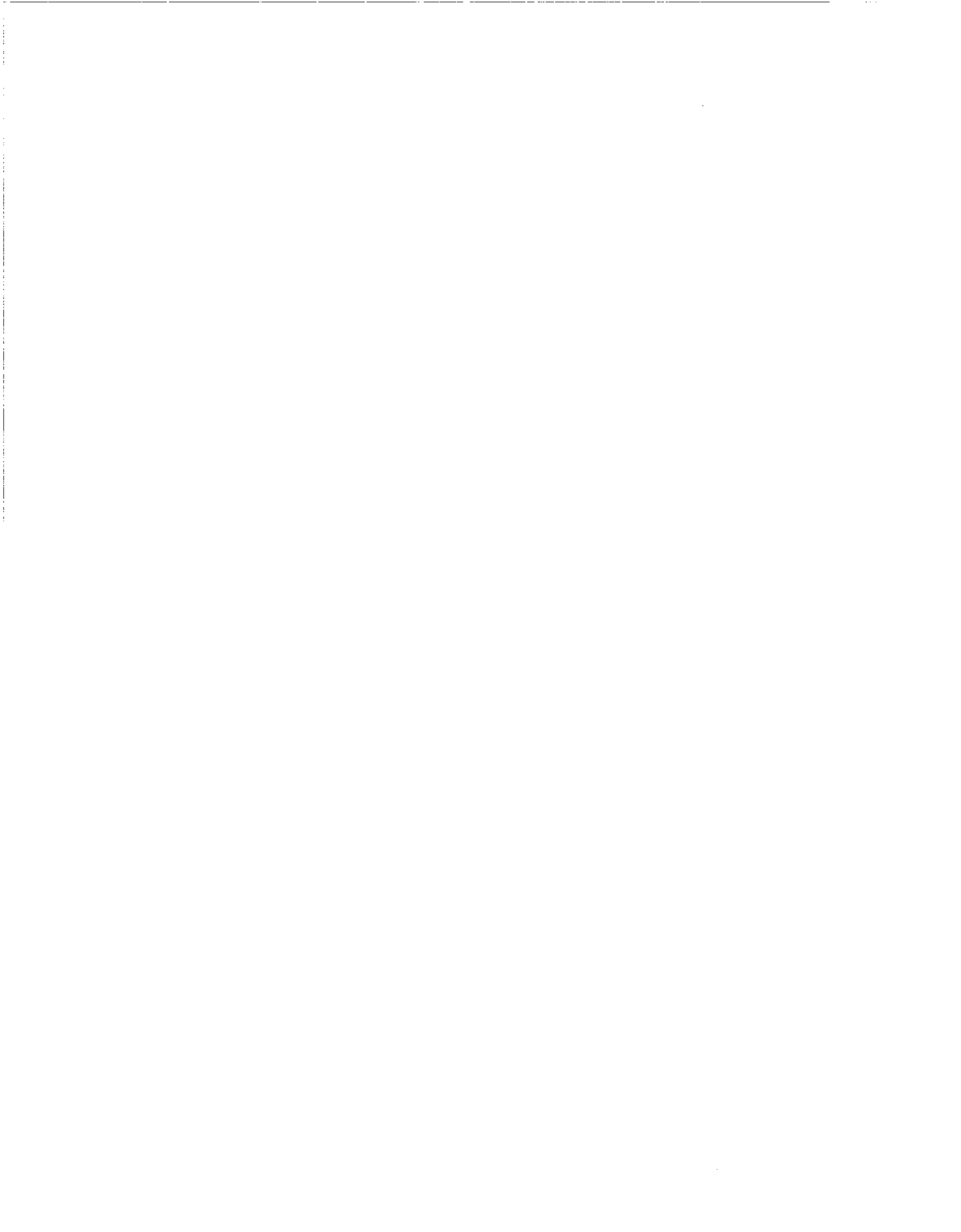


**PROPOSED BUDGET
FISCAL YEAR 1996-1997**

**WEST VALLEY SANITATION DISTRICT
SANTA CLARA COUNTY
CALIFORNIA**

SERVING RESIDENTS OF

**CITY OF CAMPBELL
TOWN OF LOS GATOS
CITY OF MONTE SERENO
CITY OF SARATOGA
UNINCORPORATED AREA**



WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY

100 East Sunnyoaks Avenue
Campbell, California 95008
Telephone (408) 378-2407

SERVING RESIDENTS OF
CITY OF CAMPBELL
TOWN OF LOS GATOS
CITY OF MONTE SERENO
CITY OF SARATOGA
UNINCORPORATED AREA

April 16, 1996

Board of Directors
West Valley Sanitation District
of Santa Clara County

Subject: Proposed Budget for Fiscal Year 1996-97

The accompanying Proposed Budget, Fiscal Year 1996-97, is submitted for your consideration. A public hearing on the proposed budget has been scheduled and noticed for Wednesday, April 24, 1996. It is suggested that the hearing be continued until Wednesday, May 8, 1996, to allow for any comments, changes, or modifications. With the board's approval, copies of the proposed budget will be distributed to interested parties after April 24, with a notice inviting comments at the hearing on May 8.

The proposed budget continues the level of wastewater collection, treatment, and disposal services provided during fiscal year 1995-96. Funding of the proposed fiscal year 1996-97 budget will be provided by sewer service charges, user fees, and other current revenues and reserve funds.

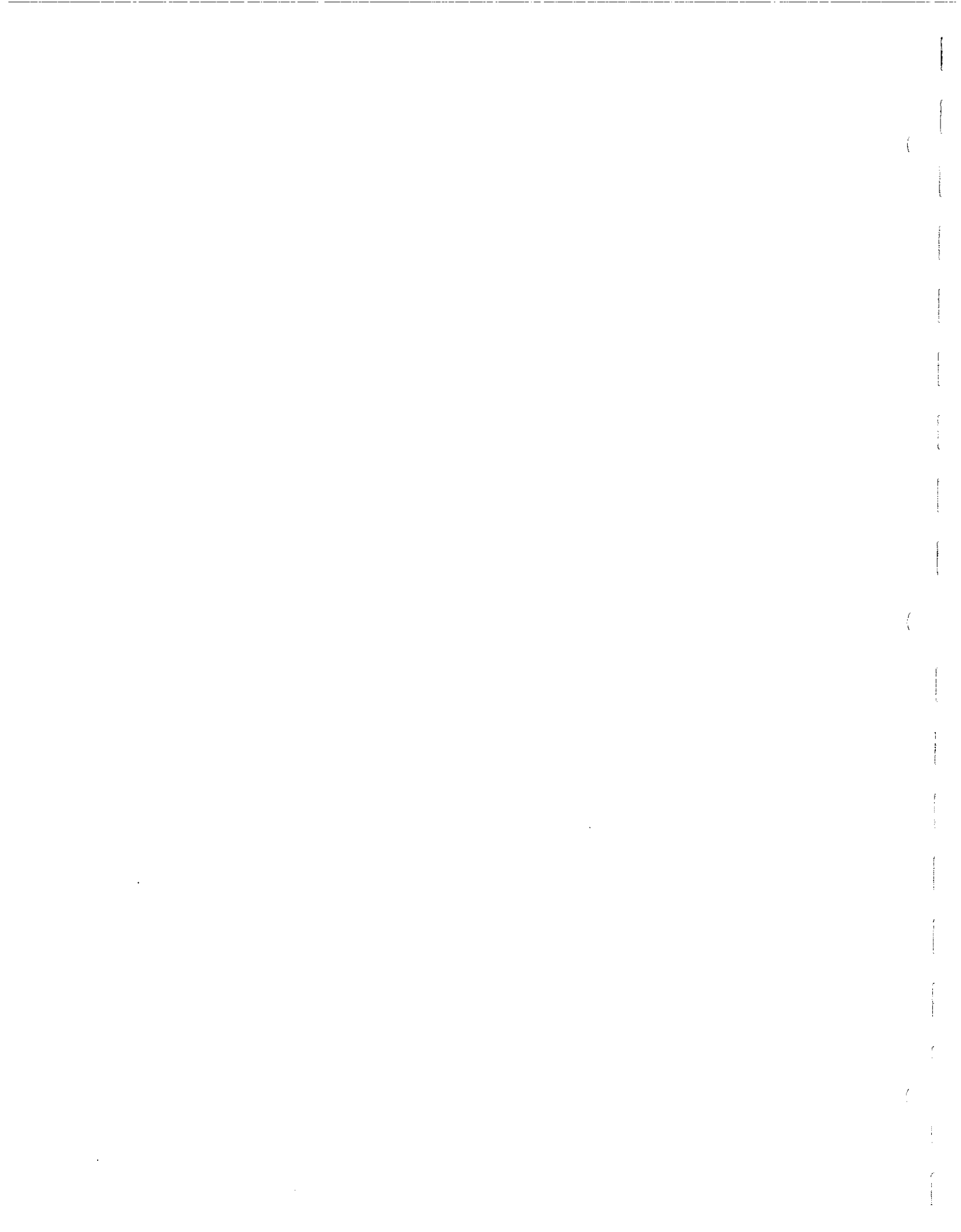
The proposed level of reserves are adequate to fund current operations, anticipated future capital expenditures, and provide for the continuation of existing sewer service rates without any increases for the third year in a row.

Adoption of the proposed fiscal year 1996-97 budget will maintain the appropriate level of wastewater collection, treatment, and disposal services at stable rates, and will continue to provide a sound financial base for future district operations.

Respectfully submitted,



Robert R. Reid
District Manager and Engineer



PROPOSED BUDGET

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

**100 East Sunnyoaks Avenue
Campbell, California 95008**

FISCAL YEAR 1996-97

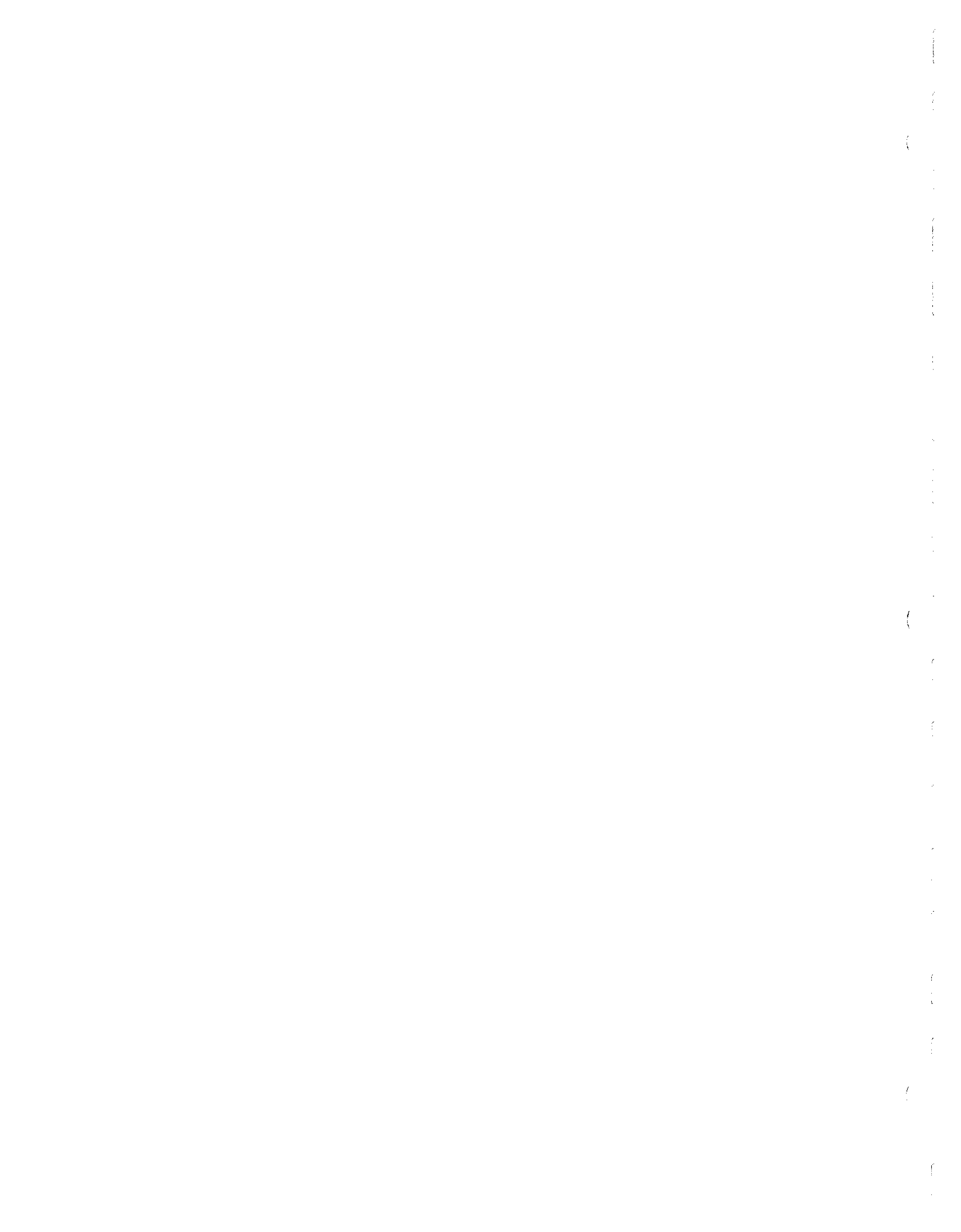
Submitted by

**ROBERT R. REID
DISTRICT MANAGER AND ENGINEER**

TO

BOARD OF DIRECTORS

ROBERT DOUGHERTY	Mayor, City of Campbell
RANDY ATTAWAY	Mayor, Town of Los Gatos
JACK LUCAS	Councilmember, City of Monte Sereno
KAREN TUCKER	Councilmember, City of Saratoga
JAMES T. BEALL, JR.	Supervisor, Fourth District, Santa Clara County



**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY
PROPOSED BUDGET FOR FISCAL YEAR 1996-97**

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APPENDIX: REVENUE PROGRAM FOR SEWERAGE SERVICES

ESTIMATED EXPENDITURES FOR FISCAL YEAR 1995-96

AND

SUMMARY OF PROPOSED FISCAL YEAR 1996-97 OPERATING BUDGET

1995-96
EXPENDITURES

Expenditure Classification and Account Number	1995-96		1996-97 PROPOSED BUDGET					Total
	Budgeted	Estimated	Administration and General	Service Extension	Sewer Maintenance	Sewage Disposal		
SALARIES AND EMPLOYEE BENEFITS								
010 Salaries	\$1,118,404	\$1,118,404	\$207,474	\$262,972	\$549,299	\$157,640	\$1,177,385	
020 Employee Benefits	493,712	493,712	112,706	98,541	222,518	52,284	486,049	
Total Salaries and Employee Benefits	\$1,612,116	\$1,612,116	\$320,180	\$361,513	\$771,817	\$209,924	\$1,663,434	

MAINTENANCE AND OPERATIONS

030 Directors' Fees	\$13,900	\$12,300	\$13,900	\$0	\$0	\$0	\$13,900
060 Gasoline, Oil & Fuel	16,500	16,998	0	0	17,260	0	17,260
070 Insurance	82,000	82,000	28,500	16,000	38,500	0	83,000
080 Memberships	13,500	14,329	11,785	935	890	0	13,610
090 Office Expense	24,550	20,614	15,900	29,350	2,950	0	48,200
100 Engineering Field Supplies	800	1,300	0	1,100	0	0	1,100
110 Contractual Services	475,930	447,730	5,100	106,000	410,250	0	521,350
111 Treatment Plant Operation	4,481,900	3,937,421	0	0	0	4,345,700	4,345,700
120 Professional Services	103,000	94,286	91,000	10,000	0	0	101,000
130 Printing & Public Notices	19,900	6,582	14,700	2,500	2,300	0	19,500
140 Rents and Leases	8,250	8,410	6,800	0	2,650	0	9,450
150 Repairs and Maintenance	72,350	67,480	1,000	0	76,250	0	77,250
170 Professional Development	29,050	26,469	18,550	4,800	6,550	0	29,900
190 Utilities	26,800	25,750	17,800	0	11,300	0	29,100
200 Miscellaneous	14,990	9,381	7,485	1,075	6,330	0	14,890
210 Revenue Bond Debt Service	546,362	546,342	0	0	0	643,884	643,884
Total Maintenance and Operations	\$5,929,782	\$5,317,392	\$232,520	\$171,760	\$575,230	\$4,989,584	\$5,969,094

1995-96
1996-97 PROPOSED BUDGET

EXPENDITURES

Expenditure Classification and Account Number	Budgeted	Estimated	Administration and General	Service Extension	Sewer Maintenance	Sewage Disposal	Total
CAPITAL OUTLAY							
General Fixed Assets	\$466,700	\$201,278	\$35,000	\$11,000	\$354,650		\$400,650
Subsurface Lines	801,700	500,896		1,468,000			1,468,000
Septic System Abandonment Program	140,000	8,341		167,000			167,000
Treatment Plant & Joint Lines	5,097,130	2,857,500				4,356,760	4,356,760
TOTAL CAPITAL OUTLAY	\$6,505,530	\$3,568,015	\$35,000	\$1,646,000	\$354,650	\$4,356,760	\$6,392,410
RESERVES							
Building Repairs	\$30,944	\$30,944					30,944
Unemployment Insurance	18,900	18,900					18,900
Vehicle Damage Insurance	175,000	175,000					175,000
Accrued Sick Leave and Vacation	92,356	92,356					92,356
Vehicle Replacement	387,850	354,950					407,250
Capacity Acquisitions	2,750,000	2,750,000					2,500,000
Unappropriated & Carryover	5,195,248	8,420,136					5,556,833
Supplemental Trunk Sewers	2,250,000	2,750,000					2,750,000
Subsurface Lines Replacement	2,250,000	2,750,000					2,750,000
TOTAL RESERVES	\$13,150,298	\$17,342,286					\$14,281,283
SUMMARY							
Salaries & Employee Benefits	\$1,612,116	\$1,612,116	\$320,180	\$361,513	\$771,817	\$209,924	\$1,663,434
District Maintenance & Operations	901,520	833,629	232,520	171,760	575,230		979,510
Treatment Plant Operation	4,481,900	3,937,421	0	0	0	4,345,700	4,345,700
Revenue Bond Debt Service	546,362	546,342				643,884	643,884
Capital Outlay - General	466,700	201,278	35,000	11,000	354,650		400,650
Capital Outlay - Subsurface Lines	801,700	500,896		1,468,000			1,468,000
Capital Outlay - SSAP	140,000	8,341		167,000			167,000
Capital Outlay - Plant	5,097,130	2,857,500				4,356,760	4,356,760
TOTAL EXPENDITURES	\$14,047,428	\$10,497,523	\$587,700	\$2,179,273	\$1,701,697	\$9,556,268	\$14,024,938
TOTAL EXPENDITURES AND RESERVE	\$27,197,726	\$27,839,809					\$28,306,221

DETAIL OF SALARIES AND EMPLOYEE BENEFITS, FISCAL YEAR 1996-97 OPERATING BUDGET

	Employees	Administration and General	Sewage Collection		Disposal and NPS	Total
			Service Extension	Sewer Maintenance		
DISTRICT MANAGER AND ENGINEER	1	\$18,900	\$22,680	\$15,120	\$18,900	\$75,600
ADMINISTRATION DEPARTMENT:						
Administrative Services Officer	1	34,891	17,446	2,908	2,908	58,153
Account Clerk II	1	31,120	1,831	1,831	1,831	36,613
Secretary II (Admin/Engr)	1	20,923	10,462	1,744	1,744	34,873
Secretary II (Maintenance)	1	12,082	1,510	15,102	1,510	30,204
Secretary I	1	17,258	8,629	1,438	1,438	28,763
ENGINEERING DEPARTMENT:						
Assistant Civil Engr/Engr. Coordinator	1	5,672	25,526	25,526		56,724
Principal Engineering Technician/ Construction Inspector III	1	2,618	47,120	2,618		52,356
Junior Civil Engineer	3	6,073	96,687	10,284	8,421	121,465
MAINTENANCE DEPARTMENT:						
Superintendent	1	9,544	3,181	47,718	3,181	63,624
Supervising Leadworker	1			49,164		49,164
Maintenance Leadworker (Specialized)	3			111,627	22,761	134,388
Maintenance Worker II	5			166,824	18,306	185,130
Maintenance Worker II (specialized)	0			0		0
Custodian	1	17,093		11,395		28,488
MISCELLANEOUS:						
NPS Coordinator (Contract)	1				49,920	49,920
NPS Clerical (Contract)	1				12,000	12,000
Student Engineers	2				9,120	9,120
Board Secretary		1,800				1,800
Compensation for On-Call Duty				19,600		19,600
Overtime Contingency		1,000	5,000	7,500		13,500
Salary Contingency		28,000	22,400	56,000	5,600	112,000
Outstanding Performance Premium		500	500	500		1,500
Grade Certification Premium				2,400		2,400
TOTAL SALARIES		207,474	262,972	549,299	157,640	1,177,385
EMPLOYEE BENEFITS:						
Retirement		32,318	40,735	82,454	23,450	178,957
Workers' Compensation		3,059	3,507	25,342	4,763	36,671
Employee Group Insurance		60,345	32,912	69,680	11,301	174,238
FICA & SDI Employer Tax		16,984	21,387	45,042	12,770	96,183
TOTAL BENEFITS		112,706	98,541	222,518	52,284	486,049
TOTAL SALARIES AND BENEFITS		\$320,180	\$361,513	\$771,817	\$209,924	\$1,663,434

**SCHEDULE OF AVAILABLE FUNDS
AND BALANCE IN OPERATING FUND JUNE 30, 1996 AND JUNE 30, 1997**

	Estimated Fiscal Year 1995-96	Proposed Fiscal Year 1996-97
BALANCE IN OPERATING FUND - JULY 1	\$15,994,881	\$17,342,286
FISCAL YEAR REVENUES:		
Operating Revenues:		
Sewer Service Charges		
Collected on Tax Roll	9,062,676	9,063,000
County Collection Fee (1%)	(90,627)	(90,630)
Supplemental Billings	0	
Direct Billings	300,165	275,000
At Issuance of Permits	31,000	25,000
Total Sewer Service Charges Net	9,303,214	9,272,370
Fees for Other Services		
Permit and Inspection Fees	27,000	23,500
Connection Fees	197,900	145,000
Treatment Plant Capacity Fees	191,600	175,000
Overhead Billed	60,000	10,000
Plan Checking Fees	10,500	6,000
Storm Drain Fees	191,500	191,500
Hillside Fees	0	
Total Fees for Other Services	678,500	551,000
Total Operating Revenues	9,981,714	9,823,370
Non-Operating Revenues		
Interest	700,000	700,000
SSAP Principal Payments	326,000	315,500
SSAP Interest Payments	133,000	128,000
County Collection Fee (1%)	(4,590)	(4,435)
Annexation Charges	4,845	500
Other	1,000	1,000
Treatment Plant Refund - Bond Sale	702,959	0
Total Non-Operating Revenues	1,863,214	1,140,565
TOTAL FISCAL YEAR REVENUES	11,844,928	10,963,935
TOTAL FUNDS AVAILABLE	27,839,809	28,306,221
FISCAL YEAR EXPENDITURES	(10,497,523)	(14,024,938)
BALANCE IN OPERATING FUND - JUNE 30	17,342,286	14,281,283

* Account Prefix

DETAIL OF FISCAL YEAR 1996-97 OPERATING EXPENSES

Account Number	Expense Classification	45* Administration and General	42* Service Extension	41* Sewer Maintenance	43* Sewage Disposal	Total
DIRECTORS' FEES						
030-01	Board Meeting Fees	\$12,000				\$12,000
030-02	Miscellaneous Meetings	1,500				1,500
030-03	Sewer Advisory Board Fees	400				400
	TOTAL	13,900				13,900
GASOLINE, OIL AND FUEL						
060-01	Vehicles and Equipment			17,000		17,000
060-02	Storage Tank Permit			260		260
	TOTAL			17,260		17,260
INSURANCE						
070-01	General District Insurance	23,500	16,000	38,500		78,000
070-02	Insurance Deductible	5,000				5,000
	TOTAL	28,500	16,000	38,500		83,000
MEMBERSHIPS						
080-01	American Public Works Association	100				100
080-02	American Society for Testing and Materials					0
080-03	California Public Employers Labor Relations Association	160				160
080-04	California Association of Sanitation Agencies	8,000				8,000
080-05	California Water Environment Association (CWEA)	145	105	550		800
080-06	Risk Management	50				50
080-07	Santa Clara County Intergovernmental Employee Relations Service	2,600				2,600
080-08	Santa Clara County Special Districts Association	50				50
080-09	American Society of Civil Engineers	180				180
080-11	Water Environment Federation (WEF)		55	300		355
080-12	Other	500				500
080-18	Maintenance Superintendents Association			40		40
080-19	Water Reclamation Association		275			275
080-20	Pipe Users Group (Research)		500			500
	TOTAL	11,785	935	890		13,610
OFFICE EXPENSES						
090-01	Annexation/Detachment Fees	2,000				2,000
090-02	Assessors Maps	100				100
090-03	Books, Manuals, Periodicals	500	750	200		1,450
090-04	County and City Maps (Digital)		25,000			25,000
090-05	Photographic Supplies	100	600	750		1,450
090-06	Postage	3,600				3,600
090-07	Miscellaneous Office Expense	5,500	1,500	500		7,500
090-08	Computer Software	1,000	500			1,500
090-10	Microfiche Publishers	100				100
090-11	Video Tapes		150	500		650
090-12	Computer Supplies	2,000	750	1,000		3,750
090-13	Microfiche As-Builts		100			100
090-14	Microfiche Files	1,000				1,000
090-15	Microfiche SL Maps					0
	TOTAL	15,900	29,350	2,950		48,200

* Account Prefix

DETAIL OF FISCAL YEAR 1996-97 OPERATING EXPENSES

Account Number		45* Administration and General	42* Service Extension	41* Sewer Maintenance	43* Sewage Disposal	Total
ENGINEERING FIELD SUPPLIES						
100-02	Inspection Supplies		400			400
100-03	Surveying Supplies		400			400
100-04	Sulfide Mitigation Program Supplies		300			300
	TOTAL		1,100			1,100
CONTRACTUAL SERVICES						
110-01	Area Y Trunk Sewer Maintenance			10,000		10,000
110-05	City of San Jose Camden Avenue Sewer			300		300
110-06	Electrical Repairs			1,000		1,000
110-12	Los Gatos Town Sewer Maintenance			382,390		382,390
110-13	Protective Clothing			5,800		5,800
110-14	Line Location Assistance		1,000			1,000
110-15	Pipeline Relocation and Repair-Hillside		80,000			80,000
110-20	City & County Inspection Fees		2,500			2,500
110-22	Drug & Alcohol Testing Program (DATCO)			2,000		2,000
110-24	Computer Accounting Services - B of A	1,000				1,000
110-25	Water Records - SJ Water Co	2,600				2,600
110-26	Temporary Help	500				500
110-27	Computer - Sewer Service Charges		5,000			5,000
110-31	Office Equipment Maintenance	1,000				1,000
110-34	Gardening Services			2,200		2,200
110-37	Geographic Information System		10,000			10,000
110-39	COSMO Authority	0				0
110-40	Underground Storage Tank Monitoring			560		560
110-41	CHP/DOT Vehicle Inspections			3,500		3,500
110-42	Metering Station Operation		2,000			2,000
110-43	TV Inspections for I&I Program		1,500			1,500
110-45	Underground Service Alert		2,000	1,000		3,000
110-47	Testing Laboratory Service			1,500		1,500
110-50	Other		2,000			2,000
	TOTAL	5,100	106,000	410,250		521,350
TREATMENT PLANT OPERATION						
111-01	Treatment Plant Operation				5,168,700	5,168,700
	Less prior year credit				(823,000)	(823,000)
	TOTAL				4,345,700	4,345,700

* Account Prefix

DETAIL OF FISCAL YEAR 1996-97 OPERATING EXPENSES

Account Number	Expense Classification	45* Administration and General	42* Service Extension	41* Sewer Maintenance	43* Sewage Disposal	Total
PROFESSIONAL SERVICES						
120-01	Accounting	45,000				45,000
120-02	Legal	35,000				35,000
120-03	Computer Scan-SSAP Projects					0
120-04	Misc Computer Applications	1,000	2,500			3,500
120-05	Management Consulting	10,000				10,000
120-09	Misc Civil Engineering		2,500			2,500
120-10	Misc Sanitary Engineering		2,500			2,500
120-11	Upgrade of COSMO		2,500			2,500
120-12	Consultant for Metering Stations					0
	TOTAL	91,000	10,000			101,000
PRINTING AND PUBLIC NOTICES						
130-01	Advertising/Public Notices	1,500				1,500
130-02	Blueprinting	200	500	500		1,200
130-03	Printing	13,000	500	300		13,800
130-04	Printing SL Maps		1,500	1,500		3,000
	TOTAL	14,700	2,500	2,300		19,500
RENTS AND LEASES						
140-01	Equipment Rental			1,800		1,800
140-03	Communication Equipment Rental			850		850
140-04	Photocopy Machine	6,800				6,800
	TOTAL	6,800	0	2,650		9,450
REPAIRS AND MAINTENANCE						
Equipment Repairs and Maintenance						
150-01	Air Compressor AC3			200		200
150-02	Foamer MV39			200		200
150-03	Fire Extinguisher Refills			400		400
150-04	Pump, Portable			100		100
150-05	Rodder, Spartan			400		400
150-06	Tractor, Backhoe MV38			800		800
150-07	Rodder, Flexible MV40			700		700
150-08	Water Truck MV37			1,000		1,000
150-09	HV Cleaner, Engine, Pump, Reel			1,500		1,500
150-10	Gasoline Pump / Alarm System			800		800
150-11	Forklift MV25			200		200
150-12	Auxiliary Generator			200		200
150-13	TV Inspection Equipment, Parts			3,000		3,000
150-14	Miscellaneous Equipment Repairs	1,000		750		1,750
150-15	Janitorial Supplies			1,200		1,200
150-16	Building & Grounds Maintenance			3,500		3,500
150-17	Building Repairs			1,000		1,000
Motor Vehicle Maintenance						
150-18	Routine Service and Repair			10,500		10,500
150-19	Small Parts and Supplies, Batteries			1,000		1,000
150-20	Tires, Tube Repairs, Balance, Alignment			4,000		4,000
150-21	Upholster Seats			400		400
150-22	Paint Vehicles, Repair Dents			1,200		1,200
150-23	Damage Repair, Major			800		800

* Account Prefix

DETAIL OF FISCAL YEAR 1996-97 OPERATING EXPENSES

Account Number	Expense Classification	45* Administration and General	42* Service Extension	41* Sewer Maintenance	43* Sewage Disposal	Total
	Sewer Maintenance Supplies					
150-24	Gravel, Pipe Bedding, Fill Sand			700		700
150-25	Grease, Oil, Solvents			300		300
150-26	Paint, Electrical, Dry Batteries, Locks, Hardware, Mechanical Tools			4,000		4,000
150-27	Rain Gear, Boots, Gloves			1,000		1,000
150-28	Rods, Plugs, Cleanout Balls, Test Balls, Cleaning Tools, Hoses and Fittings			5,000		5,000
150-29	Root Control Chemicals and Supplies			12,000		12,000
150-30	Sewer Chemicals (Other than Root Control), Chlorine, Dye, Odor Blocks			300		300
150-31	Sewer Pipe and Fittings			2,800		2,800
150-32	Traffic Warning & Safety Devices, Jackets, Safety Shoes, Scott Paks, Tri-Tester			5,000		5,000
150-33	Welding Supplies			200		200
	Surface Repair and Maintenance Streets and Easements					
150-34	Rings, Bolt Downs, Frames, Covers			2,500		2,500
150-35	Seeds, Hay, Witness Posts			800		800
150-36	Manhole Repair Material			800		800
150-37	Paving Material			3,000		3,000
150-38	Building Material			3,500		3,500
150-39	Miscellaneous Repair Supplies			500		500
	TOTAL	1,000	0	76,250		77,250
	PROFESSIONAL DEVELOPMENT					
170-01	Tuition Reimbursement	1,500	1,200	750		3,450
170-02	Water Environment Federation Conference	2,150		1,500		3,650
170-03	CASA Conference - Directors	7,000				7,000
170-04	CASA Conference - Attorney	2,500				2,500
170-05	CASA Conference - Staff	3,250				3,250
170-06	CWEA Conference - Manager	250				250
170-07	CWEA Conference - Staff		1,000	2,350		3,350
170-08	CWEA Local Section		500	200		700
170-09	City Management Meetings	100				100
170-10	Safety Training		100	1,000		1,100
170-11	Special Districts Association Meetings	100				100
170-12	American Public Works Assoc. Conference	600				600
170-13	Maint. Superintendent Assoc. Conference			750		750
170-15	Other	1,100	2,000			3,100
	TOTAL	18,550	4,800	6,550		29,900
	UTILITIES					
190-01	Electricity and Gas, Office & Shop	10,600				10,600
190-03	Radio Communications			3,400		3,400
190-04	Telephone	6,000				6,000
190-05	Trash Disposal			2,700		2,700
190-06	Water: Office, Shop, and Grounds	1,200				1,200
190-07	Water for Sewer Cleaning			5,200		5,200
	TOTAL	17,800		11,300		29,100

* Account Prefix

DETAIL OF FISCAL YEAR 1996-97 OPERATING EXPENSES

Account Number	Expense Classification	45* Administration and General	42* Service Extension	41* Sewer Maintenance	43* Sewage Disposal	Total
MISCELLANEOUS						
200-01	Miscellaneous	500	250	1,000		1,750
200-02	Automobile Mileage Allowance	650				650
200-03	Refunds	4,000				4,000
200-04	Safety Awards	125	125	730		980
200-05	Recognition Dinner	700				700
200-07	Licenses / Registration	250	400	600		1,250
200-08	Excavation Permits			1,500		1,500
200-11	GO Bond Management	1,050				1,050
200-12	Physicals/Innoculations	150	300	1,500		1,950
200-13	Overtime Meals	60		1,000		1,060
	TOTAL	7,485	1,075	6,330		14,890
REVENUE BOND DEBT SERVICE						
210-01	Revenue Bond Debt Service/CWFA				117,102	117,102
210-02	Revenue Bond Debt Service/Water Reclam.				526,782	526,782
	TOTAL				643,884	643,884
TOTAL OPERATING EXPENSES		\$232,520	\$171,760	\$575,230	\$4,989,584	\$5,969,094

CAPITAL OUTLAY 1996-97 BUDGET DETAIL

Account Number	Expense Classification	45* Administration and General	42* Service Extension	41* Sewer Maintenance	43* Sewage Disposal	Total
GENERAL FIXED ASSETS						
Property Improvements						
12060-01	Buildings & Grounds Improvements	\$30,000				30,000
12060-02	Maintenance Building Renovation			170,000		170,000
	Subtotal Property Improvements	30,000		170,000		200,000
Furniture and Equipment						
12070-04	Gas Detection Units (2)			2,600		2,600
12070-09	Maintenance Furniture and Equipment			1,000		1,000
12070-19	Water/HydroJet Truck (Carryover)			128,150		128,150
12070-21	Mobile Radios (4)			5,200		5,200
12070-23	Electronic Pipe/Cable Locator			1,800		1,800
12070-25	Directional Arrowboard			6,700		6,700
12070-27	4-Door Sedan			22,000		22,000
12070-29	Flexible Rod Assembly			2,200		2,200
12070-31	Vehicle Utility Boxes/Hydraulic Winches			15,000		15,000
12080-23	Administration Furniture & Equipment	3,000				3,000
12080-25	Computer Terminal/Hardware	2,000				2,000
12090-07	Engineering Furniture & Equipment		9,000			9,000
12090-09	Computer Terminal/Hardware		1,000			1,000
12090-11	CAD System (Carryover)		1,000			1,000
	Subtotal Furniture and Equipment	5,000	11,000	184,650		200,650
	TOTAL GENERAL FIXED ASSETS	35,000	11,000	354,650		400,650

CAPITAL OUTLAY 1996-97 BUDGET DETAIL

Account Number	Expense Classification	45* Administration and General	42* Service Extension	41* Sewer Maintenance	43* Sewage Disposal	Total
SUBSURFACE LINES - GENERAL						
14020-02	Sewer Extension Revolving Fund Projects		\$172,000			172,000
14020-03	Revolving Fund Projects - Carryover		57,000			57,000
	Subtotal Subsurface Lines - General		229,000			229,000
SUBSURFACE LINES - REHABILITATION						
14020-14	Corrosion Repair		10,000			10,000
14020-18	Flow Study - East Main Street, Los Gatos		70,000			70,000
14020-19	Manhole Rehabilitation		5,000			5,000
14020-20	Protruding Laterals		0			0
14020-22	Emergency Repairs		10,000			10,000
14020-28	Emergency Repairs (Hillside Zone)		20,000			20,000
14020-21	Infiltration/inflow Projects		5,000			5,000
	Subtotal Subsurface Lines - Rehabilitation		120,000			120,000
SUBSURFACE LINES - UPGRADE						
14020-33	Pope Court		114,000			114,000
14020-34	Oka/Mozart Ave. Realignment		150,000			150,000
14020-35	Saratoga Manhole Adjustments		25,000			25,000
14020-36	Additional Manholes		10,000			10,000
14020-39	Sixth Street, Saratoga		0			0
14020-40	Siphon Abandonment		10,000			10,000
	Subtotal Subsurface Lines - Upgrade		309,000			309,000
SUBSURFACE LINES - TRUNK SEWERS						
14020-38	Saratoga Avenue		0			0
14020-46	Montpère Trunk Sewer, Unit 2		0			0
14020-45	Blossom Hill Road		50,000			50,000
14020-61	Campbell Avenue 27" RCP		10,000			10,000
14020-62	Hamilton Avenue 12" VCP		740,000			740,000
14020-63	Winchester Boulevard 10" VCP		10,000			10,000
	Subtotal Subsurface Lines - Trunk Sewers		810,000			810,000
TOTAL - SUBSURFACE LINES			1,468,000			1,468,000

CAPITAL OUTLAY 1996-97 BUDGET DETAIL

Account Number	Expense Classification	45* Administration and General	42* Service Extension	41* Sewer Maintenance	43* Sewage Disposal	Total
TREATMENT PLANT AND SAN JOSE JOINT LINES						
14030-01	CSJ/WVSD Trunk Sewer Adjustment				0	0
14030-03	Capital Improvements - TP				689,100	689,100
14030-04	Capital Replacement Fund - TP				0	0
14030-12	4th Interceptor - Phase IVIVA				6,500	6,500
14030-15	60" Brick Interceptor Rehab - Phase IIIB				528,000	528,000
14030-17	'60" RCP Rehab - Phase IIB				92,000	92,000
14030-22	Highway 237 / Zanker				40,000	40,000
14030-23	Dry Creek Sewer Rehabilitation				91,000	91,000
14030-25	Julian-Sunol Sewer Rehabilitation				35,000	35,000
14030-26	Forest-Rosa Sewer Rehabilitation Phase I				40,000	40,000
14030-34	Forest-Rosa Sewer Rehabilitation Phase II				535,000	535,000
14030-27	Forest-Rosa Supplemental				1,332,000	1,332,000
14030-28	Moorpark-Meridian Rehabilitation Phase I				56,000	56,000
14030-36	Moorpark/Meridian Rehabilitation Phase II				763,000	763,000
14030-30	North Relief Trunk Rehabilitation				71,000	71,000
14030-32	South Bay Water Recycling Phase II				78,160	78,160
TOTAL TREATMENT PLANT AND JOINT LINES					4,356,760	4,356,760
SEPTIC SYSTEM ABANDONMENT PROGRAM						
14040-27	So. San Tomas Aquino Road		0			0
14040-31	Kennedy Road		132,000			132,000
14040-50	Septic System Abandonment Phase II		0			0
14020-51	El Camino Grande/Sunnyside		20,000			20,000
14020-52	Donna Lane/Nutwood Court		15,000			15,000
TOTAL SEPTIC SYSTEM ABANDONMENT PROGRAM					167,000	167,000
TOTAL CAPITAL OUTLAY		\$35,000	\$1,646,000	\$354,650	\$4,356,760	\$6,392,410

FISCAL YEAR 1996-97 PROPOSED OPERATING BUDGET SUMMARY AND PROJECTIONS THROUGH 2001-2002

OPERATING FUND APPROPRIATION	1996-97	1997-98	1998-99	1999-2000	2000-01	2001-02
Salaries and Benefits:						
Administration and General	\$320,180	\$336,189	\$352,998	\$370,648	\$389,180	\$408,639
Service Extension	361,513	379,589	398,568	418,496	439,421	461,392
Sewer Maintenance	771,817	810,408	850,928	893,474	938,148	985,055
Sewage Disposal	209,924	220,420	231,441	243,013	255,164	267,922
Sub-Total	1,663,434	1,746,606	1,833,935	1,925,631	2,021,913	2,123,008
Maintenance and Operation:						
Administration and General	232,520	238,333	244,291	250,398	256,658	263,074
Service Extension	171,760	176,054	180,455	184,966	189,590	194,330
Sewer Maintenance	575,230	589,611	604,351	619,460	634,947	650,821
Sewage Disposal	4,345,700	4,562,985	4,791,134	5,030,691	5,275,295	5,520,825
Revenue Bond Debt Service	643,884	643,945	643,945	643,829	644,782	646,830
Sub-Total	5,969,094	6,210,928	6,464,176	6,729,344	7,011,272	7,298,880
Capital Outlay :						
General Fixed Assets	400,650	88,125	64,100	76,670	149,660	149,660
Subsurface Lines	1,468,000	1,782,000	564,000	698,000	608,000	577,000
Septic System Abandonment	167,000	238,000	344,000	253,000	195,000	270,000
Treatment Plant & Joint Lines	4,356,760	3,408,500	3,238,100	3,536,500	1,821,000	1,000,000
Sub-Total	6,392,410	5,516,625	4,210,200	4,564,170	2,773,660	1,996,660
TOTAL EXPENDITURES	14,024,938	13,474,159	12,508,311	13,219,145	12,306,845	12,238,548
RESERVES						
Building Repairs	30,944	32,491	34,116	35,822	37,613	39,494
Unemployment Insurance	18,900	19,845	20,837	21,879	22,973	24,122
Vehicle Damage Insurance	175,000	175,000	185,000	185,000	195,000	195,000
Accrued Sick Leave and Vacation	92,356	97,897	103,771	109,997	116,597	123,593
Vehicle Replacement	407,250	525,050	534,850	409,450	455,400	455,400
Capacity Acquisitions	2,500,000	2,250,000	2,250,000	2,250,000	2,000,000	2,000,000
Unappropriated & Carryover	5,556,833	4,312,060	2,540,084	1,865,622	1,314,628	784,950
Supplemental Trunk Sewers	2,750,000	2,250,000	2,500,000	2,000,000	2,000,000	2,000,000
Subsurface Lines Replacement	2,750,000	2,250,000	2,500,000	2,000,000	2,000,000	2,000,000
Sub-Total	14,281,283	11,912,343	10,668,658	8,877,770	8,142,211	7,622,559
TOTAL BUDGET	\$28,306,221	\$25,386,502	\$23,176,969	\$22,096,915	\$20,449,056	\$19,861,107
RESOURCES						
Fund Balance at June 30	17,342,286	14,281,283	11,912,343	10,668,658	8,877,770	8,142,211
Service Charges*	9,272,370	9,365,094	9,458,745	9,553,332	9,648,865	9,745,354
SSAP Agreement Payments	439,065	425,000	425,000	425,000	400,000	375,000
Other Income	1,252,500	1,315,125	1,380,881	1,449,925	1,522,421	1,598,542
TOTAL RESOURCES	\$28,306,221	\$25,386,502	\$23,176,969	\$22,096,915	\$20,449,056	\$19,861,107
*Estimated Rate Increase: Residential Rate/Month	0%	\$16.50	0%	\$16.50	0%	\$16.50

FISCAL YEAR 1996-97 PROPOSED CAPITAL OUTLAY DETAIL AND PROJECTIONS THROUGH 2001-2002

PROPOSED EXPENDITURES	1996-97	1997-98	1998-99	1999-2000	2000-01	2001-02
SUBSURFACE LINES - GENERAL						
Revolving Fund Projects	172,000	172,000	172,000	172,000	172,000	172,000
Revolving Fund Carryover	57,000					
SUBTOTAL - GENERAL	229,000	172,000	172,000	172,000	172,000	172,000
SUBSURFACE LINES - REHABILITATION						
Current Year Projects	70,000					
Corrosion Repair	10,000	10,000	100,000	100,000	100,000	100,000
Protruding Lateral Removals	0	0	0	0	0	0
Manhole Rehabilitation	5,000	0	10,000	10,000	10,000	10,000
Various I & J Removal Projects	5,000	5,000	87,000	91,000	96,000	100,000
Emergency Repairs	10,000	10,000	20,000	20,000	20,000	20,000
Emergency Repairs - Hillside Zone	20,000					
SUBTOTAL - REHABILITATION	120,000	25,000	217,000	221,000	226,000	230,000
SUBSURFACE LINES - UPGRADE						
Pope Court, Campbell	114,000	0				
Winn Lane, Saratoga	0	0			35,000	
Oka Road/Mozart Ave. Realignment	150,000					
Sixth Street, Saratoga	0	0		45,000		
Siphon Abandonment Program	10,000	10,000	10,000	10,000	10,000	10,000
Saratoga Manhole Adjustment	25,000	15,000	10,000	10,000	10,000	10,000
Additional Manholes	10,000	10,000	5,000	5,000	5,000	5,000
SUBTOTAL - UPGRADE	309,000	35,000	25,000	70,000	60,000	25,000
SUBSURFACE LINES - EXTENSIONS						
Current Year Projects						
Future Year Projects						
SUBTOTAL - EXTENSIONS						
SUBSURFACE LINES - TRUNK SEWERS						
Blossom Hill Road	50,000					
Campbell Avenue 27" RCP	10,000	850,000				
Hamilton Avenue 12" VCP	740,000					
Winchester Blvd. 10" VCP	10,000	700,000				
Future Years Projects			150,000	235,000	150,000	150,000
SUBTOTAL - TRUNK SEWERS	810,000	1,550,000	150,000	235,000	150,000	150,000
SUBTOTAL - SUBSURFACE LINES	1,468,000	1,782,000	564,000	698,000	608,000	577,000

FISCAL YEAR 1996-97 PROPOSED CAPITAL OUTLAY DETAIL AND PROJECTIONS THROUGH 2001-2002

PROPOSED EXPENDITURES	1996-97	1997-98	1998-99	1999-2000	2000-01	2001-02
SEPTIC SYSTEM ABANDONMENT PROGRAM						
Current Year's Projects	167,000					
El Camino Grande/Sunnyside	140,000					
Donna Lane/Nutwood Court	98,000					
Maude Avenue			143,000			
Oriole Road			125,000			
Shannon Rd/LG Blvd/Mitchell Ave.			189,000			
Farwell Court				75,000		
San Tomas Drive						170,000
Hoffman Lane						
Bedal lane			10,000		120,000	
Bella Vista						100,000
Bennett Barton			20,000			
Septic System Abandonment PH II			344,000	10,000		
SUBTOTAL - SEPTIC SYSTEM ABAND	167,000	238,000	344,000	253,000	195,000	270,000
TREATMENT PLANT AND SAN JOSE JOINT LINES						
C.S./MVSD Trunk Sewer Adjustment	0					
Capital Improvements	689,100	827,500	466,600	490,000	490,000	650,000
Capital Replacement Fund	0					
60" Brick Interceptor Rehab IIA	528,000	44,000				
4th Interceptor - Phase I/IVA	6,500	725,000				
60" RCP Rehab - Phase IIB	92,000	5,000			831,000	
Highway 235-Zanker Soil Bed Filter	40,000					
Campbell Ave. Trunk Rehabilitation		730,500				
Julian-Sunol Sewer Rehab	35,000		116,000			
Dry Creek Sewer Rehab Phase II	91,000		536,000			
Forest-Rosa Rehabilitation Phase I	40,000					
Forest-Rosa Rehabilitation Phase II	535,000	49,000	932,000			
Forest-Rosa Supplemental Phase I	1,332,000					
Forest-Rosa Supplemental Phase II						
Moorpark/Meridian Rehab Phase I	56,000					
Moorpark/Meridian Rehab Phase II	763,000					
Moorpark-Saratoga Rehab						
San Tomas Aquino Creek Rehab			1,146,000	1,223,500	500,000	
San Tomas Expressway Rehab			41,500			
North Relief Trunk Rehab	71,000					
South Bay Water Recycling	78,160	227,000				
SUBTOTAL - PLANT AND JOINT LINES	4,356,760	3,408,500	3,238,100	3,536,500	1,821,000	350,000
GENERAL FIXED ASSETS						
Administration Equipment	5,000	10,760	11,300	11,870	12,460	12,460
Engineering Equipment	11,000	5,000	1,000	1,000	5,000	5,000
Maintenance Equipment	34,500	2,000	3,800	1,800	4,200	4,200
Maintenance Vehicles	150,150	50,365	28,000	42,000	108,000	108,000
Property Improvements	200,000	20,000	20,000	20,000	20,000	20,000
SUBTOTAL - GENERAL FIXED ASSET	400,650	88,125	64,100	76,670	149,660	149,660
TOTAL CAPITAL OUTLAY	\$6,392,410	\$5,516,625	\$4,210,200	\$4,564,170	\$2,773,660	\$1,996,660

GENERAL OBLIGATION BONDED INDEBTEDNESS PAYMENTS FOR FISCAL YEAR 1996-1997

PAYMENT ACCOUNTS

<u>Bond Fund Number</u>	<u>Bond Issue Series</u>	<u>Original Amount Of Issue</u>	<u>Date Issued</u>	<u>Effective Interest Rate</u>	<u>Outstanding Indebtedness July 1, 1996</u>	<u>Redemption & Interest & Bank Charges Due Fiscal Year 96-97</u>	<u>Reserve For Fiscal Year 96-97</u>	<u>Balance Bond Fund July 1, 1996</u>	<u>Balance To Be Raised By Taxes & Charges</u>
5	1965-c	2,580,000	10/23/68	5.0553	260,000	266,500	0	266,500	0



WEST VALLEY SANITATION DISTRICT
SANTA CLARA COUNTY, CALIFORNIA

PROPOSED
REVENUE PROGRAM
FOR
SEWERAGE SERVICES

FISCAL YEAR 1996-1997

APRIL, 1996
PREPARED BY
ROBERT R. REID
DISTRICT MANAGER AND ENGINEER

Ordinance No. 122, establishing the sewer service charges for fiscal year 1994-1995, was enacted by the Board of Directors of West Valley Sanitation District on May 11, 1994.

An analysis was made to determine if changes in the cost recovery centers were significant enough to justify amending the existing rate structure. The results of that analysis showed there was no need to change the rates at this time.

The existing rate structure is adequate for the estimated cost recovery requirements and the service demand levels of fiscal year 1996-1997 in accordance with current FINANCIAL PLAN AND REVENUE GUIDELINES FOR WASTEWATER AGENCIES adopted by the California State Water Resources Control Board.

The existing rate structure will remain in effect until amended by district ordinance.

Questions regarding proposed rates for sewerage services may be directed to:

Robert R. Reid
District Manager and Engineer
West Valley Sanitation District
100 East Sunnyoaks Avenue
Campbell, California 95008
(408) 378-2407

WEST VALLEY SANITATION DISTRICT
SANTA CLARA COUNTY, CALIFORNIA

SEWER SERVICE AND USE CHARGE

FISCAL YEAR 1996-1997

The proposed Sewer Service and Use Charge rate structure for Fiscal Year 1996-1997 charges users of sewerage service in West Valley Sanitation District (formerly County Sanitation District No. 4) on the benefit received principle, in conformance with the FINANCIAL PLAN AND REVENUE GUIDELINES FOR WASTEWATER AGENCIES adopted by the California State Water Resources Control Board and dated April 1983. The rates were computed to recover projected costs in Fiscal Year 1995-1996 for the following:

- a. District's share of operation and maintenance of the San Jose/Santa Clara Water Pollution Control Plant.
- b. Plant improvements, equipment replacement, and modification.
- c. Maintenance and operation of District wastewater collection and conveyance system.
- d. Collection system maintenance equipment and construction.
- e. General administrative services.
- f. Extension of service of collection system.
- g. General and unappropriated reserves.

RESIDENTIAL RATES

Proposed residential Sewer Service and Use Charge rates, based on the typical wastewater discharge and wastewater strength for residential units, remain unchanged at \$16.50 per month or \$198.00 per year for each single-family dwelling, and \$11.50 per month or \$138.00 per year for each multiple dwelling and mobile home. The charges are collected on the tax roll for the District through the Santa Clara County Tax Collector's office and are identified as sewer service on the tax bill.

COMMERCIAL, INSTITUTIONAL, AND GROUPED INDUSTRY RATES

Commercial, institutional, and grouped industry classes include non-residential users discharging wastewater of uniform strength of less than 50,000 gallons per day. The rate structure for these classes is based on water consumption data and the differences in wastewater strength among 16 standard classifications of users. Annual water consumption in some special cases is adjusted by averaging water consumption for the months of January, February, and March of the previous year and extending the data for the following year. These months are selected to minimize the effects of landscape irrigation. An annual charge is computed for approximately 1,850 users in these categories and placed on the tax roll. Properties not on the tax roll are billed directly by the district.

MONITORED INDUSTRY RATES

Non-residential users discharging more than 50,000* gallons of wastewater of varying strength per day are billed directly quarterly on the basis of the rate structure, adjusted water consumption, and wastewater strength determined from samples collected during the billing period. The District does not presently serve any non-residential users discharging more than 50,000 gallons per day.

COST RECOVERY RATES

CAPITAL COSTS**

Infiltration/Inflow	\$	2.00	per User
Flow		315,779.00	per MGD
Biological Oxygen Demand (BOD)		53,950.00	per 1000 lbs/day
Suspended Solids (SS)		37,050.00	per 1000 lbs/day
Nitrogen (NH ₃)		158,826.00	per 1000 lbs/day

OPERATION AND MAINTENANCE COSTS**

Flow	675.00	per MG
Biological Oxygen Demand (BOD)	46.00	per 1000 lbs
Suspended Solids (SS)	61.00	per 1000 lbs
Nitrogen (NH ₃)	494.00	per 1000 lbs

*Conforms to State Water Resources Control Board definition of significant users. Monitoring is not cost effective for users with wastewater discharge below 50,000 gallons per day.

**Cost recovery rates shown are annual charges per designated quantity.

TREATMENT PLANT CAPACITY FEES

The purpose of the treatment plant capacity fee, made effective August 13, 1982, is to recover the cost of District participation in the Intermediate-Term Improvements of the San Jose/Santa Clara Water Pollution Control Plant. This is a "one time" fee collected at the time structures connect to the District's waste water collection system.

The treatment plant capacity fee, which remains unchanged, is computed on four parameters as follows:

Flow	\$ 0.79 per gallon per day
BOD	191.35 per pound per day
SS	230.45 per pound per day
NH ₃	693.79 per pound per day

Estimated treatment plant capacity fees for various types of connections are listed below.

EXAMPLE CONNECTIONS

TYPICAL RATE

Residential*

Large residence: 40,000 sq ft or greater lot	\$ 982
Small residence: 40,000 sq ft or less lot	665
Condominium: 2 bedroom	303
Multiple dwelling: 1 bedroom	235
Secondary Unit	322

Commercial

Fast food restaurant	\$ 7,597
Sit-down restaurant	19,170
Medical center	6,019
Convalescent home	6,928
Gas station	680
Laundromat	2,158
Supermarket	5,679
Small retail store	202
Office: approximately 20 persons	764
Heavy manufacturer with 4,800 gpd discharge	14,536
Large industrial laundry with 25,000 gpd	75,967
Electrical equipment manufacturer	8,527

*Residential units abandoning private septic systems and connecting to public sewers receive a credit for prior participation in the treatment plant expansion through ad valorem taxes.

WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA

SEWER SERVICE AND USE CHARGE
RATE STRUCTURE FOR FISCAL YEAR 1996-97

I. RESIDENTIAL

	FY 1995-96		FY 1996-97		% Change
	Month	Year	Month	Year	
Single-Family Dwelling	\$16.50	\$198.00	\$16.50	\$198.00	0.00
Multiple Dwelling Unit	11.50	138.00	11.50	138.00	0.00
Mobile Home	11.50	138.00	11.50	138.00	0.00

II. GROUPED INDUSTRIAL AND COMMERCIAL

Dollars per Hundred Cubic
Feet of Wastewater Discharged

Grouped Industrial	FY	FY	% Change
	1995-96	1996-97	
Winery	5.05	5.05	0.00
Printing Works	2.34	2.34	0.00
Machinery Manufacturing	2.45	2.45	0.00
Electrical Equipment	1.65	1.65	0.00
Film Service	1.74	1.74	0.00
Soft Water Service	1.52	1.52	0.00
Plating Works	1.58	1.58	0.00
Industrial Laundries	3.29	3.29	0.00
Car Washes	1.33	1.33	0.00
Commercial			
Restaurant	3.26	3.26	0.00
Hotel-Motel	1.69	1.69	0.00
Gas Station-Repair	1.80	1.80	0.00
Domestic Laundry	1.48	1.48	0.00
Retail-Office-Misc.	1.75	1.75	0.00
Hospital-Convalescent	1.57	1.57	0.00
Schools-Colleges	1.97	1.97	0.00

WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA

SEWER SERVICE AND USE CHARGE
RATE STRUCTURE FOR FISCAL YEAR 1996-97

III. SIGNIFICANT INDUSTRIAL (over 50,000 gpd discharge)

	FY 1995-96	FY 1996-97	% Change
Capital Cost Recovery			
Annual Charge per User for I/I	\$ 2	\$ 2	0.00
Annual Charge per MGD Flow	315,779	315,779	0.00
Annual Charge per 1000 lbs/day BOD	53,950	53,950	0.00
Annual Charge per 1000 lbs/day SS	37,050	37,050	0.00
Annual Charge per 1000 lbs/day NH ₃	158,826	158,826	0.00
Operation and Maintenance Cost Recovery			
Charge per MGY of Flow	675	675	0.00
Charge per 1000 lbs of BOD	46	46	0.00
Charge per 1000 lbs of SS	61	61	0.00
Charge per 1000 lbs of NH ₃	494	494	0.00

Cost recovery factors are based in part on loading parameters provided by the San Jose/Santa Clara Water Pollution Control Plant.



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