

**FINAL BUDGET  
FISCAL YEAR 1991-1992**

**WEST VALLEY SANITATION DISTRICT  
SANTA CLARA COUNTY  
CALIFORNIA**

**SERVING RESIDENTS OF:**

**CITY OF CAMPBELL  
TOWN OF LOS GATOS  
CITY OF MONTE SERENO  
CITY OF SARATOGA  
UNINCORPORATED AREA**



FINAL BUDGET

WEST VALLEY SANITATION DISTRICT  
OF SANTA CLARA COUNTY, CALIFORNIA  
100 East Sunnyoaks Avenue  
Campbell, California 95008

-----  
FISCAL YEAR 1991-92  
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Submitted By  
WILLIAM A. GISSLER  
DISTRICT MANAGER AND ENGINEER

TO

BOARD OF DIRECTORS  
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MICHAEL KOTOWSKI	Mayor, City of Campbell
BRENT VENTURA	Mayor, Town of Los Gatos
JACK LUCAS	Mayor, City of Monte Sereno
ROD DIRIDON	Supervisor, Fourth District, County of Santa Clara
MARTHA CLEVINGER	Councilmember, City of Saratoga

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ACTUAL EXPENDITURES FOR FISCAL YEAR 1990-91

AND

SUMMARY OF FINAL FISCAL YEAR 1991-92 OPERATING BUDGET

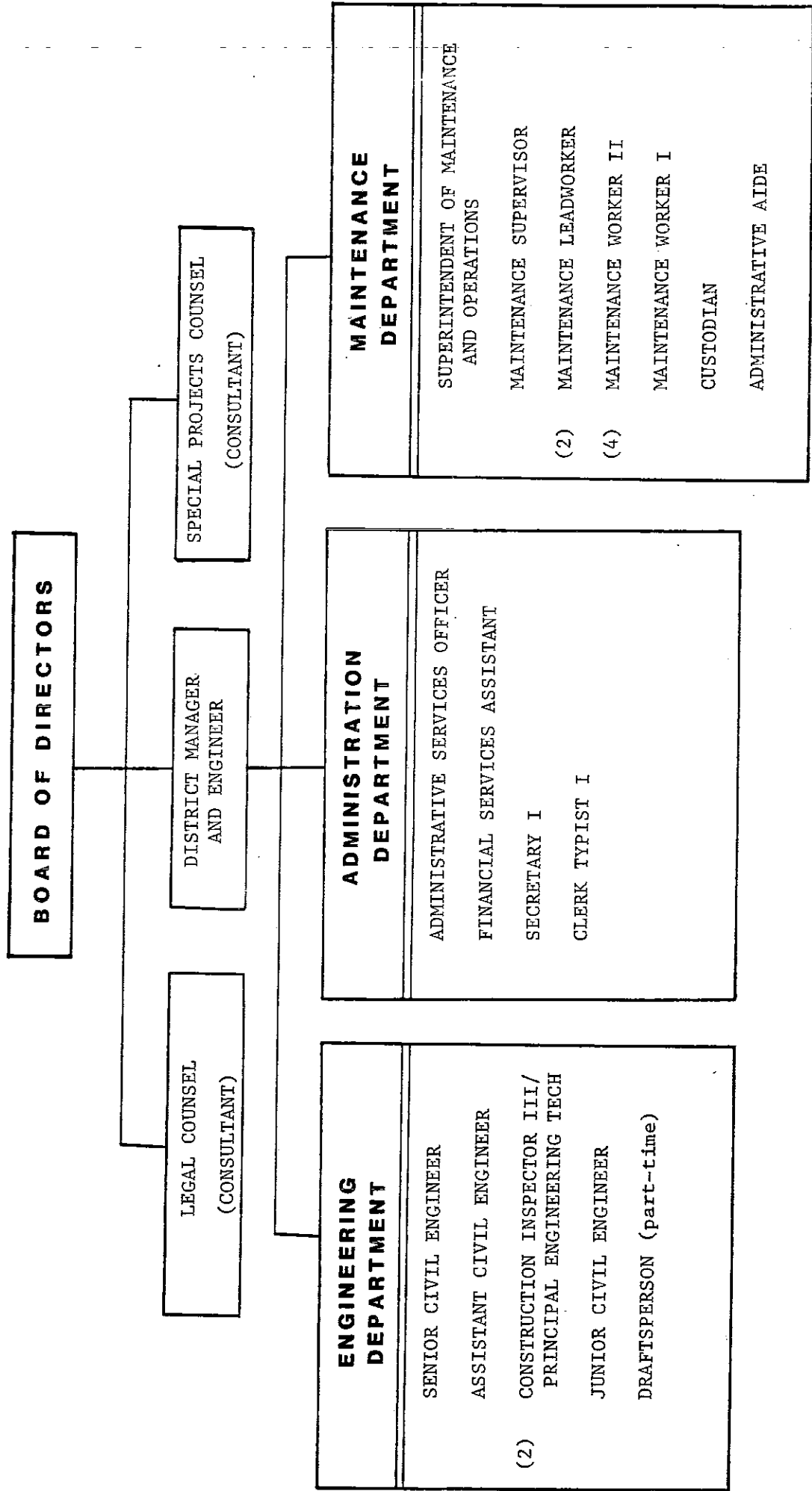
Expenditure Classification and Account Number	1990-91		1991-92 FINAL BUDGET				Total
	Allowed	Actual	Administration and General	Sewage Service Extension	Sewage Collection Sewer Maintenance	Sewage Disposal	
<b>SALARIES AND EMPLOYEE BENEFITS</b>							
010 Salaries	\$1,021,950	\$911,031	\$216,804	\$284,853	\$537,746	\$25,449	\$1,064,852
020 Employee Benefits	381,919	296,314	103,687	97,272	236,097	8,442	445,498
Total Salaries and Employee Benefits	\$1,403,869	\$1,207,345	\$320,491	\$382,125	\$773,843	\$33,891	\$1,510,350
<b>MAINTENANCE AND OPERATIONS</b>							
030 Directors' Fees	\$16,000	\$11,700	\$15,800				\$15,800
060 Gasoline, Oil & Fuel	12,900	13,995			15,800		15,800
070 Insurance	105,000	125,993	21,000	31,500	52,500		105,000
080 Memberships	8,155	6,633	6,980	200	1,230		8,410
090 Office Expense	32,080	16,784	22,700	6,500	2,100		31,300
100 Engineering Field Supplies	4,600	227		7,100			7,100
110 Contractual Services	476,770	616,628	20,000	108,250	358,270		486,520
111 Treatment Plant Operation	3,664,800	3,664,704					3,528,227
120 Professional Services	81,000	45,345	56,000	14,000			70,000
130 Printing & Public Notices	21,300	8,925	8,000	6,500			16,800
140 Rents and Leases	9,375	6,088	7,500		2,300		18,850
150 Repairs and Maintenance	71,130	45,591	1,200	1,500	1,350		68,280
170 Travel and Meetings	23,900	14,199	18,950	950	65,580		24,400
190 Utilities	23,500	17,710	19,000		7,500		26,500
200 Miscellaneous	27,380	45,724	19,180	4,050	6,380		29,610
210 Revenue Bond Debt Service	117,400	117,947				115,750	115,750
Total Maintenance and Operations	\$4,695,290	\$4,758,193	\$216,310	\$180,550	\$517,510	\$3,643,977	\$4,558,347

1991-92 FINAL BUDGET

1990-91

Expenditure Classification and Account Number	EXPENDITURES		Administration and General	Sewage Collection		Total
	Allowed	Actual		Service Extension	Sewer Maintenance	
<b>CAPITAL OUTLAY</b>						
General Fixed Assets	\$298,735	\$215,773	\$36,000	\$1,000	\$96,150	\$133,150
Subsurface Lines	1,318,000	383,480		1,422,000		1,422,000
Septic System Abandonment Program	926,727	645,268		651,000		651,000
Treatment Plant & Joint Lines	1,136,850	920,517				2,071,026
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$3,680,312</b>	<b>\$2,165,038</b>	<b>\$36,000</b>	<b>\$2,074,000</b>	<b>\$96,150</b>	<b>\$4,277,176</b>
<b>RESERVES</b>						
Building Repairs	\$29,470	\$29,470				29,470
Unemployment Insurance	18,000	18,000				18,000
Vehicle Damage Insurance	175,000	175,000				175,000
Accrued Sick Leave and Vacation	95,821	64,733				69,912
Vehicle Replacement	239,500	239,500				274,750
Capacity Acquisitions	2,000,000	3,250,000				2,250,000
Unappropriated	2,148,848	845,073				581,884
Supplemental Trunk Sewers	850,000	1,850,000				1,750,000
Subsurface Lines Replacement	2,250,000	3,250,000				2,250,000
<b>TOTAL RESERVES</b>	<b>\$7,806,639</b>	<b>\$9,721,776</b>				<b>\$7,399,016</b>
<b>SUMMARY</b>						
Salaries & Employee Benefits	\$1,403,869	\$1,207,345	\$320,491	\$382,125	\$773,843	\$1,510,350
District Maintenance & Operations	913,090	975,542	216,310	180,550	517,510	914,370
Treatment Plant Operation	3,664,800	3,664,704				3,528,227
Revenue Bond Debt Service	117,400	117,947				115,750
Capital Outlay - General	298,735	215,773	36,000	1,000	96,150	133,150
Capital Outlay - Subsurface Lines	1,318,000	383,480		1,422,000		1,422,000
Capital Outlay - SSAP	926,727	645,268		651,000		651,000
Capital Outlay - Plant	1,136,850	920,517				2,071,026
<b>TOTAL EXPENDITURES</b>	<b>\$9,779,471</b>	<b>\$8,130,576</b>	<b>\$572,801</b>	<b>\$2,636,675</b>	<b>\$1,387,503</b>	<b>\$10,345,873</b>
<b>TOTAL EXPENDITURES AND RESERVES</b>	<b>\$17,586,110</b>	<b>\$17,852,352</b>				<b>\$17,744,889</b>

# ORGANIZATION CHART





DETAIL OF SALARIES AND EMPLOYEE BENEFITS, FISCAL YEAR 1991-92 OPERATING BUDGET

	Positions No. Range	Administration and General	Sewage Service Extension	Sewage Collection Sewer Maintenance	Sewage Disposal	Total
<u>DISTRICT MANAGER AND ENGINEER</u>						
<u>ADMINISTRATION DEPARTMENT:</u>						
	1	\$28,897	\$33,025	\$16,513	\$4,128	\$82,563
<u>ADMINISTRATIVE SERVICES OFFICER</u>						
	1	32,486	16,243	2,707	2,707	54,143
<u>FINANCIAL SERVICES ASSISTANT</u>						
	1	37,494	4,999		7,499	49,992
<u>SECRETARY I</u>						
	1	17,906	13,022	1,628		32,556
<u>CLERK TYPIST I</u>						
	1	22,941				22,941
<u>ENGINEERING DEPARTMENT:</u>						
<u>SENIOR CIVIL ENGINEER</u>						
	1	9,866	39,463	13,154	3,289	65,772
<u>ASSISTANT CIVIL ENGINEER</u>						
	1	5,024	22,610	22,610		50,244
<u>PRINCIPAL ENGINEERING TECH/</u>						
<u>CONSTRUCTION INSPECTOR III</u>						
	2	4,876	87,760	4,876		97,512
<u>JUNIOR CIVIL ENGINEER</u>						
	1	4,118	24,710	12,355		41,183
<u>MAINTENANCE DEPARTMENT:</u>						
<u>SUPERINTENDENT</u>						
	1	8,885		50,347		59,232
<u>MAINTENANCE SUPERVISOR</u>						
	1			47,328		47,328
<u>MAINTENANCE LEADWORKER (SPECIALIZED)</u>						
	2			84,816		84,816
<u>MAINTENANCE WORKER II</u>						
	4			139,074		139,074
<u>MAINTENANCE WORKER I</u>						
	1			27,456		27,456
<u>CUSTODIAN</u>						
	1	15,919		10,613		26,532
<u>ADMINISTRATIVE AIDE</u>						
	1			37,620		37,620
<u>MISCELLANEOUS:</u>						
<u>STUDENT ENGINEERING ASSISTANT</u>						
	1	15,000	16,597			16,597
<u>STUDENT CLERICAL ASSISTANT</u>						
	1	1,800				1,800
<u>BOARD SECRETARY</u>						
<u>COMPENSATION FOR ON-CALL DUTY</u>						
		1,000	5,000	12,720		12,720
<u>OVERTIME CONTINGENCY</u>						
		4,092		7,500		13,500
<u>SALARY CONTINGENCY</u>						
		5,000	21,424	46,429	7,826	79,771
<u>VACATION &amp; S/L PAYOFF</u>						
		1,500				5,000
<u>OUTSTANDING PERFORMANCE PREMIUM</u>						
		216,804	284,853	537,746	25,449	1,064,852
<u>TOTAL SALARIES</u>						
<u>EMPLOYEE BENEFITS:</u>						
<u>RETIREMENT</u>						
		36,826	44,206	93,292	4,477	178,801
<u>WORKERS' COMPENSATION</u>						
		3,008	3,497	24,905	227	31,637
<u>EMPLOYEE GROUP INSURANCE</u>						
		46,519	27,068	73,302	1,749	148,638
<u>FICA &amp; SDI EMPLOYER TAX</u>						
		17,334	22,501	44,598	1,989	86,422
<u>TOTAL BENEFITS</u>						
		103,687	97,272	236,097	8,442	445,498
<u>TOTAL SALARIES AND BENEFITS</u>						
		\$320,491	\$382,125	\$773,843	\$33,891	\$1,510,350

SCHEDULE OF AVAILABLE FUNDS AND BALANCE IN OPERATING FUND JUNE 30, 1991 AND JUNE 30, 1992

	Actual Fiscal Year 1990-91	Estimated Fiscal Year 1991-92
BALANCE IN OPERATING FUND - JULY 1	\$10,153,300	\$9,721,776
FISCAL YEAR REVENUES:		
Treatment Plant Credits	489,042	69,249
Operating Revenues:		
Sewer Service Charges		
Collected on Tax Roll	5,438,678	6,393,078
County Collection Fee (1%)	(54,387)	(63,931)
Direct Billings	145,535	150,000
At Issuance of Permits	15,000	15,000
Total Sewer Service Charges Net	<u>5,544,826</u>	<u>6,494,147</u>
Fees for Other Services		
Permit and Inspection Fees	5,120	3,000
Connection Fees	57,622	50,000
Treatment Plant Capacity Fees	160,032	150,000
Lateral Rehabilitation Fees		5,000
Overhead Billed	26,059	17,500
Plan Checking Fees	4,319	5,000
Total Fees for Other Services	<u>253,152</u>	<u>230,500</u>
Total Operating Revenues	<u>5,797,978</u>	<u>6,724,647</u>
Non-Operating Revenues		
Interest	706,815	750,000
SSAP Principal Payments	187,277	218,775
SSAP Interest Payments	168,089	178,414
County Collection Fee (1%)	(3,554)	(3,972)
Annexation Charges	13,455	1,000
Reimbursements for Funds Advanced	88,632	50,000
Other	251,318	35,000
Total Non-Operating Revenues	<u>1,412,032</u>	<u>1,229,217</u>
TOTAL FISCAL YEAR REVENUES	7,699,052	8,023,113
TOTAL FUNDS AVAILABLE	<u>17,852,352</u>	<u>17,744,889</u>
FISCAL YEAR EXPENDITURES	8,130,576	10,345,873
BALANCE IN OPERATING FUND - JUNE 30	<u>9,721,776</u>	<u>7,399,016</u>

DETAIL OF FISCAL YEAR 1991-92 OPERATING EXPENSES

Account Number	Expense Classification	45* Administration and General	42* Service Extension	41* Sewer Maintenance	43* Sewage Disposal	Total
<u>DIRECTORS' FEES</u>						
030-01	Board Meeting Fees	\$13,000				\$13,000
030-02	Miscellaneous Meetings	2,000				2,000
030-03	Sewer Advisory Board Fees	800				800
	<u>TOTAL</u>	<u>15,800</u>				<u>15,800</u>
<u>GASOLINE, OIL AND FUEL</u>						
060-01	Vehicles and Equipment			15,000		15,000
060-02	Storage Tank Permit			800		800
	<u>TOTAL</u>			<u>15,800</u>		<u>15,800</u>
<u>INSURANCE</u>						
070-01	General District Insurance	21,000	31,500	52,500		105,000
	<u>TOTAL</u>	<u>21,000</u>	<u>31,500</u>	<u>52,500</u>		<u>105,000</u>
<u>MEMBERSHIPS</u>						
080-01	American Public Works Association	150				150
080-02	American Society for Testing and Materials		75			75
080-03	California Public Employers Labor Relations Association	130				130
080-04	California Association of Sanitation Agencies	3,000				3,000
080-05	California Water Pollution Control Association	75				75
080-06	Risk Management	200		200		400
080-07	Santa Clara County Intergovernmental Employee Relations Service		125			125
080-08	Santa Clara County Special Districts Association	2,000				2,000
080-09	American Society of Civil Engineers	350				350
080-10	Government Finance Officers Association	200				200
080-11	Water Pollution Control Federation	25				25
080-12	Other	300				300
080-17	Underground Service Alert	300				300
080-18	Maintenance Superintendents Association			1,000		1,000
080-19	Water Reclamation Association	250		30		280
	<u>TOTAL</u>	<u>6,980</u>	<u>200</u>	<u>1,230</u>		<u>8,410</u>

\* Account Prefix

DETAIL OF FISCAL YEAR 1991-92 OPERATING EXPENSES

<u>Account Number</u>	<u>Expense Classification</u>	<u>45* Administration and General</u>	<u>42* Service Extension</u>	<u>41* Sewer Maintenance</u>	<u>43* Sewage Disposal</u>	<u>Total</u>
<u>OFFICE EXPENSES</u>						
090-01	Annexation/Detachment Fees	2,000				2,000
090-02	Assessors Maps	100				100
090-03	Books, Manuals, Periodicals	800	500	150		1,450
090-04	County and City Maps		500			500
090-05	Photographic Supplies	500	750	450		1,700
090-06	Postage					
090-07	Miscellaneous Office Expense	6,000				6,000
090-08	Computer Software	7,500	1,500	500		9,500
090-10	Microfiche Publishers	1,000	1,000			2,000
090-11	Video Tapes	300				300
090-12	Computer Supplies		150	500		650
090-13	Microfiche As-Builts	2,500	500	500		3,500
090-14	Microfiche Files		1,000			1,000
090-15	Microfiche SL Maps	2,000	600			2,600
	<u>TOTAL</u>	<u>22,700</u>	<u>6,500</u>	<u>2,100</u>		<u>31,300</u>
<u>ENGINEERING FIELD SUPPLIES</u>						
100-01	Metering Supplies		5,000			5,000
100-02	Inspection Supplies		800			800
100-03	Surveying Supplies		300			300
100-04	Sulfide Mitigation Program Supplies		1,000			1,000
	<u>TOTAL</u>		<u>7,100</u>			<u>7,100</u>

\* Account Prefix

DETAIL OF FISCAL YEAR 1991-92 OPERATING EXPENSES

<u>Account Number</u>	<u>Expense Classification</u>	<u>45* Administration and General</u>	<u>42* Service Extension</u>	<u>41* Sewer Maintenance</u>	<u>43* Sewage Disposal</u>	<u>Total</u>
<u>CONTRACTUAL SERVICES</u>						
110-01	Area Y Trunk Sewer Maintenance			5,000		5,000
110-05	City of San Jose Camden Avenue Sewer Electrical Repairs			270		270
110-06	Interceptor Sewer Maintenance			1,000		1,000
110-11	Los Gatos Town Sewer Maintenance			500		500
110-12	Protective Clothing			344,600		344,600
110-13	Line Location Assistance		2,000	4,600		4,600
110-14	Pipeline Relocation and Repair		100,000	2,000		2,000
110-15	City & County Inspection Fees		750			750
110-20	Other		500			500
110-21	Computer Accounting Services - B of A					500
110-24	Water Records - SJ Water Co	5,500				5,500
110-25	Temporary Help	500				500
110-26	Computer - Sewer Service Charges	1,000				1,000
110-27	Office Equipment Maintenance	10,000				10,000
110-31	Gardening Services	2,000				2,000
110-34	Geographic Information System		5,000	2,300		2,300
110-37	COSMO Authority	1,000				1,000
110-39	TOTAL	<u>20,000</u>	<u>108,250</u>	<u>358,270</u>		<u>486,520</u>
<u>TREATMENT PLANT OPERATION</u>						
111-01	Treatment Plant Operation					
	TOTAL				<u>3,528,227</u>	<u>3,528,227</u>
<u>PROFESSIONAL SERVICES</u>						
120-01	Accounting	27,500				27,500
120-02	Legal	22,000				22,000
120-03	Computer Scan-SSAP Projects		5,000			5,000
120-04	Misc Computer Applications	6,000	1,000			7,000
120-05	Management Consulting	500				500
120-06	Corrosion Consulting		2,500			2,500
120-09	Misc Civil Engineering		2,500			2,500
120-10	Misc Sanitary Engineering		2,500			2,500
120-11	Flow Projections		500			500
	TOTAL	<u>56,000</u>	<u>14,000</u>			<u>70,000</u>

\* Account Prefix

DETAIL OF FISCAL YEAR 1991-92 OPERATING EXPENSES

<u>Account Number</u>	<u>Expense Classification</u>	<u>45* Administration and General</u>	<u>42* Service Extension</u>	<u>41* Sewer Maintenance</u>	<u>43* Sewage Disposal</u>	<u>Total</u>
<u>PRINTING AND PUBLIC NOTICES</u>						
130-01	Advertising/Public Notices	2,500				2,500
130-02	Blueprinting	500	5,000	500		6,000
130-03	Printing	5,000		300		5,300
130-04	Printing SL Maps		1,500	1,500		3,000
	<u>TOTAL</u>	<u>8,000</u>	<u>6,500</u>	<u>2,300</u>		<u>16,800</u>
<u>RENTS AND LEASES</u>						
140-01	Equipment Rental			1,000		1,000
140-03	Communication Equipment Rental			350		350
140-04	Photocopy Machine	7,500				7,500
	<u>TOTAL</u>	<u>7,500</u>		<u>1,350</u>		<u>8,850</u>
<u>REPAIRS AND MAINTENANCE</u>						
150-01	Equipment Repairs and Maintenance					
150-02	Air Compressor AC3			150		150
150-03	Foamer MV39			200		200
150-04	Fire Extinguisher Refills			350		350
150-05	Pump, Portable			100		100
150-06	Rodder, Spartan			250		250
150-07	Tractor, Backhoe MV38			700		700
150-08	Rodder, Flexible MV40			500		500
150-09	Water Truck MV37			500		500
150-10	HV Cleaner, Engine, Pump, Reel			1,000		1,000
150-11	Gasoline Pump / Alarm System			600		600
150-12	Forklift MV25			200		200
150-13	Auxiliary Generator			200		200
150-14	TV Inspection Equipment, Parts			3,500		3,500
150-15	Miscellaneous Equipment Repairs		1,500	400		3,100
150-16	Janitorial Supplies	1,200		2,000		2,000
150-17	Building & Grounds Maintenance			2,300		2,300
	Building Repairs			1,000		1,000

\* Account Prefix

DETAIL OF FISCAL YEAR 1991-92 OPERATING EXPENSES

<u>Account Number</u>	<u>Expense Classification</u>	<u>45* Administration and General</u>	<u>42* Service Extension</u>	<u>41* Sewer Maintenance</u>	<u>43* Sewage Disposal</u>	<u>Total</u>
	Motor Vehicle Maintenance					
150-18	Routine Service and Repair			7,000		7,000
150-19	Small Parts and Supplies, Batteries			800		800
150-20	Tires, Tube Repairs, Balance, Alignment			3,200		3,200
150-21	Upholster Seats			350		350
150-22	Paint Vehicles, Repair Dents			1,000		1,000
150-23	Damage Repair, Major			600		600
	Sewer Maintenance Supplies					
150-24	Gravel, Pipe Bedding, Fill Sand			700		700
150-25	Grease, Oil, Solvents			300		300
150-26	Paint, Electrical, Dry Batteries, Locks, Hardware, Mechanical Tools			3,200		3,200
150-27	Rain Gear, Boots, Gloves			750		750
150-28	Rods, Plugs, Cleanout Balls, Test Balls, Cleaning Tools, Hoses and Fittings			5,000		5,000
150-29	Root Control Chemicals and Supplies			15,000		15,000
150-30	Sewer Chemicals (Other than Root Control), Chlorine, Dye, Odor Blocks			130		130
150-31	Sewer Pipe and Fittings			2,400		2,400
150-32	Traffic Warning & Safety Devices, Jackets, Safety Shoes, Scott Paks, Tri-Tester			4,200		4,200
150-33	Welding Supplies			100		100
	Surface Repair and Maintenance					
	Streets and Easements					
150-34	Rings, Bolt Downs, Frames, Covers			1,800		1,800
150-35	Seeds, Hay, Witness Posts			500		500
150-36	Manhole Repair Material			800		800
150-37	Paving Material			3,000		3,000
150-38	Building Material			500		500
150-39	Miscellaneous Repair Supplies			300		300
	<u>TOTAL</u>	<u>1,200</u>	<u>1,500</u>	<u>65,580</u>		<u>68,280</u>

\* Account Prefix

DETAIL OF FISCAL YEAR 1991-92 OPERATING EXPENSES

Account Number	Expense Classification	45* Administration and General	42* Service Extension	41* Sewer Maintenance	43* Sewage Disposal	Total
<u>TRAVEL AND MEETINGS</u>						
170-01	Automobile Mileage Allowance	200				200
170-02	WPCF Conference - Manager	800				800
170-03	CASA Conference - Directors	6,000				6,000
170-04	CASA Conference - Attorney	2,750				2,750
170-05	CASA Conference - Manager	2,800				2,800
170-06	CWPCA Conference - Manager	1,200				1,200
170-07	CWPCA Conference - Staff			3,400		3,400
170-08	CWPCA Local Section		300	500		800
170-09	City Management Meetings	200				200
170-10	Safety Sessions	500	100	100		200
170-11	Special Districts Association					500
170-12	APWA - Manager	2,500				2,500
170-13	Other	2,000	550	500		3,050
	<u>TOTAL</u>	<u>18,950</u>	<u>950</u>	<u>4,500</u>		<u>24,400</u>
<u>UTILITIES</u>						
190-01	Electricity and Gas, Office & Shop	9,000				9,000
190-03	Radio Communications			2,500		2,500
190-04	Telephone	7,500				7,500
190-05	Trash Disposal			2,500		2,500
190-06	Water: Office, Shop, and Grounds	2,500				2,500
190-07	Water for Sewer Cleaning			2,500		2,500
	<u>TOTAL</u>	<u>19,000</u>		<u>7,500</u>		<u>26,500</u>

\* Account Prefix



DETAIL OF FISCAL YEAR 1991-92 OPERATING EXPENSES

<u>Account Number</u>	<u>Expense Classification</u>	<u>45* Administration and General</u>	<u>42* Service Extension</u>	<u>41* Sewer Maintenance</u>	<u>43* Sewage Disposal</u>	<u>Total</u>
	<u>MISCELLANEOUS</u>					
200-01	Miscellaneous	4,000	1,500	1,000		6,500
200-02	Education	2,500	1,000	300		3,800
200-03	Refunds	10,000				10,000
200-04	Safety Awards	260		780		1,040
200-05	Recognition Dinner	700				700
200-06	Safety Training			600		600
200-07	Licenses / Registration	700	1,250	700		2,650
200-08	Excavation Permits			1,500		1,500
200-11	GO Bond Management	750				750
200-12	Physicals/Innoculations	150	100	500		750
200-13	Overtime Meals	120	200	1,000		1,320
	<u>TOTAL</u>	<u>19,180</u>	<u>4,050</u>	<u>6,380</u>		<u>29,610</u>
	<u>REVENUE BOND DEBT SERVICE</u>					
210-01	Revenue Bond Debt Service				115,750	115,750
	<u>TOTAL</u>				<u>115,750</u>	<u>115,750</u>
	<u>TOTAL OPERATING EXPENSES</u>	<u>\$216,310</u>	<u>\$180,550</u>	<u>\$517,510</u>	<u>\$3,643,977</u>	<u>\$4,558,347</u>

\* Account Prefix

CAPITAL OUTLAY 1991-92 BUDGET DETAIL

<u>Account Number</u>	<u>Expense Classification</u>	<u>Administration and General</u>	<u>Service Extension</u>	<u>Sewer Maintenance</u>	<u>Sewage Disposal</u>	<u>Total</u>
	<u>GENERAL FIXED ASSETS</u>					
	<u>Property Improvements</u>					
12060-01	Buildings & Grounds Improvements	\$25,000		\$18,000		\$43,000
12060-02	Maintenance Building Renovation			40,000		40,000
	<u>Sub-total Property Improvements</u>	<u>25,000</u>		<u>58,000</u>		<u>83,000</u>
	<u>Furniture and Equipment</u>					
12070-08	Mobile Radio			900		900
12070-09	Maintenance Furniture & Equipment			1,000		1,000
12070-13	Pipeline Locator			3,000		3,000
12070-15	Metal Storage Bins/Shelving			7,000		7,000
12070-19	Gas Detection Monitor			3,100		3,100
12070-23	3/4 Ton Service Truck			22,000		22,000
12070-24	Wet/Dry Industrial Vacuum			500		500
12070-25	Power Sewer Drain Cleaner			650		650
12080-23	Administration Furniture & Equipment	4,000				4,000
12080-24	Fax Machine	2,000				2,000
12080-25	Computer Terminal and Printer	5,000				5,000
12090-07	Engineering Furniture & Equipment		1,000			1,000
	<u>Sub-total Furniture and Equipment</u>	<u>11,000</u>	<u>1,000</u>	<u>38,150</u>		<u>50,150</u>
	<u>TOTAL GENERAL FIXED ASSETS</u>	<u>36,000</u>	<u>1,000</u>	<u>96,150</u>		<u>133,150</u>

CAPITAL OUTLAY 1991-92 BUDGET DETAIL

<u>Account Number</u>	<u>Expense Classification</u>	<u>Administration and General</u>	<u>Service Extension</u>	<u>Sewer Maintenance</u>	<u>Sewage Disposal</u>	<u>Total</u>
	<u>SUBSURFACE LINES - GENERAL</u>					
14020-02	Revolving Fund Projects		\$100,000			\$100,000
14020-03	Revolving Fund Projects - Carryover		45,500			45,500
14020-04	Highway 85 Activity		100,000			100,000
	<u>SUBTOTAL</u>		<u>245,500</u>			<u>245,500</u>
	<u>SUBSURFACE LINES - REHABILITATION</u>					
14020-10	Campisi Way		1,000			1,000
14020-11	Meridian Ave Lateral Repair		5,000			5,000
14020-13	San Marcos Road Easement		25,000			25,000
14020-14	Saratoga - Los Gatos Road		38,000			38,000
14020-15	University Ave Main Sewer		20,000			20,000
14020-16	LG Creek / Riviera Apartments		250,000			250,000
14020-17	Shannon Road Bridge		16,500			16,500
14020-19	Manhole Rehabilitation		1,000			1,000
14020-20	Protruding Laterals		1,000			1,000
14020-21	Various I & I Removal Projects		1,000			1,000
14020-22	Emergency Repairs		100,000			100,000
14020-25	Mountain Way (Hillside Zone)		50,000			50,000
14020-26	Railway/Dillon		175,000			175,000
14020-27	University Avenue (Oak Meadow)		75,000			75,000
	<u>SUBTOTAL</u>		<u>758,500</u>			<u>758,500</u>
	<u>SUBSURFACE LINES - UPGRADE</u>					
14020-30	Hamilton Manholes		1,000			1,000
14020-31	Highway 17 Siphon		1,000			1,000
	<u>SUBTOTAL</u>		<u>2,000</u>			<u>2,000</u>
	<u>SUBSURFACE LINES - EXTENSIONS</u>					
14020-41	Saratoga - Sunnyside Road - Kahl		60,000			60,000
14020-42	Cristich Lane		100,000			100,000
	<u>SUBTOTAL</u>		<u>160,000</u>			<u>160,000</u>
	<u>SUBSURFACE LINES - TRUNK SEWERS</u>					
14020-51	Montpere Trunk Sewer		256,000			256,000
	<u>SUBTOTAL</u>		<u>256,000</u>			<u>256,000</u>
	<u>TOTAL - SUBSURFACE LINES</u>		<u>1,422,000</u>			<u>1,422,000</u>

CAPITAL OUTLAY 1991-92 BUDGET DETAIL

<u>Account Number</u>	<u>Expense Classification</u>	<u>Administration and General</u>	<u>Service Extension</u>	<u>Sewer Maintenance</u>	<u>Sewage Disposal</u>	<u>Total</u>
<u>TREATMENT PLANT AND SAN JOSE JOINT LINES</u>						
14030-01	CSJ/WVSD Trunk Sewer Adjustment				16,600	16,600
14030-03	Capital Improvements - TP				644,400	644,400
14030-04	Capital Replacement Fund - TP				160,100	160,100
14030-12	4th Interceptor - Phase III				684,501	684,501
14030-13	4th Interceptor - Phase IV				837	837
14030-14	4th Interceptor - Phase V				837	837
14030-15	60" Brick Sewer - Phase IIIA				73,312	73,312
14030-16	60" RCP Rehab - Phase IIA				403,401	403,401
14030-17	60" RCP Rehab - Phase IIB				55,654	55,654
14030-18	60" RCP Rehab - Phase IIIB				25,693	25,693
14030-19	60" RCP Rehab - Phase VIIB				5,691	5,691
	<u>TOTAL TREATMENT PLANT AND JOINT LINES</u>			<u>2,071,026</u>		<u>2,071,026</u>
<u>SEPTIC SYSTEM ABANDONMENT PROGRAM</u>						
14040-09	Walnut Drive Area		15,000			15,000
14040-10	Lucot Way		68,000			68,000
14040-11	Rosemary Lane		65,000			65,000
14040-12	Paseo Lado		143,000			143,000
14040-14	Bella Vista		10,000			10,000
14040-21	Walbrook Drive		130,000			130,000
14040-23	Camellia Terrace		170,000			170,000
14040-50	Septic System Abandonment Phase II		50,000			50,000
	<u>TOTAL SEPTIC SYSTEM ABANDONMENT PROGRAM</u>		<u>651,000</u>			<u>651,000</u>
	<u>TOTAL CAPITAL OUTLAY</u>	<u>\$36,000</u>	<u>\$2,074,000</u>	<u>\$96,150</u>	<u>\$2,071,026</u>	<u>\$4,277,176</u>

FISCAL YEAR 1991-92 FINAL OPERATING BUDGET SUMMARY AND PROJECTIONS THROUGH FISCAL YEAR 1996-97

	<u>1991-92</u>	<u>1992-93</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>
<u>OPERATING FUND APPROPRIATIONS</u>						
Salaries and Benefits:						
Administration and General	\$320,491	\$346,130	\$373,820	\$403,726	\$436,024	\$470,906
Service Extension	382,125	412,695	445,711	481,368	519,877	561,467
Sewer Maintenance	773,843	835,750	902,610	974,819	1,052,805	1,137,029
Sewage Disposal	33,891	36,602	39,530	42,692	46,107	49,796
Sub-Total	<u>1,510,350</u>	<u>1,631,177</u>	<u>1,761,671</u>	<u>1,902,605</u>	<u>2,054,813</u>	<u>2,219,198</u>
Maintenance and Operation:						
Administration and General	216,310	227,126	238,482	250,406	262,926	276,072
Service Extension	180,550	189,578	199,057	209,010	219,461	230,434
Sewer Maintenance	517,510	543,386	570,555	599,083	629,037	660,489
Sewage Disposal	3,528,227	3,704,638	3,889,870	4,084,364	4,288,582	4,503,011
Revenue Bond Debt Service	115,750	116,160	116,500	116,800	116,950	117,150
Sub-Total	<u>4,558,347</u>	<u>4,780,888</u>	<u>5,014,464</u>	<u>5,259,663</u>	<u>5,516,956</u>	<u>5,787,156</u>
Capital Outlay (Detail pages 18 & 19):						
General Fixed Assets	133,150	176,550	58,760	98,350	64,670	109,660
Subsurface Lines	1,422,000	913,300	823,875	824,875	754,000	886,500
Septic System Abandonment	651,000	232,250	364,500	335,000	444,200	290,000
Treatment Plant & Joint Lines	2,071,026	1,868,895	1,521,728	4,334,926	1,557,624	1,695,655
Sub-Total	<u>4,277,176</u>	<u>3,190,995</u>	<u>2,768,863</u>	<u>5,593,151</u>	<u>2,820,494</u>	<u>2,981,815</u>
<u>TOTAL EXPENDITURES</u>	<u>10,345,873</u>	<u>9,603,060</u>	<u>9,544,998</u>	<u>12,755,419</u>	<u>10,392,263</u>	<u>10,988,169</u>
Reserves:						
Building Repairs	29,470	30,944	32,491	34,116	35,822	37,613
Unemployment Insurance	18,000	18,900	19,845	20,837	21,879	22,973
Vehicle Damage Insurance	175,000	175,000	185,000	185,000	195,000	195,000
Accrued Sick Leave and Vacation	69,912	74,107	78,553	83,266	88,262	93,558
Vehicle Replacement	274,750	254,750	212,750	230,000	282,500	307,000
Capacity Acquisitions	2,250,000	2,000,000	2,250,000	1,750,000	2,250,000	2,750,000
Unappropriated	581,884	400,944	337,952	391,490	325,772	411,757
Supplemental Trunk Sewers	1,750,000	1,750,000	2,125,000	1,750,000	2,500,000	2,750,000
Subsurface Lines Replacement	2,250,000	2,250,000	2,250,000	1,750,000	2,250,000	2,750,000
Sub-Total	<u>7,399,016</u>	<u>6,954,645</u>	<u>7,491,591</u>	<u>6,194,709</u>	<u>7,949,235</u>	<u>9,317,901</u>
<u>TOTAL BUDGET</u>	<u>\$17,744,889</u>	<u>\$16,557,705</u>	<u>\$17,036,589</u>	<u>\$18,950,128</u>	<u>\$18,341,498</u>	<u>\$20,306,070</u>
<u>RESOURCES</u>						
Fund Balance at June 30	9,721,776	7,399,016	6,954,645	7,491,591	6,194,709	7,949,235
Service Charges*	6,494,147	7,542,952	8,380,220	9,733,626	10,322,510	10,425,735
SSAP Agreement Payments	393,217	400,000	400,000	400,000	400,000	400,000
Other Income	1,066,500	1,146,488	1,232,475	1,324,911	1,424,279	1,531,100
Treatment Plant Grants & Credits	69,249	69,249	69,249	-0-	-0-	-0-
<u>TOTAL RESOURCES</u>	<u>\$17,744,889</u>	<u>\$16,557,705</u>	<u>\$17,036,589</u>	<u>\$18,950,128</u>	<u>\$18,341,498</u>	<u>\$20,306,070</u>
*Estimated Rate Increase:	12%	15%	10%	15%	5%	0%
Residential Rate/Month	\$11.80	\$13.57	\$14.93	\$17.17	\$18.02	\$18.02

FISCAL YEAR 1991-92 FINAL CAPITAL OUTLAY DETAIL AND PROJECTIONS THROUGH FISCAL YEAR 1996-97

	<u>1991-92</u>	<u>1992-93</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>
<u>PROPOSED EXPENDITURES</u>						
<u>SUBSURFACE LINES - GENERAL</u>						
Revolving Fund Projects	145,500	60,000	60,000	60,000	60,000	60,000
Highway 85 Activity	100,000	100,000				
<u>SUB-TOTAL - GENERAL</u>	<u>245,500</u>	<u>160,000</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>
<u>SUBSURFACE LINES - REHABILITATION</u>						
Current Year Projects	655,500	100,000	100,000			
Other Campbell Projects			267,000			
Marchmont				200,000		
Winchester Blvd, 10" VCP				200,000		
Hamilton Ave, 12" VCP				5,000		
Protruding Lateral Removals	1,000	1,000	1,000		1,000	1,000
Manhole Rehabilitation	1,000	1,000	1,000		1,000	1,000
Various I & I Removal Projects	1,000	30,000	33,000		33,000	33,000
Emergency Repairs	100,000	50,000	50,000		50,000	50,000
<u>SUB-TOTAL - REHABILITATION</u>	<u>758,500</u>	<u>182,000</u>	<u>452,000</u>	<u>493,000</u>	<u>84,000</u>	<u>84,000</u>
<u>SUBSURFACE LINES - UPGRADE</u>						
Current Year Projects	2,000					
Austin Siphon		40,000				
Gunston Interconnection		10,000				
Siphon Abandonment		45,000	50,000	55,000	60,000	65,000
Campbell Outfall		22,000				
<u>SUB-TOTAL - UPGRADE</u>	<u>2,000</u>	<u>117,000</u>	<u>50,000</u>	<u>55,000</u>	<u>60,000</u>	<u>65,000</u>
<u>SUBSURFACE LINES - EXTENSIONS</u>						
Current Year Projects	160,000					
Future Year Projects		50,000	50,000	50,000	50,000	50,000
<u>SUB-TOTAL - EXTENSIONS</u>	<u>160,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
<u>SUBSURFACE LINES - TRUNK SEWERS</u>						
Montpere Supplemental	256,000					
Los Gatos Trunk (New York/Woodland)			166,875	166,875		
Los Gatos Trunk (Main/New York)					100,000	
Bucknall-San Tomas Aquino		19,000				
Campbell/Union Supplemental		151,100				
Harriet (Pollard/Hacienda)		133,800				
Harriet (Westmont/Creek)		100,400				
Kennedy Road (Pump)			5,000			
Kennedy Road (Supplemental)			40,000			
Northlawn Supplemental Unit I					400,000	
Northlawn Supplemental Unit II						400,000
Thornton Ave Supplemental						400,000
<u>SUB-TOTAL - TRUNK SEWERS</u>	<u>256,000</u>	<u>404,300</u>	<u>211,875</u>	<u>166,875</u>	<u>500,000</u>	<u>627,500</u>
<u>SUB TOTAL - SUBSURFACE LINES</u>	<u>1,422,000</u>	<u>913,300</u>	<u>823,875</u>	<u>824,875</u>	<u>754,000</u>	<u>886,500</u>

FISCAL YEAR 1991-92 FINAL CAPITAL OUTLAY DETAIL AND PROJECTIONS THROUGH FISCAL YEAR 1996-97

<u>PROPOSED EXPENDITURES</u>	<u>FISCAL YEAR</u>					
	<u>1991-92</u>	<u>1992-93</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>
<u>SEPTIC SYSTEM ABANDONMENT PROGRAM</u>						
Current Year's Projects	591,000	132,250				
Bella Vista	10,000		184,500			
Sunnyside			40,000			
Shannon Road			50,000			
Mitchell Avenue				50,000		
Bedal Lane				53,000		
Magneson Loop				72,000		
Farwell Court					160,500	
Wild Way					143,700	
Maude Avenue					70,000	
Hoffman Lane					70,000	
Future Projects					444,200	
Subtotal	<u>651,000</u>	<u>232,250</u>	<u>364,500</u>	<u>335,000</u>	<u>444,200</u>	<u>290,000</u>
<u>SEPTIC SYSTEM ABANDONMENT PH II</u>						
Subtotal						
<u>TREATMENT PLANT AND SAN JOSE JOINT LINES</u>						
CSJ/WVSD Trunk Sewer Adjustments	16,600	16,600	16,600			
Capital Improvements	644,400	708,840	779,724	857,696	943,466	1,037,813
Capital Replacement Fund	160,100	176,110	193,721	213,093	234,402	257,842
5th Street Brick Sewer Rehab		50,716	449,499			
4th Interceptor - Phase III	684,501	28,371		573,862		
4th Interceptor - Phase IV	837		67,622			
4th Interceptor - Phase V	837				61,261	
60" Brick Sewer - Phase IIIA	73,312	644,246		123,275		
60" Brick Sewer - Phase IVB			14,562			
60" Brick Sewer - Phase VB					18,495	
60" RCP Rehab - Phase IIA	403,401	20,476				
60" RCP Rehab - Phase IIB	55,654	1,172				
60" RCP Rehab - Phase IIIB	25,693	222,364				
60" RCP Rehab - Phase VIIB	5,691					
Forest-Rosa Rehabilitation				399,000		
Hedding Street Rehabilitation				1,168,000		
Meridian Avenue Rehabilitation				1,000,000		
Various Rehabilitation Projects						
Subtotal	<u>2,071,026</u>	<u>1,868,895</u>	<u>1,521,728</u>	<u>4,334,926</u>	<u>300,000</u>	<u>400,000</u>
<u>GENERAL FIXED ASSETS</u>						
Administration Equipment	11,000	10,250	10,760	11,300	11,870	12,460
Engineering Equipment	1,000	1,000	1,000	1,000	1,000	1,000
Maintenance Equipment	16,150	4,800	2,000	3,800	1,800	4,200
Maintenance Vehicles	22,000	140,500	25,000	62,250	30,000	72,000
Property Improvements	83,000	20,000	20,000	20,000	20,000	20,000
Subtotal	<u>133,150</u>	<u>176,550</u>	<u>58,760</u>	<u>98,350</u>	<u>64,670</u>	<u>109,660</u>
<u>TOTAL CAPITAL OUTLAY</u>	<u>\$4,277,176</u>	<u>\$3,190,995</u>	<u>\$2,768,863</u>	<u>\$5,593,151</u>	<u>\$2,820,494</u>	<u>\$2,981,815</u>

GENERAL OBLIGATION BONDED INDEBTEDNESS PAYMENTS FOR FISCAL YEAR 1991-92

PAYMENT AMOUNTS

Bond Fund Number	Bond Issue Series	Original Amount Of Issue	Date Issued	Effective Interest Rate	Outstanding Indebtedness July 1, 1991	Redemption & Interest & Bank Charges Due Fiscal Year 91-92	Reserve For Fiscal Year 92-93	Balance Bond Fund July 1, 1991	Balance To Be Raised By Taxes & Charges
3	1965-A	\$3,800,000	7/01/65	3.5901	\$960,000	\$210,260	\$193,510	\$196,750	\$207,020
4	1965-B	1,120,000	10/01/66	4.6412	70,000	71,575	-0-	71,575	-0-
5	1965-C	2,580,000	10/23/68	5.0553	1,330,000	203,000	239,750	173,250	269,500
		\$7,500,000			\$2,360,000	\$484,835	\$433,260	\$441,575	\$476,520

SOURCE OF FUNDS

Issue	Bond Fund Number	Amount To Be Raised By Taxes & Charges	Transfer From Other Funds	Net To Taxes	Assessed Valuation (x 1000)	Delinquency Allowance	Tax Rate Per \$100
1965	3	\$207,020	-0-	\$207,020	\$7,069,565	3%	\$0.0029
1965	4	-0-	-0-	-0-	6,922,687	3%	0.0009
1965	5	269,500	-0-	269,500	6,867,044	3%	0.0029
		\$476,520	-0-	\$476,520	\$20,859,296		\$0.0067

(1) Transfer from Trust Fund (G.O. Frontage Fees)



FIVE-YEAR GENERAL OBLIGATION BOND PAYMENT REQUIREMENTS

	<u>Future Fiscal Years</u>				
	<u>1992-93</u>	<u>1993-94</u>	<u>1994-95</u>	<u>1995-96</u>	<u>1996-97</u>
<u>BOND FUND NO. 3 REQUIREMENTS</u>					
<u>Connection Fees</u>	\$203,780 5,000	\$207,120 5,000	\$210,000 5,000	\$213,150 5,000	-0- -0-
Tax Requirements	198,780	202,120	205,000	208,150	-0-
Assessed Valuation (in millions)	7,794	8,184	8,593	9,023	-0-
Tax Rate/\$100	0.0026	0.0025	0.0025	0.0024	-0-
<u>BOND FUND NO. 4 REQUIREMENTS</u>					
<u>Connection Fees</u>	-0- -0-	-0- -0-	-0- -0-	-0- -0-	-0- -0-
Tax Requirements	-0-	-0-	-0-	-0-	-0-
Assessed Valuation (in millions)	-0-	-0-	-0-	-0-	-0-
Tax Rate/\$100	-0-	-0-	-0-	-0-	-0-
<u>BOND FUND NO. 5 REQUIREMENTS</u>					
<u>Connection Fees</u>	264,250 5,000	273,250 5,000	271,500 5,000	269,250 5,000	266,500 5,000
Tax Requirements	259,250	268,250	266,500	264,250	261,500
Assessed Valuation (in millions)	6,637	6,969	7,317	7,683	8,067
Tax Rate/\$100	0.0040	0.0040	0.0038	0.0035	0.0033
<u>TOTAL BOND SERVICE TAX RATE/\$100</u>	<u>0.0066</u>	<u>0.0065</u>	<u>0.0063</u>	<u>0.0059</u>	<u>0.0033</u>

