

**ED BUDGET
FISCAL YEAR 2021-2022**

**WEST VALLEY SANITATION DISTRICT
SANTA CLARA COUNTY
CALIFORNIA**

SERVING RESIDENTS OF

**CITY OF CAMPBELL
TOWN OF LOS GATOS
CITY OF MONTE SERENO
CITY OF SARATOGA
UNINCORPORATED AREA OF SANTA CLARA COUNTY**

ADOPTED BUDGET
FISCAL YEAR 2021-2022

WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA
100 East Sunnyoaks Avenue
Campbell, California 95008

Submitted By

JON NEWBY
DISTRICT MANAGER AND ENGINEER

TO

BOARD OF DIRECTORS

| | |
|----------------|--|
| ROWENA TURNER | COUNCIL MEMBER, CITY OF MONTE SERENO |
| YAN ZHAO | MAYOR, CITY OF SARATOGA |
| PAUL RESNIKOFF | COUNCIL MEMBER, CITY OF CAMPBELL |
| MARIA RISTOW | COUNCIL MEMBER, TOWN OF LOS GATOS |
| MIKE WASSERMAN | SUPERVISOR, DISTRICT ONE SANTA CLARA COUNTY |

**WEST VALLEY SANITATION DISTRICT
OF SANTA CLARA COUNTY, CALIFORNIA**

ADOPTED BUDGET FOR FISCAL YEAR 2021-2022

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ESTIMATED EXPENDITURES FOR FISCAL YEAR 2020-21

AND

SUMMARY OF FISCAL YEAR 2021-22 OPERATING BUDGET

| Expenditure Classification and Account Number | 2020-21 EXPENDITURES | | FISCAL YEAR 2021-22 ADOPTED BUDGET | | | | |
|--|-------------------------|----------------------|------------------------------------|---------------------|---------------------|----------------------|----------------------|
| | Modified Budget | Estimated | Administration | Engineering | Sewer Operations | Sewage Disposal | Total |
| SALARIES AND EMPLOYEE BENEFITS | | | | | | | |
| 010 Salaries | \$ 3,722,084 | \$ 3,716,117 | \$ 1,433,206 | \$ 848,002 | \$ 1,717,600 | \$ - | \$ 3,998,808 |
| 020 Employee Benefits | 1,890,667 | 1,889,048 | 560,626 | 309,918 | 948,214 | - | 1,818,758 |
| Total Salaries and Employee Benefits | \$ 5,612,751 | \$ 5,605,165 | \$ 1,993,832 | \$ 1,157,920 | \$ 2,665,814 | \$ - | \$ 5,817,566 |
| MAINTENANCE AND OPERATIONS | | | | | | | |
| 030 Directors' Fees | 12,300 | 12,300 | 13,860 | - | - | - | 13,860 |
| 060 Gasoline, Oil & Fuel | 65,000 | 60,000 | - | - | 65,000 | - | 65,000 |
| 070 Insurance | 360,000 | 385,000 | 450,000 | - | - | - | 450,000 |
| 080 Memberships | 39,500 | 27,226 | 28,600 | 3,400 | 2,500 | - | 34,500 |
| 090 Office Expense | 35,000 | 26,000 | 22,000 | 3,300 | 5,000 | - | 30,300 |
| 100 Information Services | 281,000 | 246,000 | 128,000 | 75,000 | 86,000 | - | 289,000 |
| 110 Contractual Services | 380,912 | 367,912 | 336,547 | 16,500 | 27,500 | - | 380,547 |
| 111 Treatment Plant Operation | 14,072,966 | 10,478,455 | - | - | - | 11,794,980 | 11,794,980 |
| 120 Professional Services | 821,000 | 637,900 | 696,500 | 335,000 | 40,000 | - | 1,071,500 |
| 130 Printing & Public Notices | 14,400 | 9,200 | 12,000 | 1,700 | 200 | - | 13,900 |
| 140 Rents and Leases | 10,000 | 10,000 | 15,000 | - | - | - | 15,000 |
| 151 Repairs and Maintenance | 539,800 | 552,700 | 3,500 | 4,800 | 565,500 | - | 573,800 |
| 170 Professional Development | 90,800 | 42,200 | 18,000 | 23,300 | 47,500 | - | 88,800 |
| 190 Utilities | 125,000 | 115,000 | 55,000 | - | 71,000 | - | 126,000 |
| 200 Miscellaneous | 51,150 | 33,700 | 43,750 | 1,700 | 5,750 | - | 51,200 |
| 210 Revenue Bond Debt Service & COI | 1,287,299 | 1,289,799 | - | - | - | 1,287,613 | 1,287,613 |
| Total Maintenance and Operations | \$ 18,186,127 | \$ 14,293,392 | \$ 1,822,757 | \$ 464,700 | \$ 915,950 | \$ 13,082,593 | \$ 16,286,000 |

**2020-21
EXPENDITURES**

FISCAL YEAR 2021-22 ADOPTED BUDGET

| Expenditure Classification and Account Number | 2020-21 | | FISCAL YEAR 2021-22 ADOPTED BUDGET | | | | |
|--|----------------------|----------------------|------------------------------------|---------------------|---------------------|----------------------|----------------------|
| | Modified Budget | Estimated | Administration | Engineering | Sewer Operations | Sewage Disposal | Total |
| CAPITAL OUTLAY | | | | | | | |
| General Fixed Assets | \$ 825,000 | \$ 841,990 | \$ 27,500 | \$ 15,000 | \$ 760,000 | \$ - | \$ 802,500 |
| Subsurface Lines & Misc. Construction Proj. | 6,807,500 | 6,157,000 | - | 7,420,000 | - | - | 7,420,000 |
| Septic System Abandonment Program | 760,000 | 50,000 | - | 810,000 | - | - | 810,000 |
| Treatment Plant & Joint Lines | 14,513,443 | 7,156,947 | - | - | - | 9,339,165 | 9,339,165 |
| TOTAL CAPITAL OUTLAY | \$ 22,905,943 | \$ 14,205,937 | \$ 27,500 | \$ 8,245,000 | \$ 760,000 | \$ 9,339,165 | \$ 18,371,665 |
| RESERVES | | | | | | | |
| Operating Reserve | 15,007,719 | 12,405,839 | | | | | 13,877,302 |
| Capital Reserve | 8,392,500 | 7,048,991 | | | | | 9,032,500 |
| Debt Service Reserve | 1,287,299 | 1,289,799 | | | | | 1,287,613 |
| Vehicle Replacement Reserve | 752,500 | 745,000 | | | | | 752,500 |
| UAL Pension Reserve | 300,000 | 300,000 | | | | | 600,000 |
| Undesignated Reserve | 10,594,143 | 30,391,810 | | | | | 22,141,566 |
| TOTAL RESERVES | \$ 36,334,161 | \$ 52,181,439 | | | | | \$ 47,691,481 |
| SUMMARY | | | | | | | |
| Salaries & Employee Benefits | 5,612,751 | 5,605,165 | 1,993,832 | 1,157,920 | 2,665,814 | - | 5,817,566 |
| District Maintenance & Operations | 2,825,862 | 2,525,138 | 1,822,757 | 464,700 | 915,950 | - | 3,203,407 |
| Treatment Plant Operation | 14,072,966 | 10,478,455 | - | - | - | 11,794,980 | 11,794,980 |
| Revenue Bond Debt Service | 1,287,299 | 1,289,799 | - | - | - | 1,287,613 | 1,287,613 |
| Capital Outlay - General | 825,000 | 841,990 | 27,500 | 15,000 | 760,000 | - | 802,500 |
| Capital Outlay - Subsurface Lines | 6,807,500 | 6,157,000 | - | 7,420,000 | - | - | 7,420,000 |
| Capital Outlay - SSAP | 760,000 | 50,000 | - | 810,000 | - | - | 810,000 |
| Capital Outlay - Plant | 14,513,443 | 7,156,947 | - | - | - | 9,339,165 | 9,339,165 |
| TOTAL EXPENDITURES | \$ 46,704,821 | \$ 34,104,494 | \$ 3,844,089 | \$ 9,867,620 | \$ 4,341,764 | \$ 22,421,758 | \$ 40,475,231 |
| TOTAL EXPENDITURES AND RESERVES | \$ 83,038,982 | \$ 86,285,933 | | | | | \$ 88,166,712 |

DETAIL OF SALARIES AND EMPLOYEE BENEFITS, FISCAL YEAR 2021-2022 OPERATING BUDGET

| POSITION TITLES | Administration & Info. Svc. | Engineering | Operations |
|---|--|--------------------|-------------------|
| District Manager and Engineer | 0.35 | 0.30 | 0.35 |
| Director of Admin./Information Services | 1.00 | | |
| Senior Accountant | 1.00 | | |
| Senior Account Clerk | 2.00 | | |
| Account Clerk II | 1.00 | | |
| Administrative Assistant II (Part Time) | 0.50 | | |
| Construction Inspector II | 1.00 | 1.00 | |
| Assistant Engineering Technician | 1.00 | | |
| Senior Engineering Technician | 1.00 | | |
| Director of Engineering/Operations | | 0.50 | 0.50 |
| Senior Civil Engineer | 1.00 | 1.00 | |
| Assistant Engineer | | 1.00 | |
| GIS Analyst | | 1.00 | |
| Student Intern | | 0.40 | |
| Operations Supervisor | | | 1.00 |
| Senior Maintenance Leadworker | | | 1.00 |
| Fleet Mechanic I/II | | | 1.00 |
| Maintenance Leadworker (Specialized) | | | 2.00 |
| Maintenance Leadworker | | | 1.00 |
| Maintenance Worker I/II (Specialized) | | | 3.00 |
| Maintenance Worker Trainee/I/II | | | 3.00 |
| TOTAL FTEs | 9.85 | 5.20 | 12.85 |

| | Administration & Info. Svc. | Engineering | Operations | Total |
|------------------------------------|--|---------------------|---------------------|---------------------|
| TOTAL SALARIES | 1,433,206 | 848,002 | 1,717,600 | 3,998,808 |
| EMPLOYEE BENEFITS: | | | | |
| Retirement | 163,623 | 103,043 | 192,180 | 458,846 |
| Workers' Compensation | 4,732 | 2,912 | 51,780 | 59,424 |
| Employee Group Insurance | 284,981 | 147,033 | 391,402 | 823,416 |
| Retiree Medical | - | - | 178,089 | 178,089 |
| FICA Employer Tax | 100,790 | 56,930 | 134,763 | 292,483 |
| OPEB Funding | | | | - |
| PERS Replacement Benefit | 6,500 | - | - | 6,500 |
| TOTAL BENEFITS | 560,626 | 309,918 | 948,214 | 1,818,758 |
| TOTAL SALARIES AND BENEFITS | \$ 1,993,832 | \$ 1,157,920 | \$ 2,665,814 | \$ 5,817,566 |

**SCHEDULE OF AVAILABLE FUNDS
AND BALANCE IN OPERATING FUND JUNE 30, 2021 AND JUNE 30, 2022**

| | ESTIMATED Fiscal Year 2020-21 | ADOPTED BUDGET Fiscal Year 2021-22 |
|--|--|---|
| BALANCE IN OPERATING FUND - JULY 1 | \$ 49,797,177 | \$ 52,181,439 |
| FISCAL YEAR REVENUES: | | |
| Operating Revenues: | | |
| Sewer Service Charges | | |
| Collected on Tax Roll | 29,189,291 | 30,940,648 |
| Direct Billings | 1,245,235 | 1,319,949 |
| At Issuance of Permits | 45,000 | 40,000 |
| Hillside Rate | 160,000 | 160,000 |
| Total Sewer Service Charges | 30,639,526 | 32,460,597 |
| Fees for Other Services | | |
| Permit and Inspection Fees | 200,000 | 200,000 |
| Connection Fees | 1,000,000 | 1,800,000 |
| Treatment Plant Capacity Fees | 220,000 | 350,000 |
| Plan Checking Fees | 700 | 1,000 |
| Total Fees for Other Services | 1,420,700 | 2,351,000 |
| Total Operating Revenues | 32,060,226 | 34,811,597 |
| Non-Operating Revenues | | |
| Interest | 200,000 | 120,000 |
| Interest - Hillside | 8,000 | 4,800 |
| Interest - 2019 Bonds | 100,000 | 50,000 |
| Sewer Extension & Replacement Financing - P & I | 42,513 | 21,206 |
| Other | 40,000 | 30,000 |
| Return of O&M and Capital From City of San Jose ¹ | 4,038,017 | 947,670 |
| Total Non-Operating Revenues | 4,428,530 | 1,173,676 |
| TOTAL FISCAL YEAR REVENUES | 36,488,756 | 35,985,273 |
| TOTAL FUNDS AVAILABLE | 86,285,933 | 88,166,712 |
| FISCAL YEAR EXPENDITURES | 34,104,494 | 40,475,231 |
| BALANCE IN OPERATING FUND - JUNE 30 | \$ 52,181,439 | \$ 47,691,481 |

¹ Prior to fiscal year of 2017-2018, Return of O&M and Capital from the City of San Jose was credited against the fiscal year of receipt Treatment Plant expenditures.

* Account Prefix

DETAIL OF FISCAL YEAR 2021-22 OPERATING EXPENSES

| Account Number | Expense Classification | 45* Admin. | 42* Engineering | 41* Operations | 43* Sewage Disposal | Total |
|-------------------------------|---|---------------|--------------------|-------------------|------------------------|-----------|
| DIRECTORS' FEES | | | | | | |
| 030-01 | Board Meeting Fees | \$ 12,500 | - | - | - | \$ 12,500 |
| 030-02 | Miscellaneous Meetings | 1,000 | - | - | - | 1,000 |
| 030-03 | Sewer Advisory Board Fees | 360 | - | - | - | 360 |
| TOTAL | | 13,860 | - | - | - | 13,860 |
| GASOLINE, OIL AND FUEL | | | | | | |
| 060-01 | Vehicles and Equipment | - | - | 65,000 | - | 65,000 |
| TOTAL | | - | - | 65,000 | - | 65,000 |
| INSURANCE | | | | | | |
| 070-01 | General District Insurance | 350,000 | - | - | - | 350,000 |
| 070-02 | Insurance Deductible | 100,000 | - | - | - | 100,000 |
| TOTAL | | 450,000 | - | - | - | 450,000 |
| MEMBERSHIPS | | | | | | |
| 080-01 | American Public Works Association | 2,500 | - | - | - | 2,500 |
| 080-04 | California Association of Sanitation Agencies | 15,000 | - | - | - | 15,000 |
| 080-05 | California Water Environment Association (CWEA) | 500 | 200 | 2,500 | - | 3,200 |
| 080-07 | Santa Clara County Intergovernmental Employee Relations Service | - | - | - | - | - |
| 080-08 | SCC Spec Dist Assoc | 1,600 | - | - | - | 1,600 |
| 080-09 | American Society of Civil Engineers | - | 300 | - | - | 300 |
| 080-11 | Water Environment Federation (WEF) | - | 1,400 | - | - | 1,400 |
| 080-12 | Other | 9,000 | 300 | - | - | 9,300 |
| 080-19 | Water Environ. Research Federation (WERF) | - | - | - | - | - |
| 080-20 | NASSCO, NASTT, PUG Memberships | - | 1,200 | - | - | 1,200 |
| TOTAL | | 28,600 | 3,400 | 2,500 | - | 34,500 |
| OFFICE EXPENSES | | | | | | |
| 090-03 | Books, Manuals, Periodicals | 1,500 | 500 | 700 | - | 2,700 |
| 090-05 | Photographic Supplies | - | 300 | 300 | - | 600 |
| 090-06 | Postage | 5,000 | - | - | - | 5,000 |
| 090-07 | Miscellaneous Office Expense | 15,000 | 2,500 | 4,000 | - | 21,500 |
| 090-17 | County Recorder Fees | 500 | - | - | - | 500 |
| 090-18 | Engineering Field Supplies | - | - | - | - | - |
| TOTAL | | 22,000 | 3,300 | 5,000 | - | 30,300 |
| INFORMATION SERVICES | | | | | | |
| 100-01 | Computer Maintenance Agreements | 82,000 | 46,000 | 47,000 | - | 175,000 |
| 100-02 | Software and Training | 9,000 | 6,000 | 10,000 | - | 25,000 |
| 100-03 | Hardware Repairs & Supplies | 2,000 | 1,000 | 1,000 | - | 4,000 |
| 100-04 | Maps (County Base & Real Estate) | 5,000 | - | - | - | 5,000 |
| 100-06 | Information Technology Support | 13,000 | 7,000 | 7,000 | - | 27,000 |
| 100-07 | Email-Internet Access | 9,000 | 5,000 | 5,000 | - | 19,000 |
| 100-08 | Computer Hardware & Equipment | 8,000 | 10,000 | 16,000 | - | 34,000 |
| TOTAL | | 128,000 | 75,000 | 86,000 | - | 289,000 |

* Account Prefix

DETAIL OF FISCAL YEAR 2021-22 OPERATING EXPENSES

| Account Number | Expense Classification | 45* Admin. | 42* Engineering | 41* Operations | 43* Sewage Disposal | Total |
|------------------------------------|---|-----------------------|----------------------------|---------------------------|--------------------------------|-------------------|
| CONTRACTUAL SERVICES | | | | | | |
| 110-13 | Protective Clothing | - | - | 25,000 | - | 25,000 |
| 110-22 | Drug & Alcohol Testing Program (DATCO) | - | - | 1,500 | - | 1,500 |
| 110-24 | Computer Accounting Services - B of A | 25,000 | - | - | - | 25,000 |
| 110-35 | County Collection Charges - 1% of tax roll | 311,547 | - | - | - | 311,547 |
| 110-45 | Underground Service Alert | - | 16,000 | - | - | 16,000 |
| 110-50 | Other | - | 500 | 1,000 | - | 1,500 |
| TOTAL | | 336,547 | 16,500 | 27,500 | - | 380,547 |
| TREATMENT PLANT OPERATION | | | | | | |
| 111-01 | Treatment Plant Operation | - | - | - | 11,794,980 | 11,794,980 |
| TOTAL | | - | - | - | 11,794,980 | 11,794,980 |
| PROFESSIONAL SERVICES | | | | | | |
| 120-01 | Accounting and Audit | 15,500 | - | - | - | 15,500 |
| 120-02 | Legal - General | 650,000 | - | - | - | 650,000 |
| 120-05 | Management/Engineering Consulting | 20,000 | - | - | - | 20,000 |
| 120-07 | Legal - Litigation | - | - | - | - | - |
| 120-09 | Misc. Civil Engineering | - | 75,000 | - | - | 75,000 |
| 120-12 | Consultant for Metering Station | - | 10,000 | - | - | 10,000 |
| 120-18 | Hydraulic Capacity Study | - | 25,000 | - | - | 25,000 |
| 120-20 | Actuarial Studies | 6,000 | - | - | - | 6,000 |
| 120-21 | Safety Management Plan | - | - | 40,000 | - | 40,000 |
| 120-22 | CIP Prioritization & Development | - | 5,000 | - | - | 5,000 |
| 120-23 | Large Sewer Inspection | - | 20,000 | - | - | 20,000 |
| 120-24 | Private Lateral Replacement Program | 5,000 | - | - | - | 5,000 |
| 120-25 | Inflow and Infiltration (I/I) Reduction Program | - | 150,000 | - | - | 150,000 |
| 120-26 | System Resiliency & Climate Change | - | 50,000 | - | - | 50,000 |
| TOTAL | | 696,500 | 335,000 | 40,000 | - | 1,071,500 |
| PRINTING AND PUBLIC NOTICES | | | | | | |
| 130-01 | Advertising/Public Notices | 10,000 | - | - | - | 10,000 |
| 130-02 | Blueprinting & Scanning | - | 1,500 | - | - | 1,500 |
| 130-03 | Printing | 2,000 | 200 | 200 | - | 2,400 |
| TOTAL | | 12,000 | 1,700 | 200 | - | 13,900 |
| RENTS AND LEASES | | | | | | |
| 140-04 | Photocopy Machine | 15,000 | - | - | - | 15,000 |
| TOTAL | | 15,000 | - | - | - | 15,000 |

* Account Prefix

DETAIL OF FISCAL YEAR 2021-22 OPERATING EXPENSES

| Account Number | Expense Classification | 45* Admin. | 42* Engineering | 41* Operations | 43* Sewage Disposal | Total |
|---------------------------------|---|-----------------------|----------------------------|---------------------------|--------------------------------|----------------|
| REPAIRS AND MAINTENANCE | | | | | | |
| Buildings and Grounds | | | | | | |
| 151-01 | Services and Repairs | - | - | 85,000 | - | 85,000 |
| 151-02 | Supplies | - | - | 12,500 | - | 12,500 |
| Vehicles and Equipment | | | | | | |
| 151-11 | Vehicles | - | - | 35,000 | - | 35,000 |
| 151-12 | Mounted Equipment | - | - | 20,000 | - | 20,000 |
| 151-13 | Portable Equipment | - | - | 8,000 | - | 8,000 |
| 151-14 | Pump Station | - | - | 15,000 | - | 15,000 |
| 151-15 | CCTV | - | - | 35,000 | - | 35,000 |
| 151-16 | Rental Fees and Leases | - | - | 2,000 | - | 2,000 |
| 151-17 | Testing, Licensing and Fees | - | - | 1,000 | - | 1,000 |
| Collection System | | | | | | |
| 151-21 | Services and Repair | - | - | 15,000 | - | 15,000 |
| 151-22 | Construction Materials and Supplies | - | - | 10,000 | - | 10,000 |
| 151-23 | Cleaning Tools and Parts | - | - | 35,000 | - | 35,000 |
| 151-24 | Flow Monitoring and Measurement | - | - | 25,000 | - | 25,000 |
| 151-25 | Excavation & Environmental Health Permits | - | - | 1,500 | - | 1,500 |
| 151-26 | CWC Section 13260 Annual Fees (SWRCB) | - | - | 17,500 | - | 17,500 |
| 151-27 | Contract Sewer O&M | - | - | 210,000 | - | 210,000 |
| Operating Supplies | | | | | | |
| 151-31 | Small Shop/Field Tools | 2,000 | 1,000 | 6,500 | - | 9,500 |
| 151-32 | Shop/Field Supplies | 1,000 | - | 4,000 | - | 5,000 |
| 151-33 | Grease, Oil and Solvents | - | - | 2,500 | - | 2,500 |
| Safety Equipment and Supplies | | | | | | |
| 151-41 | Equipment | - | 3,000 | 7,000 | - | 10,000 |
| 151-42 | Clothing and Gear | 500 | 800 | 7,000 | - | 8,300 |
| 151-43 | Confined Space Services | - | - | 5,000 | - | 5,000 |
| Sewer Overflow Expenses | | | | | | |
| 151-51 | Cleanup and Claims | - | - | 2,000 | - | 2,000 |
| 151-52 | Water Quality Testing and Supplies | - | - | 2,000 | - | 2,000 |
| 151-53 | Lodging, Relocation and Expenses | - | - | 2,000 | - | 2,000 |
| TOTAL | | 3,500 | 4,800 | 565,500 | - | 573,800 |
| PROFESSIONAL DEVELOPMENT | | | | | | |
| 170-01 | Tuition Reimbursement | 1,000 | 1,000 | 1,000 | - | 3,000 |
| 170-02 | Water Environment Federation Conference | 500 | 5,000 | 2,500 | - | 8,000 |
| 170-03 | CASA Conference - Directors | 1,500 | - | - | - | 1,500 |
| 170-04 | CASA Conference - Attorney | 1,500 | - | - | - | 1,500 |
| 170-05 | CASA & CSRMA Conf. and Meetings - Staff | 2,500 | 4,000 | - | - | 6,500 |
| 170-06 | CWEA Conference - Manager | - | - | - | - | - |
| 170-07 | CWEA, Tri-State Conference - Staff | - | 2,500 | 8,000 | - | 10,500 |
| 170-08 | CWEA, APWA & ASCE Local Section | - | 500 | 1,000 | - | 1,500 |
| 170-09 | City Management Meetings | - | - | - | - | - |
| 170-10 | Safety Training | 500 | 500 | 20,000 | - | 21,000 |
| 170-11 | Special Districts Association Meetings | 500 | - | - | - | 500 |
| 170-12 | American Public Works Assoc. Conference | - | - | - | - | - |
| 170-15 | Miscellaneous Staff Training | 5,000 | 4,000 | 12,000 | - | 21,000 |
| 170-16 | NASTT, PUG Meetings/Conference | - | 2,000 | 300 | - | 2,300 |
| 170-17 | CALPERA & CALPERS | 2,000 | - | - | - | 2,000 |
| 170-18 | Lucity, ESRI & Tyler Conference | 2,000 | 3,000 | 200 | - | 5,200 |
| 170-19 | Professional Licenses & Certifications | 1,000 | 800 | 2,500 | - | 4,300 |
| TOTAL | | 18,000 | 23,300 | 47,500 | - | 88,800 |
| UTILITIES | | | | | | |
| 190-01 | Electricity & Gas-Office, Shop & Pump Strn. | 27,000 | - | 2,000 | - | 29,000 |
| 190-03 | Radio Communications/Repairs | - | - | 35,000 | - | 35,000 |
| 190-04 | Telephone | 20,000 | - | - | - | 20,000 |
| 190-05 | Trash Disposal | - | - | 4,000 | - | 4,000 |
| 190-06 | Water: Office, Shop, and Grounds | 8,000 | - | - | - | 8,000 |
| 190-07 | Water for Sewer Cleaning | - | - | 30,000 | - | 30,000 |
| TOTAL | | 55,000 | - | 71,000 | - | 126,000 |

* Account Prefix

DETAIL OF FISCAL YEAR 2021-22 OPERATING EXPENSES

| Account Number | Expense Classification | 45* Admin. | 42* Engineering | 41* Operations | 43* Sewage Disposal | Total |
|----------------------------------|--|-----------------------|----------------------------|---------------------------|--------------------------------|----------------------|
| MISCELLANEOUS | | | | | | |
| 200-01 | Miscellaneous | 500 | 500 | 500 | - | 1,500 |
| 200-02 | Automobile Mileage Allowance | 500 | 200 | 200 | - | 900 |
| 200-03 | Refunds | 40,000 | - | - | - | 40,000 |
| 200-04 | Safety Awards | 100 | 100 | 750 | - | 950 |
| 200-05 | Employee Recognition | 2,000 | 500 | 1,500 | - | 4,000 |
| 200-12 | Physicals/Innoculations/Test HEP etc. | 600 | 300 | 2,000 | - | 2,900 |
| 200-13 | Overtime Meals | 50 | 100 | 800 | - | 950 |
| TOTAL | | 43,750 | 1,700 | 5,750 | - | 51,200 |
| REVENUE BOND DEBT SERVICE | | | | | | |
| 210-02 | Revenue Bond Debt Service/Water Reclam. | - | - | - | - | - |
| 210-38 | Revenue Bond Debt Service Series 2010 | - | - | - | - | - |
| 210-04 | State Revolving Fund Loan | - | - | - | - | - |
| 210-39 | 2019 Wastewater Tax-Exempt Revenue Bonds | - | - | - | 1,287,613 | 1,287,613 |
| TOTAL | | - | - | - | 1,287,613 | 1,287,613 |
| TOTAL OPERATING EXPENSES | | \$ 1,822,757 | \$ 464,700 | \$ 915,950 | \$ 13,082,593 | \$ 16,286,000 |

CAPITAL OUTLAY FISCAL YEAR 2021-22 BUDGET DETAIL

| Account Number | Expense Classification | 45* | 42* | 41* | 43* | Total |
|---|---|------------------|------------------|-------------------|-----------------|-------------------|
| | | Admin. | Engineering | Operations | Sewage Disposal | |
| GENERAL FIXED ASSETS | | | | | | |
| Property Improvements | | | | | | |
| 610-01 | Miscellaneous Property Improvements | \$ - | \$ - | \$ 125,000 | \$ - | \$ 125,000 |
| | Subtotal Property Improvements | - | - | 125,000 | - | 125,000 |
| Vehicles, Other, Furniture and Equipment | | | | | | |
| 620-10 | Vehicles | - | - | 530,000 | - | 530,000 |
| 630-01 | Computer Equipment | - | - | 10,000 | - | 10,000 |
| 630-02 | Furniture & Equipment - Operations | - | - | 95,000 | - | 95,000 |
| 630-04 | Furniture & Equipment - Administration | 5,000 | - | - | - | 5,000 |
| 630-06 | Furniture & Equipment - Engineering | - | 15,000 | - | - | 15,000 |
| 650-01 | Computer Software | 22,500 | - | - | - | 22,500 |
| | Subtotal Vehicles, Other, Furniture and Equipment | 27,500 | 15,000 | 635,000 | - | 677,500 |
| TOTAL GENERAL FIXED ASSETS | | \$ 27,500 | \$ 15,000 | \$ 760,000 | \$ - | \$ 802,500 |

CAPITAL OUTLAY FISCAL YEAR 2021-22 BUDGET DETAIL

| Account Number | Expense Classification | 45* | 42* | 41* | 43* | Total |
|---|---|-----------------|--------------------|-------------------|---------------------|----------------------|
| | | Admin. | Engineering | Operations | Sewage Disposal | |
| SUBSURFACE LINES - REHABILITATION | | | | | | |
| 710-11 | Quito Basin (Wildcat Creek Area Bn 7-3 & 7-4) | - | 2,000,000 | - | - | 2,000,000 |
| 710-12 | University Ave Trunk (Blossom Hill to Route 85) | - | - | - | - | - |
| 710-13 | LG Creek Trunk (Vasona Lake) | - | - | - | - | - |
| 710-15 | University Ave (Elm-Blossom Hill) | - | - | - | - | - |
| 710-16 | San Tomas Expwy (Old Orchard-Campbell) | - | 2,000,000 | - | - | 2,000,000 |
| 710-17 | Winchester Blvd (Knowles to Old Orchard) | - | 300,000 | - | - | 300,000 |
| 710-18 | Harrison Avenue (R/R to Hamilton) | - | - | - | - | - |
| 710-23 | Santa Rosa Esmt Sewer Realignment Ph1 | - | 30,000 | - | - | 30,000 |
| 710-24 | Santa Rosa Esmt Sewer Realignment Ph2 | - | - | - | - | - |
| 710-25 | Saratoga Ave ACP | - | 275,000 | - | - | 275,000 |
| Subtotal Subsurface Lines - Rehabilitation | | - | 4,605,000 | - | - | 4,605,000 |
| MISCELLANEOUS CONSTRUCTION PROJECTS | | | | | | |
| 720-01 | Sewer Extension Revolving Fund Projects | - | - | - | - | - |
| 720-02 | Sewer Contract Repairs | - | 2,700,000 | - | - | 2,700,000 |
| 720-03 | District Manhole Adjustments | - | 115,000 | - | - | 115,000 |
| Subtotal Miscellaneous Construction Projects | | - | 2,815,000 | - | - | 2,815,000 |
| TOTAL - DISTRICT PROJECTS | | - | 7,420,000 | - | - | 7,420,000 |
| TREATMENT PLANT AND SAN JOSE JOINT LINES | | | | | | |
| 730-01 | WWTP Projects | | | | 7,344,600 | 7,344,600 |
| 730-02 | Capital Replacement Fund - TP | | | | 144,565 | 144,565 |
| 730-03 | 4th Interceptor | | | | - | - |
| 730-04 | 4th Street 84" Interceptor Phase VI-A | | | | 1,000,000 | 1,000,000 |
| 730-05 | South Bay Action Plan | | | | - | - |
| 730-06 | Moorpark-Meridian Trunk Rehab. Phase 3 | | | | - | - |
| 730-07 | Zanker Road Interceptor Cleaning | | | | - | - |
| 730-08 | Rincon-Virginia Sanitary Sewer Improvements | | | | - | - |
| 730-09 | Westmont-Harriet Sanitary Sewer Improvements | | | | - | - |
| 730-10 | Fourth Major Interceptor Ph VIIA | | | | - | - |
| 730-11 | Bascom Ave Trunk Sewer Rehab (Jt Line) | | | | - | - |
| 730-12 | Bascom Ave Trunk Sewer Rehab (Jt Line) - reimb. | | | | - | - |
| 730-13 | Blossom Hill-Leigh | | | | 850,000 | 850,000 |
| TOTAL TREATMENT PLANT AND JOINT LINES | | | | | 9,339,165 | 9,339,165 |
| SEPTIC SYSTEM ABANDONMENT PROGRAM | | | | | | |
| 740-01 | Septic Disposal Conversion Program | | 10,000 | | | 10,000 |
| 740-06 | Septic Abandonment Construction Projects | | - | | | - |
| 740-07 | Sky Oak Way SSAP Project | | 800,000 | | | 800,000 |
| TOTAL SEPTIC SYSTEM ABANDONMENT PROGRAM | | | 810,000 | | | 810,000 |
| TOTAL CAPITAL OUTLAY | | \$27,500 | \$8,245,000 | \$ 760,000 | \$ 9,339,165 | \$ 18,371,665 |

FISCAL YEAR 2020-2021 OPERATING SUMMARY AND PROJECTIONS THROUGH FISCAL YEAR 2025-26

| OPERATING FUND APPROPRIATIONS | 2020-21** | 2021-22 | 2022-23 | 2023-24 | 2024-25 | 2025-26 |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Salaries and Benefits: | | | | | | |
| Administration and General | \$ 1,920,760 | \$ 1,993,832 | \$ 2,063,616 | \$ 2,135,843 | \$ 2,210,598 | \$ 2,287,969 |
| Service Extension | 1,104,781 | 1,157,920 | 1,198,447 | 1,240,393 | 1,283,807 | 1,328,740 |
| Sewer Maintenance | 2,579,624 | 2,665,814 | 2,759,117 | 2,855,686 | 2,955,635 | 3,059,082 |
| Sub-Total | 5,605,165 | 5,817,566 | 6,021,180 | 6,231,922 | 6,450,040 | 6,675,791 |
| Maintenance and Operation: | | | | | | |
| Administration and General | 1,430,689 | 1,822,757 | 1,886,553 | 1,642,082 | 1,699,555 | 1,759,039 |
| Service Extension | 272,300 | 464,700 | 480,965 | 497,799 | 515,222 | 533,255 |
| Sewer Maintenance | 822,150 | 915,950 | 948,008 | 981,188 | 1,015,530 | 1,051,074 |
| Sewage Disposal | 10,478,455 | 11,794,980 | 12,490,840 | 13,765,411 | 14,240,202 | 14,738,609 |
| Debt Service | 1,289,799 | 1,287,613 | 1,289,713 | 1,286,513 | 1,288,113 | 1,289,413 |
| Sub-Total | 14,293,393 | 16,286,000 | 17,096,079 | 18,172,993 | 18,758,622 | 19,371,390 |
| Capital Outlay: | | | | | | |
| General Fixed Assets | 841,990 | 802,500 | 202,663 | 270,106 | 246,760 | 698,697 |
| Subsurface Lines | 6,157,000 | 7,420,000 | 5,000,000 | 4,275,000 | 4,125,000 | 4,200,000 |
| Septic System Abandonment | 50,000 | 810,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Treatment Plant & Joint Lines | 7,156,946 | 9,339,165 | 11,627,617 | 13,376,574 | 14,259,976 | 1,594,648 |
| Sub-Total | 14,205,936 | 18,371,665 | 16,840,280 | 17,931,680 | 18,641,736 | 6,503,345 |
| TOTAL EXPENDITURES | 34,104,494 | 40,475,231 | 39,957,539 | 42,336,595 | 43,850,398 | 32,550,526 |
| RESERVES | | | | | | |
| Operating Reserve | 12,405,839 | 13,877,302 | 14,551,697 | 15,412,268 | 15,947,033 | 16,505,179 |
| Capital Reserve | 7,048,991 | 9,032,500 | 5,212,663 | 4,555,106 | 4,381,760 | 4,908,697 |
| Debt Service Reserve | 1,289,799 | 1,287,613 | 1,289,713 | 1,286,513 | 1,288,113 | 1,289,413 |
| Vehicle Replacement Reserve | 745,000 | 752,500 | 888,000 | 1,029,500 | 1,146,000 | 1,067,000 |
| UAL Pension Reserve | 300,000 | 600,000 | 900,000 | 1,200,000 | 1,500,000 | 1,800,000 |
| Undesignated Reserve | 30,391,810 | 22,141,566 | \$22,245,635 | \$17,193,127 | \$10,557,618 | \$14,768,475 |
| Sub-Total | 52,181,439 | 47,691,481 | 45,087,708 | 40,676,514 | 34,820,524 | 40,338,764 |
| TOTAL BUDGET | 86,285,933 | \$88,166,712 | \$85,045,247 | \$83,013,109 | \$78,670,922 | \$72,889,290 |
| RESOURCES | | | | | | |
| Fund Balance at July 1, | \$ 49,797,177 | \$ 52,181,439 | \$47,691,481 | \$ 45,087,708 | \$ 40,676,514 | \$ 34,820,524 |
| Service Charges* | 30,639,526 | 32,460,597 | 33,759,021 | 34,265,406 | 34,265,406 | 34,265,406 |
| Sewer Extension & Replacement Financing | 42,513 | 21,206 | 21,206 | 14,985 | 11,092 | 11,092 |
| Other Income | 5,806,717 | 3,503,470 | 3,573,539 | 3,645,010 | 3,717,910 | 3,792,268 |
| Bond Proceeds | - | - | - | - | - | - |
| TOTAL RESOURCES | \$86,285,933 | \$88,166,712 | \$85,045,247 | \$83,013,109 | \$78,670,922 | \$72,889,290 |

*Rate Increase: 6.0% 6.0% 6.0% 1.5% 0.0% 0.0%

* FY 2022 - FY 2026 Projected Rate

** FY 2020-21 Estimates

APPENDIX A

CAPITAL IMPROVEMENT PROGRAM FISCAL YEARS 2021-2026

FY 2021-2026
CAPITAL IMPROVEMENT PROGRAM

| | <u>2020-21</u> | <u>2020-21</u> | <u>2021-22</u> | <u>2022-23</u> | <u>2023-24</u> | <u>2024-25</u> | <u>2025-26</u> | <u>5-Year Total</u> |
|--|------------------------|---------------------|-----------------------|----------------------|----------------------|----------------------|-----------------------|----------------------|
| | <i>Modified Budget</i> | <i>Estimated</i> | <i>Adopted Budget</i> | <i>Forecasts</i> | <i>Forecasts</i> | <i>Forecasts</i> | <i>Forecasts</i> | <i>Forecasts</i> |
| CONSTRUCTION PROJECTS | | | | | | | | |
| <u>1. Wastewater Treatment Plant</u> | | | | | | | | |
| WWTP Projects | \$ 10,393,443 | \$ 4,160,946 | \$ 7,344,600 | \$ 10,387,352 | \$ 11,545,009 | \$ 10,430,411 | \$ 2,948,083 | \$ 42,655,455 |
| Equipment replacement | - | - | 144,565 | 144,565 | 144,565 | 144,565 | 144,565 | 722,825 |
| Subtotal WWTP Contributions: | <u>\$ 10,393,443</u> | <u>\$ 4,160,946</u> | <u>\$ 7,489,165</u> | <u>\$ 10,531,917</u> | <u>\$ 11,689,574</u> | <u>\$ 10,574,976</u> | <u>\$ 3,092,648</u> | <u>\$ 43,378,280</u> |
| <u>2. Joint Trunk Sewer Projects</u> | | | | | | | | |
| Fourth Interceptor (Rehab IIB & IIIB) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4th Street 84" Interceptor Phase VI-A* | 1,620,000 | 1,636,000 | 1,000,000 | - | - | - | - | 1,000,000 |
| Rincon-Virginia Sanitary Sewer Improvements | 300,000 | - | - | - | - | - | - | - |
| Westmont-Harriet Sanitary Sewer Improvement | 2,000,000 | 1,360,000 | - | - | - | - | - | - |
| Fourth Major Interceptor Ph VIIA | - | - | - | 95,700 | 287,000 | 287,000 | 287,000 | 956,700 |
| Bascom Ave Trunk Sewer Rehab (Jt Line) | 200,000 | - | - | 200,000 | 200,000 | 3,500,000 | - | 3,900,000 |
| Bascom Ave Trunk Sewer Rehab (Jt Line) - reimburse | - | - | - | - | (102,000) | (102,000) | (1,785,000) | (1,989,000) |
| Blossom Hill-Leigh | - | - | 850,000 | 800,000 | 1,302,000 | - | - | 2,952,000 |
| Subtotal Joint Trunk Sewer Participation: | <u>\$ 4,120,000</u> | <u>\$ 2,996,000</u> | <u>\$ 1,850,000</u> | <u>\$ 1,095,700</u> | <u>\$ 1,687,000</u> | <u>\$ 3,685,000</u> | <u>\$ (1,498,000)</u> | <u>\$ 6,819,700</u> |
| Total San Jose Projects: | <u>\$ 14,513,443</u> | <u>\$ 7,156,946</u> | <u>\$ 9,339,165</u> | <u>\$ 11,627,617</u> | <u>\$ 13,376,574</u> | <u>\$ 14,259,976</u> | <u>\$ 1,594,648</u> | <u>\$ 50,197,980</u> |
| <u>3. District Sewer Rehabilitation Program</u> | | | | | | | | |
| Quito Basin (Wildcat Creek Area Bn 7-3 & 7-4) | \$ 350,000 | \$ 225,000 | \$ 2,000,000 | \$ 1,000,000 | \$ - | \$ - | \$ - | \$ 3,000,000 |
| University Ave ACP (Blossom Hill to Route 85) | 7,500 | - | - | - | - | - | - | - |
| University Ave (Elm - Blossom Hill) | 25,000 | 50,000 | - | - | - | - | - | - |
| San Tomas (Old Orchard - Campbell) | 750,000 | 250,000 | 2,000,000 | - | - | - | - | 2,000,000 |
| Winchester Blvd (Knowles - Old Orchard) | 2,750,000 | 2,750,000 | 300,000 | - | - | - | - | 300,000 |
| Harrison Avenue (R/R to Hamilton) | - | - | - | - | - | 125,000 | 75,000 | 200,000 |
| Campbell Downtown Ph 1 (2nd to Winchester) | - | - | - | - | - | 125,000 | 75,000 | 200,000 |
| Campbell Downtown Ph 2 (1st to Harrison) | - | - | - | - | - | - | 125,000 | 125,000 |
| Leigh Basin 3 Area 2 | - | - | - | - | - | - | 150,000 | 150,000 |
| Santa Rosa Esmt Sewer Realignment Ph1 | 25,000 | 7,000 | 30,000 | 75,000 | 250,000 | - | - | 355,000 |
| Saratoga Ave ACP | 100,000 | 50,000 | 275,000 | 1,000,000 | 1,000,000 | - | - | 2,275,000 |
| Quito Rd Capacity Improvement (Sobey to Rt 85) | - | - | - | 150,000 | 250,000 | 1,100,000 | 1,000,000 | 2,500,000 |
| Subtotal District Sewer Rehabilitation: | <u>\$ 4,007,500</u> | <u>\$ 3,332,000</u> | <u>\$ 4,605,000</u> | <u>\$ 2,225,000</u> | <u>\$ 1,500,000</u> | <u>\$ 1,350,000</u> | <u>\$ 1,425,000</u> | <u>\$ 11,105,000</u> |
| * Previously named 60" Brick Interceptor. | | | | | | | | |

FY 2021-2026
CAPITAL IMPROVEMENT PROGRAM

| | <u>2020-21</u> | <u>2020-21</u> | <u>2021-22</u> | <u>2022-23</u> | <u>2023-24</u> | <u>2024-25</u> | <u>2025-26</u> | <u>5-Year Total</u> |
|---|------------------------|----------------------|-----------------------|----------------------|----------------------|----------------------|---------------------|----------------------|
| | <u>Modified Budget</u> | <u>Estimated</u> | <u>Adopted Budget</u> | <u>Forecasts</u> | <u>Forecasts</u> | <u>Forecasts</u> | <u>Forecasts</u> | <u>Forecasts</u> |
| CONSTRUCTION PROJECTS | | | | | | | | |
| <u>4. Septic System Abandonment Program</u> | | | | | | | | |
| Septic Disposal Conversion Program | \$ 10,000 | \$ - | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 50,000 |
| Septic System Abandonment Program | - | - | - | - | - | - | - | - |
| Sky Oak Way SSAP Project | 750,000 | 50,000 | 800,000 | - | - | - | - | 800,000 |
| Subtotal SSAP Program: | <u>\$ 760,000</u> | <u>\$ 50,000</u> | <u>\$ 810,000</u> | <u>\$ 10,000</u> | <u>\$ 10,000</u> | <u>\$ 10,000</u> | <u>\$ 10,000</u> | <u>\$ 850,000</u> |
| <u>5. Miscellaneous Construction Projects</u> | | | | | | | | |
| SERF Projects | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Sewer Contract Repairs | 2,700,000 | 2,700,000 | 2,700,000 | 2,700,000 | 2,700,000 | 2,700,000 | 2,700,000 | 13,500,000 |
| District Manhole Adjustments | 100,000 | 125,000 | 115,000 | 75,000 | 75,000 | 75,000 | 75,000 | 415,000 |
| Subtotal Miscellaneous Construction: | <u>\$ 2,800,000</u> | <u>\$ 2,825,000</u> | <u>\$ 2,815,000</u> | <u>\$ 2,775,000</u> | <u>\$ 2,775,000</u> | <u>\$ 2,775,000</u> | <u>\$ 2,775,000</u> | <u>\$ 13,915,000</u> |
| NON-CONSTRUCTION CAPITAL | | | | | | | | |
| Vehicles, Furniture & Equipment | \$ 725,000 | \$ 741,990 | \$ 677,500 | \$ 152,663 | \$ 220,106 | \$ 196,760 | \$ 648,697 | \$ 1,895,726 |
| Property Improvements | 100,000 | 100,000 | 125,000 | 50,000 | 50,000 | 50,000 | 50,000 | 325,000 |
| Subtotal Non-Construction Capital: | <u>\$ 825,000</u> | <u>\$ 841,990</u> | <u>\$ 802,500</u> | <u>\$ 202,663</u> | <u>\$ 270,106</u> | <u>\$ 246,760</u> | <u>\$ 698,697</u> | <u>\$ 2,220,726</u> |
| TOTAL CAPITAL OUTLAY: | \$ 22,905,943 | \$ 14,205,936 | \$ 18,371,665 | \$ 16,840,280 | \$ 17,931,680 | \$ 18,641,736 | \$ 6,503,345 | \$ 78,288,706 |

APPENDIX B

SEWER SERVICE REVENUE PROGRAM

**WEST VALLEY SANITATION DISTRICT
SANTA CLARA COUNTY, CALIFORNIA**

**ADOPTED
REVENUE PROGRAM
FOR
SEWERAGE SERVICES**

FISCAL YEAR 2021-2022

**APRIL, 2021
PREPARED BY JON NEWBY
DISTRICT MANAGER AND ENGINEER**

SEWER SERVICE REVENUE PROGRAM

Ordinance No. 149, establishing sewer service charges for fiscal years 2018-2019 through fiscal year 2022-2023, was adopted by the Board of Directors of West Valley Sanitation District on April 10, 2019, after a public hearing is held in accordance with provisions of Article XIID, Section 6 of the California Constitution, otherwise known as Proposition 218. Sewer service and use charges for residential and non-residential connections are shown on the following pages.

The sewer service and use charges pay for the operation, maintenance and improvements of the sanitary sewer system that conveys wastewater through the sewer system to the San Jose-Santa Clara Regional Wastewater Facility (Treatment Plant). The sewer service charges also support the District's share of operation and maintenance of the treatment plant and associated environmental protection programs required to meet Federal and State water quality permits for protection of the South San Francisco Bay. The sewer service charges and fees are based on financial projections and a rate analysis prepared for the District by an independent consultant, and is sufficient for cost recovery requirements.

Questions about the sewer service charge schedule may be directed to:

Jon Newby, District Manager and Engineer
West Valley Sanitation District of Santa Clara County
100 East Sunnoaks Avenue
Campbell, CA 95008
408-378-2407
jnewby@westvalleysan.org

SEWER SERVICE AND USE CHARGE

The proposed Sewer Service and Use Charge rate structure for Fiscal Year 2021-2022 charges users of sewerage service in West Valley Sanitation District on the benefit received principle, in conformance with the FINANCIAL PLAN AND REVENUE GUIDELINES FOR WASTEWATER AGENCIES adopted by the California State Water Resources Control Board. The rates were computed to recover projected costs in Fiscal Year 2021-2022 for the following:

- a. District's share of operation and maintenance of the San Jose-Santa Clara Regional Wastewater Facility;
- b. Plant improvements, equipment replacement, and modification;
- c. Maintenance and operation of District wastewater collection and conveyance system;
- d. Collection system maintenance equipment and construction;
- e. General administrative services;
- f. Extension of service of collection system; and
- g. General and unappropriated reserves.

Residential Sewer Service and Use Charge rates are based on an average wastewater discharge volume. Commercial, institutional, and grouped industry premises Sewer Service and Use Charge rates are based on 15 classifications of wastewater strengths and charged per hundred cubic feet of potable water consumed from the previous calendar year. Adjustments of potable water consumption are made to qualifying properties to minimize the effects of landscape irrigation or other water usage which does not discharge into the sanitary sewer system.

The Sewer Service and Use Charges are outlined in *Schedule A* below and are collected by the Santa Clara County Department of Tax and Collections on property tax bills under the Sanitary Sewer Service section. Some properties, such as those used for government operations, are billed directly by the District.

Premises that have been deemed significant users, as defined by the State Water Resources Control Board, with wastewater discharge volume in excess of 50,000 gallons and/or with varying degrees of wastewater strength per day, are billed quarterly. The charge for significant users is based on their use category; adjusted potable water consumption; and wastewater strength monitored, as deemed appropriate, from samples collected during the billing period. The following rates are imposed.

| <u>Significant Users Rate Element</u> | <u>% Increase from Previous FY</u> | <u>Annual Rate</u> |
|---|--|--------------------|
| Flow (per million gallons per day) | 5.8% | \$5,127 |
| Biochemical Oxygen Demand (per 1,000 lbs) | 5.8% | \$641 |
| Suspended Solids (per 1,000 lbs) | 12.8% | \$697 |
| Ammonia (per 1,000 lbs) | 18.8% | \$4,914 |

A Hillside Zone Additional Sewer Rate, \$8.33 a month, is charged to properties in the District's Hillside Zone. This rate recovers the additional sewer system repair and replacement costs due to failures caused by land subsidence or erosion that occurs in the hillside zone; and is collected on the hillside zone properties tax bill.

SEWER CONNECTION FEE

The purpose of the sewer connection fee, established by Ordinance No. 149, is to recover the costs associated with replacement and rehabilitation of District sanitary sewer lines. The fee is collected when a connection is made to the District's sewer system or when a significant change in use is made to an existing connection. Residential connection fees are outlined in *Schedule A* below. Non-residential premises sewer connection fees are based on standard engineering practices estimated average daily flow with the following imposed rate.

| <u>Non-Residential Rate Element</u> | <u>% Increase from Previous FY</u> | <u>Rate</u> |
|-------------------------------------|--|-------------|
| Flow (per gallon per day) | 0% | \$19.88 |

Examples of non-residential connection fees are outlined in *Schedule B* below.

TREATMENT PLANT CAPACITY FEE

The purpose of the treatment plant capacity fee, established by Ordinance No. 149, is to recover the costs associated with the District's purchase of wastewater treatment plant capacity in the San Jose-Santa Clara Regional Wastewater Facility. The fee collected when a connection is made to the District's wastewater collection system or when a change in use results in need for additional treatment plant capacity. Residential premises treatment plant capacity fees are outlined in *Schedule A* below. Non-residential premises treatment plant capacity fees are based on the wastewater strength and standard engineering practices estimated average daily flow with the following imposed rates.

| <u>Non-Residential Element of Rate</u> | <u>% Increase from Previous FY</u> | <u>Rate</u> |
|---|--|-------------|
| Flow (per gallon per day) | 0% | \$6.99 |
| Biochemical Oxygen Demand (per pound per day) | 0% | \$403.66 |
| Suspended Solids (per pound per day) | 0% | \$272.03 |
| Ammonia (per pound per day) | 0% | \$1,468.66 |

Examples of non-residential treatment plant capacity fees are outlined in *Schedule B* below.

SCHEDULE A

Summary of rates and fees applied to all residential and commercial/non-residential

| Use Type | Sewer Service & Use Charge (Ord. Code Ch. 10.060) | | | Sewer System Connection Fee (Ord. Code Ch. 10.090) | Treatment Plant Capacity Fee (Ord. Code Ch. 10.120) |
|-----------------------------------|--|--------------|-------------|--|--|
| | % Increase from Previous FY | Monthly Rate | Annual Rate | | |
| Single-Family Residence | 5.7% | \$54.56 | \$654.72 | \$10,786 | \$1,642 |
| Townhouse / Condominium | 5.7% | \$54.56 | \$654.72 | \$10,786 | \$1,642 |
| Multi-Family Premises Unit | 7.9% | \$41.38 | \$496.56 | \$8,351 | \$1,271 |
| Mobile Home Park Premises | 3.2% | \$34.65 | \$415.80 | \$6,727 | \$1,024 |
| Accessory Dwelling Unit* | 3.2% | \$34.65 | \$415.80 | \$6,727 | \$1,024 |
| (per HCF H ₂ O used) | | | | | |
| Restaurant | 7.6% | \$11.58 | | Based on flow characteristics See Schedule B for example fees | Based on flow and discharge characteristics See Schedule B for example fees |
| Hotel/Motel | 6.8% | \$5.82 | | | |
| Hospitals and Convalescent Homes | 7.5% | \$5.57 | | | |
| Schools / Churches | 3.5% | \$5.99 | | | |
| Service Station / Repair Shops | 5.2% | \$5.88 | | | |
| Domestic Laundry | 6.7% | \$5.08 | | | |
| Retail/Office/Misc. | 2.9% | \$5.24 | | | |
| Winery | 6.0% | \$16.95 | | | |
| Printing Works | 4.0% | \$7.28 | | | |
| Machinery Manufacturing | 4.2% | \$7.67 | | | |
| Electrical Equipment Manufacturer | 4.0% | \$5.14 | | | |
| Film Service | 0.0% | \$4.61 | | | |
| Plating Works | 1.2% | \$4.38 | | | |
| Industrial Laundry | 3.3% | \$9.97 | | | |
| Car Wash | 6.5% | \$4.57 | | | |

*Maximum fee amounts listed. Fee per drainage fixture unit (13 or less units): \$511.16 for Sewer System Connection Fee and \$73.53 for Treatment Plant Capacity Fee

SCHEDULE B

Estimated sewer connection fee and treatment plant capacity fee for various types of connections

| Use Type | Typical Connection Fee | Typical Treatment Plant Capacity Fee |
|---|---------------------------|---|
| Full Service Restaurant (2,300 sq. ft.) | \$47,552.96 | \$28,321.88 |
| Fast Food Restaurant (1,000 sq. ft.) | \$17,892.00 | \$10,656.22 |
| Coffee Shop (1,500 sq. ft.) | \$8,349.60 | \$4,972.90 |
| Donut Shop (1,500 sq. ft.) | \$11,928.00 | \$7,104.15 |
| Market – Grocery (15,000 sq. ft.) | \$56,658.00 | \$33,744.71 |
| Small Retail Store (1,300 sq. ft.) | \$1,886.61 | \$733.73 |
| Office - General (1,800 sq. ft.) | \$5,009.76 | \$1,948.37 |
| Medical Office – Doctors (12,500 sq. ft.) | \$62,125.00 | \$25,756.98 |
| Gas Station (4,000 sq. ft., 4 pair pumps) | \$15,904.00 | \$6,584.98 |
| Laundromat (10 machines) | \$99,400.00 | \$39,028.91 |
| Hotel/Motel with Dining (50 rooms) | \$119,280.00 | \$46,389.80 |
| Hospital (85 beds) | \$388,654.00 | \$161,135.66 |
| Convalescent Home (20 beds) | \$51,688.00 | \$21,429.81 |